

Texas

Adoption Application - Copy

Collin County

2300 Bloomdale Road
McKinney, TX 75071

O: 972-548-4623

Janna Benson-Caponera

2300 Bloomdale Rd. #3100
McKinney, TX 75071

jcaponera@co.collin.tx.us
O: 972-548-4638
F: 972-548-4751

Application Form

Report Fields

State adoption group is located in*

State adoption group is located in

Texas

Think Adoption First Newsletter*

Would you like to receive the Think Adoption First Newsletter that features topics such as (but not limited too): Featured Adoption Partners, Best Practices, and Success Stories etc.? (Note: You will continue to receive notifications and customer service emails related to your Petco Adoption Partner partnership.) At Petco.com, we are concerned with protecting your privacy. We will not sell, rent or trade your information. Read our Privacy Policy at www.petco.com/privacypolicy.

Yes, sign me up to receive newsletters about Think Adoption First.

ADOPTION PARTNER INFORMATION

Type of Adoption Set Up*

Mobile (animals not kept overnight at Petco)

ADOPTION PARTNER CONTACT INFORMATION

Primary Contact Name for Adoptions*

Misty Brown

Primary Contact Phone Number (Day)*

972-548-5593

Primary Contact Phone Number (Evening)*

942-548-5593

Secondary Contact Name for Adoptions*

Debbie Poirer

Secondary Contact Phone Number (Day)*

972-548-7291

Secondary Contact Phone Number (Evening)*

972-548-7291

ADOPTION PARTNER'S VETERINARY INFORMATION

Veterinary Name*

Alan Coffman, DVM

Veterinary Phone Number*

972-727-8383

ANIMALS FOR ADOPTION

Aquatic Life (photos only)

[Unanswered]

Bird (photos only)

Mobile

Cat

Mobile

Dog (mobile only)

Mobile

Ferret

Mobile

Rabbit

Mobile

Reptile

Mobile

Other Small Animal

Mobile

Other Animals (Specify)

Mainly dogs and cats, but birds, ferrets, rabbits, reptiles, and rodents on occasion.

Comments and Special Care Instructions

[Unanswered]

SCHEDULES

Monday

[Unanswered]

Tuesday

[Unanswered]

Wednesday

[Unanswered]

Thursday

[Unanswered]

Friday

[Unanswered]

Saturday

[Unanswered]

Sunday

[Unanswered]

Monday

[Unanswered]

Tuesday

10:00 AM to 6:00 PM

Wednesday

10:00 AM to 6:00 PM

Thursday

10:00 AM to 6:00 PM

Friday

[Unanswered]

Saturday

10:00 AM to 6:00 PM

Sunday

10:00 AM to 6:00 PM

Does your organization agree to visit your animals at least once a day?*

All stationary adoption partners must visit their animals at least once a day to clean, provide food and water, and check on the welfare of their animals.

Yes

If no,

If no, please explain.

[Unanswered]

AGREEMENT - ANIMAL CARE

Care of the Animals*

Adoption partner is responsible for the care of the animals for adoption and must demonstrate concern for their health and well being.

YES, I agree

Veterinarian Care*

Adoption partner must arrange for veterinarian care for any animal that is injured or appears ill. Manager on Duty will take an ill or injured animal to the store veterinarian at the expense of the adoption partner in an emergency or if the adoption partner cannot be contacted within one hour.

YES, I agree.

Water and Food*

Adoption partner must attend to animals to ensure they always have water and are provided with food as needed.

YES, I agree.

Returned Animals*

Adoption partner must agree to accept returned animals should the adoption not work out for any reason.

YES, I agree.

Volunteers*

Adoption partner must provide sufficient volunteers to manage the Petco adoption event and to provide care for the animals.

YES, I agree.

Securely Contained*

All animals for adoption must be securely contained or on a lead while at a Petco location.

YES, I agree.

Spay and Neuter*

All dogs, cats, rabbits, and ferrets for adoption must be spayed or neutered before adoption or have an adoption agreement that requires the animal to be spayed or neutered within a certain timeframe.

YES, I agree.

