



# COLLIN COUNTY

Budget & Finance  
2300 Bloomdale Road  
Suite 4100  
McKinney, Texas 75071  
[www.collincountytx.gov](http://www.collincountytx.gov)

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## COURT COMMUNICATION ITEM

### Item Description

Request approval of Budget Adjustments (Amendments) over \$5,000.

### Background on Item

Budget adjustment needed to cover negative balance in project 07CH.

### Financial Information

Budget adjustment totaling \$1,250,634

**FYI Budget Amendments (Adjustments) FY 2012**

Note: Budget adjustments move approved and appropriated funding from one line to another. Supporting justification is provided upon your request.

<b>Adjustment #</b>	<b>Department</b>	<b>From Account</b>	<b>From Detail (project #, etc.)</b>	<b>To Account</b>	<b>To Detail (project #, etc.)</b>	<b>Amount</b>	<b>Description</b>
12-11	Perm Improv	499-4110-561.91-10	06ADMN	499-4117-561.91-10	07CH	\$1,193,504	Needed to cover negative balance in project 07CH.
		499-4110-561.91-50				\$57,130	
<b>TOTAL</b>						<b>\$1,250,634</b>	

# Budget Amendment Request Form

For Budget Office Use Only	
/ Court	Non-Court
FY <u>12</u>	Seq. No. <u>11</u>
Approved by: <u>SS</u>	Date: <u>6/18/12</u>

Date of Request: June 18, 2012

From: Construction & Projects  
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: \_\_\_\_\_ New  Existing

Project Code to Receive Amendment: \_\_\_\_\_ New  Existing

**TO Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>499-4117-561.91-10</u>	<u>BUILDING CONSTRUCTION</u>	<u>07CH</u>	<u>\$1,250,634.00</u>

**FROM Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>499-4110-561.91-10</u>	<u>BUILDING CONSTRUCTION</u>	<u>06ADMN</u>	<u>\$1,193,504.00</u>
<u>499-4110-561.91-50</u>	<u>CONSULTANTS</u>	<u>06ADMN</u>	<u>\$57,130.00</u>

FROM Total: <b>\$1,250,634.00</b>
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**Purpose for Request (please detail out what specifically the increase is needed for):**

Request to reallocate funds to correct the negative balance and fund additional requisitions for Project 07CH.

\_\_\_\_\_  
Elected Official / Department Head

## Stacee Sloan

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**From:** Lisa Bunch  
**Sent:** Monday, June 18, 2012 12:01 PM  
**To:** Stacee Sloan  
**Cc:** Monika Arris; Bill Burke  
**Subject:** RE: BA Needed for Bloomdale Courthouse Phase 2  
**Attachments:** BA-07CH.xls

Stacee,  
Please see the attached BA.

Thank you,

*Lisa Bunch*  
*Collin County Construction & Projects*  
*Office: 972-547-5333*  
*FAX: 972-547-5385*

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**From:** Stacee Sloan  
**Sent:** Monday, June 18, 2012 11:41 AM  
**To:** Bill Burke; Lisa Bunch  
**Cc:** Monika Arris ([marris@co.collin.tx.us](mailto:marris@co.collin.tx.us))  
**Subject:** RE: BA Needed for Bloomdale Courthouse Phase 2

Lisa/Bill,

Do you plan to submit a BA to move money to 07CH? We need to bring the account in the black again. I know there are requisitions needing approved from this account as well.

Thanks,

**Stacee Sloan**  
Sr. Financial Analyst,  
**Collin County Budget & Finance**  
972-548-4672

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**From:** Monika Arris  
**Sent:** Friday, June 15, 2012 4:38 PM  
**To:** Bill Burke; Lisa Bunch  
**Cc:** Stacee Sloan  
**Subject:** BA Needed for Bloomdale Courthouse Phase 2

Bill / Lisa,

I've noticed we still have money sitting in the Bloomdale Admin Bldg project codes. You have:

\$1,193,504.50 in 499-4110-561.91-10 project 06ADMN (Building Construction)  
\$57,130.00 in 499-4110-561.91-50 project 06ADMN (Consultants)  
Total available: \$1,250,634.50