

COMMISSIONERS' COURT AGENDA REQUEST FORM

REQUESTS MUST BE RECEIVED NO LATER THAN 12:00 PM

This space for Court Clerk

ON THE TUESDAY PRIOR TO THE MONDAY MEETING.

AGENDA NUMBER:

REGULAR

CONSENT 34094

INSTRUCTIONS ON THE REVERSE

REQUESTING DEPARTMENT

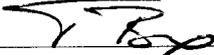
Date: 08/11/2011 Court Date: 09/12/2011 Phone/Ext: 5100 Department: Sheriff's Office

Description of Agenda Item: Requesting Commissioners' Court

Consideration and approval for Data Upgrade to Investigators' cell

Phone using Investigation expense funds.

(SEE ATTACHED BUDGET AMENDMENTS)

DEPARTMENT HEAD
SIGNATURE: 

BUDGET RELATED INFORMATION

MUST COMPLETE FOR ALL EXPENDITURES/RFP'S

This item is part of the current budget: Yes
 No

Amount Budgeted: \$49,000.00
(or needed)

Account Number: 001-5001-640.65-32

PURCHASING DEPARTMENT ACTION & COMMENTS

Enter "not to exceed" cost estimate(s) for the requested item(s): _____

| CHECK TWO OF THE BELOW | | | |
|------------------------|--|-----------|--|
| ADVERTISE | | BIDS | |
| AWARD | | PROPOSALS | |

BOND REQUIRED: _____

ANNUAL ACTION: _____

AD DATES: _____

INS. REQ'D: _____

EFFECTIVE: _____

OPEN DATE/TIME: _____

Item Description for Agenda: _____

Remarks: _____

PURCHASING AGENT
SIGNATURE: _____

AUDITOR'S OFFICE ACTION & COMMENTS

| BUDGET/FUNDING VERIFICATION | | | |
|-----------------------------|--|------------------------------------|--|
| BUDGETED | | FUNDS AVAILABLE | |
| UNBUDGETED | | ACCOUNT NUMBER FOR AVAILABLE FUNDS | |
| FUNDS NOT AVAILABLE | | (Needed for Agenda Submission) | |

| BUDGET AMENDMENT REQUIRED | |
|--------------------------------|--|
| NON-EMERGENCY, Sec 111.011 LGC | |
| EMERGENCY, Sec 111.010 LGC | |

FUNDS TRANSFER RECOMMENDATION

| AMOUNT | DEPARTMENT NAME | ACCOUNT NUMBER |
|---------------|-----------------|----------------|
| \$ _____ From | _____ | _____ |
| \$ _____ From | _____ | _____ |
| \$ _____ To | _____ | _____ |
| \$ _____ To | _____ | _____ |

Remarks: _____

COUNTY AUDITOR
SIGNATURE: _____

BUDGET DEPARTMENT ACTION & COMMENTS

COMMENTS RELATED TO BUDGET AMENDMENT JUSTIFICATION SUBMITTED BY DEPARTMENT

BUDGET OFFICER
SIGNATURE: _____