Adoption of Opposite Sex - Other Companion Animals

Do you agree not to adopt opposite sex companion animals to the same adopter unless both are spayed and neutered?

YES, I agree.

Age*

All puppies, kittens, and ferrets for adoption must be eight weeks of age or older.

YES, I agree.

Vaccinations*

Puppies, kittens, and young ferrets must have a record of their first series of vaccinations. All adult dogs, cats, and ferrets must have current vaccinations (canine DHLPP and rabies, feline FVRCP and rabies, and ferret rabies and distemper) with records available on site at the Petco Adoption Event. We highly recommend testing all cats/kittens for Feline Leukemia. If you do not test for Leukemia prior to adoption and the cat/kitten is positive for Leukemia within 14 days of adoption, your organization will agree to take the cat back into your facility.

YES, I agree.

Free of Parasites & Signs of Illness*

All animals for adoption must be free of parasites and any signs of illness.

YES, I agree.

Temperaments*

For the safety of people and animals, animals for adoption must have good temperaments.

YES, I agree.

AGREEMENT - PROCESSING ADOPTIONS

Respond Within 48 Hours*

Adoption partner must respond to potential pet parents within 48 hours of receipt of adoption application.

YES, I agree.

Outstanding Customer Service*

All outstanding customer service principles must be observed towards potential pet parents.

YES, I agree.

Completed Forms*

Upon approving an adoption application, the adoption partner must ensure that the Petco Adoption Form (including the customer's PALS Number) is completed and signed.

YES, I agree.

Think Adoption First Care & Savings Booklet*

Give one Think Adoption First Care & Savings Booklet to each adoptive pet family.

YES, I agree.

Petco Adoption Form*

The first page of the Petco Adoption Form must be given to the Manager on Duty or the Petco Adoption Captain when an animal is adopted. The second page must be given to the adoptive pet parent.

YES, I agree.

Adoption Denials*

Adoption denials must be handled with sensitivity and tact to preserve the dignity of all concerned.

YES, I agree.

AGREEMENT - DISPLAY AND HOUSING AREAS

Petco Approved Signage*

Only Petco approved adoption signage must be displayed.

YES, I agree.

Number of Adoption Animals*

The number of animals for adoption allowed in the store depends on available space and enclosure type. The size of the habitat or enclosures should allow the animals to standup, lie down and to turn around comfortably. The GM and the adoption partner must agree upon exceptions in advance.

YES, I agree.

Adoption Areas*

Adoption areas where animals are being shown must be clean and orderly.

YES, I agree.

Animal Housing Areas*

Animal housing areas must not restrict traffic flow in or out of the store. Customers must be able to shop all areas of the store with ease as defined by Petco store management. Fire safety requires store exits to be accessible.

YES, I agree.

AGREEMENT - EQUIPMENT

Adoption Equipment*

Adoption partner is responsible for providing tables, chairs, office supplies, and any items necessary for processing adoptions.

YES, I agree.

AGREEMENT - GENERAL RESPONSIBILITIES

Volunteers*

Volunteers for adoption events must be at least 16 years of age or older with being accompanied by an adult volunteer who is at least 18 years of age or older. Volunteers may not bring children or other individuals who are not at least 16 years of age.

YES, I agree.

No Smoking*

No smoking is allowed in any Petco location.

YES, I agree.

Cameras and Other Image Recording Devices*

Use of cameras and other image-recording devices, including camera phones, is not allowed on Petco property without prior approval from the Manager on Duty.

YES, I agree.

Non-Petco Personnel*

Non-Petco personnel are not allowed in the Wellness Area or cash register area. All volunteers must be accompanied by a Petco associate while in areas where customers are not allowed.

YES, I agree.

Attire*

All volunteers must wear clean and neat clothing while at a Petco location. A nametag and shirt identifying the adoption partner are preferred.

YES, I agree.

Parking*

Adoption partner must follow the Manager on Duty's instructions about where to park.

YES, I agree.

AGREEMENT - STATIONARY ADOPTIONS

Food, Toys and Accessories**

Provide all food, toys, and accessories for animals for adoption.

YES, I agree.

Labels*

Label all food and accessories as "Adoption Partner" and ask the General Manager where store them off the sales floor.

