



MEMORANDUM

TO: Commissioners Court
FROM: Kenneth L. Maun
Tax Assessor Collector
DATE: August 26, 2011
SUBJ: **BUDGET AMENDMENT REQUEST**

The Tax Assessor Collector Office needs to replace ten (10) computers that are now over five (5) years old.

The Tax Assessor Collector Office had ordered ten (10) new hard drives that we could use in an attempt to get more service from the ten (10) computers until there might be a better budget time. IT declined approval of the purchase indicating that the computers were not worth investing in the hard drives.

While the county policy is to replace computers under five (5) years old, funds are not available in the budget for replacement per IT.

Experience has shown that computers will have problems with the hard drives during the fifth year. If we do not replace these computers, we will begin having serious problems in operating the office.

At this time, we believe that we can safely transfer \$8,000.00 from the Office Supply account to cover the replacement of these computers.

Thank you,

Kenneth L. Maun
Tax Assessor Collector
Collin County