MEMORANDUM

TO: Commissioners Court

FROM: Kenneth L. Maun
Tax Assessor Collector

DATE: September 21, 2011

SUBJ: **REGISTRATION - RSPS EQUIPMENT**

The attached amendment (Lease of State of Texas Registration and Title System (RTS) Information Resources and Support) to Agreement for the use of State of Texas Automation Equipment requires the approval and authorization for the County Judge's signature.

This document relates to computer equipment which will be used by a subcontractor for preparation of motor vehicle registration transactions. This equipment comes from the state (TxDOT) which expects us (the Tax Assessor Collector) to bill the subcontractor $600.00 per year for its use.

This is a definite benefit for the county. The subcontractor will give us their registration transaction information on CD, thereby saving us considerable time and additional personnel. There is no cost to the county. We collect the money from the subcontractor and pay it to the state. They (TxDOT) want someone to be responsible for the collection of the funds, and the liability for the loss of the equipment.

Before any commitments are made, we discuss all of the information and costs with any subcontractor so that they have a complete understanding. We do have a bond, and a contract, with each subcontractor before we give them the equipment and materials to cover the liability.

We already have about 45 of these units in the county. We have had no problems to this point with payments from the dealers and grocery stores who are paying for them.

We need to get this amendment approved by the court and authorize the County Judge to sign it.

Thank you,

Ken Maun

Kenneth L. Maun
Tax Assessor Collector
Collin County