YES, I agree.

Litter*

Change/clean litter in each habitat regularly and ensure litter is appropriate for each animal and odor-free.

YES, I agree.

Disinfect Habitat*

Disinfect every habitat weekly

YES, I agree.

Visit Animals for Adoption at Least Once Daily*

Visit animals for adoption at least once daily to feed, water, spot clean and exercise animals as needed, and to collect applications from potential pet parents.

YES, I agree.

AGREEMENT - MOBILE ADOPTIONS

Transportation*

Safely transport the animals for adoption to and from any Petco location.

YES, I agree.

Attend to the Animals*

Attend to the animals for adoption during the event and ensure the animals always have water and are provided food as needed.

YES, I agree.

Habitats and Enclosures*

Provide habitats and enclosures.

YES, I agree.

AGREEMENT - MASSACHUSETTS ADOPTION PARTNERS

Massachusetts*

Adoption partners in Massachusetts must also read and sign the Massachusetts Adoption Eligibility form.

Not applicable.

Massachusetts*

Massachusetts*- Adoption partners in Massachusetts must have on site documentation stating where your adoption organization obtained the animal from, their location or the place and date of isolation and a health certificate and provide this to the adopter.

Not applicable.

AGREEMENT - ILLINOIS ADOPTION PARTNERS

Illinois - Department of Agriculture Bureau of Animal Health and Welfare Public Act 096-1470*

According to the Illinois Department of Agriculture Bureau of Animal Health and Welfare Public Act 096-1470, adoption partners in Illinois must provide to the adopter prior to the time of adoption documentation stating: 1. The breed, age, date of birth, sex and color of the dog or cat being offered for adoption, or if unknown, provide an estimate to the best of your ability. 2. The details of any inoculation or medical treatment that the dog or cat received while under the possession of the adoption organization. 3. The adoption fee and any additional fees or charges. 4. If the dog or cat was returned by an adopter, then the date and reason for the return. 5. The following written statement, "A copy of our policy regarding warranties, refunds, or returns is available upon request." 6. The number of the animal shelter or animal facility issued by the Illinois Department of Agriculture.

Not applicable.

Illinois - Posting Information*

The information listed above in the above question must be posted in a conspicuous place on or near the cage of any dog or cat available for adoption. If not posted on the cage, a sign must be clearly posted by the cages stating where the information is located. The information must be located in the area and readily accessible to the public.

Not applicable.

DOCUMENTS

501(c)(3) Tax Determination Letter from the IRS

If you have your tax determination letter as an attachment please upload us a copy. If you need to create an attachment from a hard copy, please "[Click Here](#)" for our Fax to File tool. You will be able to create an attachment that will then be able to upload to us.

[Unanswered]

IRS W-9 Form*

Please complete the IRS W-9 form found at [IRS W-9 Form](#) . You may upload this document to us or If you need to create an attachment from a hard copy, please "[Click Here](#)" to use our Fax to File tool. You will be able to create an attachment that will then be able to upload to us. This will allow you to create an attachment that will be able to be uploaded to us. Don't forget to include a signature where it indicates, "Signature" on the form.

[Unanswered]

Organization Not Currently Exempt

Please complete the following form if you are an organization not currently exempt or in possession of a 501(c)(3) tax determination letter. [Click Here](#) to access this document. You may upload this document to us or If you need to create an attachment from a hard copy, please "[Click Here](#)" to use our Fax to File tool. This will allow you to create an attachment that will be able to be uploaded to us. Please check the appropriate boxes that explains your situation.

[Unanswered]

Organization Not Currently Exempt Under IRS 501(c)(3)

If you are an organization not currently exempt under IRS 501(c)(3) but have applied for exemption please supply a copy of your IRS Form 1023 (Page #1 and Signature Page only please). If you need to create an attachment from a hard copy, please "[Click Here](#)" to use our Fax to File tool. You will be able to create an attachment that will then be able to download to us.

