Court Order No. 2011-736-09-27

CONTRACT

This is a contract executed on this the 27th day of September, 2011 by and between the Commissioners' Court of Collin County, Texas, represented by the County Judge of Collin County, and the District Judges having original jurisdiction of criminal actions in Collin County, Texas, for the purpose of establishing a system with respect to all Community Supervision and Corrections Department employees with regards to payroll, social security, and public official liability insurance coverage, honesty bonds, retirement plan, longevity pay, unemployment compensation, college tuition reimbursement, personnel policies, paid time off, military leave, and compensatory time, the Community Supervision and Corrections Department employees will have said benefits as do the employees of Collin County as if they, the Community Supervision and Corrections Department employees, were in fact Collin County employees.

In amounts determined by the Community Supervision and Corrections Department as approved by the District Judges above-mentioned, the payroll of the employees of the Community Supervision and Corrections Department shall be paid in the same manner and at the same time as the employees of Collin County with the same deductions with respect to retirement, longevity pay, credit union, and deferred compensation, being made as are made with employees of Collin County. The rates and amounts to be paid by Community Supervision and Corrections Department employees

with regard to retirement and longevity pay shall be in the same manner as paid for employees of Collin County.

In consideration of Collin County providing coverage under its own policy, retirement plan participation, longevity payment rate, social security participation, unemployment compensation insurance and college tuition reimbursement to the Community Supervision and Corrections Department employees as though such employees were in fact employees of Collin County, the District Judges having original jurisdiction of criminal actions in Collin County, Texas, hereby agree to pay Collin County not only the full amount of payroll, but also the actual cost of said benefits, including the county "employer" type of actual costs for said benefits, such costs to be paid out of the 199th, 219th, 296th, 366th, 380th, 401st, 416th, 417th and 429th Judicial District Fund.

Pursuant to Title 2, Subtitle F, Chapter 76.006 of the Government Code, the District Judges above-mentioned in and for Collin County shall cause all funds received by the Community Supervision and Corrections Department including funds received from all supervision fees and participant fees received from persons who are on community supervision, all funds received from the Community Justice Assistance Division and all grant funds are to be deposited in a special fund of the County Treasurer of Collin County, which funds thereafter, according to statute, will be used solely for the purposes of administering the community supervision laws by providing adult supervision services and community based correctional programs other than jail or prisons. Out of the Judicial District Fund will be paid all the costs of payroll, social security, retirement, unemployment insurance, college tuition reimbursement, longevity

payments, operating costs, and all other expenditures as authorized by the Texas Department of Criminal Justice/Community Justice Assistance Division Financial Management Manual. All deposits and withdrawals from this special account will be made by the fiscal officer to be appointed by the District Judges or the duly authorized representative of such fiscal officer.

Pursuant to Title 2, Subtitle 7, Chapter 76.008 of the Government Code and Standard #163.43, sections (b) (5) and (d) (1), of the Community Justice Division Standards: (b) (5) Counties' financial responsibility. The county served by a CSCD shall provide physical facilities, utilities, and equipment for a CSCD; and (d) (1) CSCD's. The county or counties served by a CSCD shall provide, at a minimum, the following facilities, equipment and utilities for a CSCD.

(A) Minimum facilities for CSCD's. Each supervision officer shall be provided a private office. Each office shall have the necessary lighting, air conditioning, equipment, privacy and décor to provide and promote the delivery of professional community corrections services.

(B) Minimum utilities for CSCD's. Each community supervision and corrections department shall provide adequate utilities necessary to provide efficient and professional community corrections services.

(C) Minimum equipment of CSCD's. Each supervision officer shall be furnished adequate furniture, telephone, and other equipment necessary and consistent with efficient office operations. Adequate insurance, maintenance, and repair of the equipment shall be maintained.

(D) Location. Each CSCD office providing direct court service shall be located in the courthouse or as nears the courthouse as practically possible to promote prompt and efficient services to the court.

(E) Satellite offices. Satellite CSCD offices shall be established in the area of the judicial district to provide efficient supervision of and services to probationers as dictated by population, caseload size, or geographical distance.

With respect to the physical facilities, equipment and utilities, the Director of the Community Supervision and Corrections Department will provide the Commissioners' Court a detailed list annually of such needs, so that said needs may be considered for budget purposes by the Commissioners' Court of Collin County, Texas.

Fees for fiscal Services. The judicial district, if approved by CJAD and as set forth in the Financial Management Manual for CJAD Funding, may use up to 3% of the state funding received for the first quarter or .75% of total funding received on grant funding and state aid to contract annually with the county or counties providing services for auditing, bookkeeping and those services set forth in the statutes and other services deemed necessary by the judicial district. Other services deemed necessary include the following:

(A) timely and accurate preparation of financial reports; and

(B) Preparation of a Statement of Financial Position at the close of each fiscal year or designated funding period.

Pursuant to sub-chapter Z, chapter 113, section 113.903 of the Local Government Code and Code of Criminal Procedure Article 102.072, the Collin County

Commissioners' Court, and a district, county, or precinct officer authorized by law to receive or collect money for fines, costs of court, attorney fee reimbursement, and other fees, do hereby authorize the Collin County Community Supervision and Corrections Department to collect , receive and disburse said monies for those respective offices as prescribed by law.

For and in consideration of the collection and distribution of said monies, the Collin County Commissioners' Count agreements to pay the Judicial District Fund of Collin County an annual payment of $30,000. The payment is to be deposited in the Judicial Fund of Collin County on or before March 1, 2012.

This agreement shall continue in force until September 1, 2012, or until changed by operation of law.

Executed this 27th day of September, 2011 in Collin County, Texas.

CSCD Director
Collin County, Texas

County Judge
Collin County, Texas