

Budget Amendment Request Form

For Budget Office Use Only	
___ Court	___ Non-Court
FY ___	Seq. No. ___
Approved by: ___ Date: ___	

Date of Request: January 19, 2012

From: Animal Services/Misty Brown/7293
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: ___ New X Existing
 Project Code to Receive Amendment: ___ New ___ Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>507-8301-645.65.83</u>	<u>Animal Care Supplies</u>	___	<u>\$500.00</u>
TO Total:			<u>\$500.00</u>

FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>507-0000-251.00-00</u>		___	<u>\$500.00</u>
FROM Total:			<u>\$500.00</u>

Purpose for Request:

Funding from donations received from Harris (receipt no 329955) and deposited on 12/13/11 to be used to purchase dog beds. Needed to purchase dog beds.



 Elected Official / Department Head