[Unanswered]

Government or Municipal Agency

Please complete the following form if you are a government or municipal agency and not in possession of a 501(c)(3) tax determination letter. [Click Here](#) to access the form. You may upload this document to us or If you need to create an attachment from a hard copy, please "[Click Here](#)" to use our Fax to File tool. This will allow you to create an attachment that will be able to be uploaded to us. Please check the appropriate boxes that explains your situation.

[Unanswered]

MEDICAL AND HEALTH

Injured Animal Protocol*

What is your ill or injured animal veterinary protocol?

If in grave condition, the animal is euthanized; If the animal is treatable or savable then the animal is taken to a vet partner.

Parasite Control*

What is your internal and external parasite control protocol? A protocol can include the use of any of the following:

- Frontline, Frontline Plus
- Advantage, Advantix
- Comfortis
- Program
- Promeris
- Revolution
- Sentinel (requires heartworm test first)
- Interceptor (requires heartworm test first)
- Heartguard (requires heartworm test first)
- Capstar
- Albon
- Metronidazole
- Panacur
- etc.

Frontline, Frontline Plus
 Advantage, Advantix
 Revolution
 Capstar
 Albon
 Metronidazole
 Panacur

Vaccination Protocol*

What is your vaccination protocol?

Core vaccinations for canines and felines.

Post Adoption Health Guarantee*

What is your post adoption health guarantee?

None

Spay/Neuter Policy*

What is your spay/neuter policy?

Spay or neuter before adoption or within 30 days of adoption per adoption contract.

FACILITIES

Feeding Schedule*

How often are animals fed?

Morning feeding and if warranted, evening feeding schedule.

Type of Food*

What type of food? (wet, dry, both, etc.)

Wet and dry food.

Food Brand*

What food brand is used and recommended?

No single brand.

Age and Health*

Are animals' age and health considered when making food choices? If no, please explain.

Yes,

Housing*

Describe how the animals are housed including habitat sizes, location and condition.

Kennel runs with outside accessibility for larger or medium dogs. Small interior cages for felines and small canines.

Habitat Sanitation Protocol*

Describe habitat sanitation protocol.

Cleared and disinfected with kenelsol every morning and evening and throughout the day as needed.

Dog Runs*

Are dog runs available? If no, explain.

Yes, dog runs are available for large or medium dogs with outside accessibility.

Walked and Leashed Trained*

Are dogs walked and/or leashed trained? If no, explain.

No, we are a stray hold facility with too few staff members. Volunteers work on this as time permits.

Housing Multiple Animals Together*

Do you house more than one animal together? If yes, explain.

Yes, litters or animals that are brought in together, if they get along, are housed together. When the shelter is full, juveniles are housed together according to temperament and health.

Staff and Volunteers*

How many staff/volunteers does your organization have to care for animals?

5 to 6 staff on a daily basis and 2 to 3 volunteers on a daily basis on Saturdays and Sundays.

Qualification*

How do you qualify people to foster animals in their home, if foster homes are utilized?

Foster homes are not utilized at this time.

Foster Limitations*

Is there a limit to how many animals a person can foster at one time? If yes, what is the limit? If no, explain.

N/A.

Duration in Foster Homes*

How long do animals typically stay in foster homes before they are adopted?

N/A.

Facility/Shelter Duration*

How long do animals typically stay in a facility/shelter before they are adopted?

3 weeks to 1 month.

ADOPTION PROCESS

Temperament Testing*

Describe your temperament testing protocol.

Several employees are SAFER trained for behavior assessment.

Socialization*

Are dogs brought to Petco adoption events socialized with other dogs and people and well-behaved?

Yes.

Application Process*

What is your potential adopter application process?

Adoption questionnaire and application plus a \$75.00 fee for all animals.

Adoption Application*

Please upload a copy of your adoption application.

Animal Shelter Adoption Application Copy.pdf

Pre and Post Adoption Home Visitation*

Does your agency conduct pre and/or post adoption home visitations? If yes, please explain the process.

No

Adoption Fees*

What are your adoption fees and what do they include?

\$75.00 adoption fee covers core vaccinations, rabies, spay/neuter and microchip.

Adoption Goals*

What is your personal goal for the number of pets you plan to adopt at Petco each month?

Between 5 to 20 a month.

