

## Budget Amendment Request Form

For Budget Office Use Only	
___ Court ___ Non-Court	
FY ___	Seq. No. ___
Approved by: _____	Date: _____

Date of Request: 5-8-12

**From:** Juvenile Probation Joe Scott 6471  
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: \_\_\_\_\_ New  Existing

Project Code to Receive Amendment: \_\_\_\_\_ New \_\_\_\_\_ Existing

**TO Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>41-6460-643.49-10</u>	<u>Education and Conference</u>		<u>\$ 1,500</u>

**FROM Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>018-6401-643.49-10</u>	<u>Education and Conference</u>		<u>\$ 1,500</u>

FROM Total: \$ 1,500 \$0.00
-----------------------------

**Purpose for Request:**

To cover the deficit in the JJAEP Education and Conference account to allow staff to attending training during the summer when school is out.

CJM McQuless

JUVENILE BOARD CHAIRMAN

Joe Scott

Elected Official / Department Head