Displaying Animals*

How will you be displaying the animals you bring for adoption? (ex: leads, x-pens, kennels etc.)

Crates

Petco Stores

Which Petco store(s) would you like to adopt at?

Any in the Collin County area.

Staffing Adoption Events*

Who will staff the adoption events, paid staff, volunteers, family members etc.?

Volunteers.

GENERAL QUESTIONS

Insurance*

Do you normally suggest purchasing vet insurance for adopted animals to adopters? If yes, what vet insurance do you recommend?

Yes, any insurance is recommended.

General Liability Insurance*

Does your group have general liability insurance?

Yes

Name of Insurer*

If you do not have insurance, type "Not Applicable."

One Beacon

Policy Effective Date*

If you do not have insurance, type "Not Applicable."

10/01/2011-09/30/2012

Policy Number*

If you do not have insurance, type "Not Applicable."

791-00-02-39-0002

Description of Coverage*

If you do not have insurance, type "Not Applicable."

Commercial general liability incusrance with a \$1 million limit and a \$50 thousand SIR.

Organization History*

Provide information on the history of your organization.

Government run shelter since 2006.

Adoption Animals*

Where does your group obtain your adoption animals?

Community strays and surrenders.

REPTILES

Legal to Obtain*

Do you confirm that all reptiles brought for adoption are legal to obtain and house in the state you will be adopting?

Yes

SMALL ANIMALS

Legal to Obtain*

Do you confirm that all small animals brought for adoption are legal to obtain and house in the state you will be adopting?

Yes

Segregation*

Do you house the animals segregated by species and gender?

Yes

Name and Title of Person Completing This Form*

Janna Caponera, Grant Accounting and Reporting Manager

Phone Number of Person Completing This Form*

972-548-4638

Email of Person Completing This Form*

jcaponera@co.collin.tx.us

Think Adoption First Newsletter*

Would you like to receive the Think Adoption First Newsletter that features topics such as (but not limited too): Featured Adoption Partners, Best Practices, and Success Stories etc.? (Note: You will continue to receive notifications and customer service emails related to your Petco Adoption Partner partnership.) At Petco.com, we are concerned with protecting your privacy. We will not sell, rent or trade your information. Read our Privacy Policy at www.petco.com/privacypolicy.

Yes, sign me up to receive newsletters about Think Adoption First.

ACKNOWLEDGEMENT

Indemnity*

Adoption Partner shall be liable for any and all Losses arising from, in connection with, or based on any Claim relating to any false information provided or an alleged breach of Adoption Partner's obligations under this Petco Application & Agreement & Qualification Form. Additionally, Adoption Partner will at its expense indemnify, defend and hold harmless Petco and its affiliates, and their respective officers, directors, employees, agents, representatives, successors and assigns, from and against any and all such Losses.

No, I do not agree.

Indemnity*

For the purposes of the foregoing indemnity, "Claim" means any third party demand, or any civil, criminal, administrative, or investigative claim, action, or proceeding (including arbitration) asserted, commenced or threatened against an entity or person. "Losses" means all losses, liabilities, damages, liens, and claims, and all related costs, expenses, and other charges suffered or incurred as a result of or in connection with a Claim, including reasonable attorneys' fees and disbursements, costs of investigation, litigation, settlement, and judgment, and any taxes, interest, penalties, and fines with respect to any of the foregoing.

No, I do not agree.

Acknowledgement*

Adoption Partner Representative understands the policies required of Petco's adoption partners. It is also understood that the partnership may be discontinued for any reason, and at any time, with notification from the General Manager, District Manager, National Adoption Program Managers, or the Petco Foundation.

Yes, I agree.

ELECTRONIC SIGNATURE

If you have read and understand the Petco Application & Agreement & Qualification Form:*

YES, I agree and understand the agreement and electronically sign.

Application Files

File Uploads

- Animal Shelter Adoption Application Copy.pdf

Where pets
come first!



**PETCO
FOUNDATION**

petcofoundation@petco.com

7262 N. Rosemead Blvd.
San Gabriel, CA 91775

Office 626-287-0952
Fax 626-287-9704

Application for Governmental Agencies or Organizations

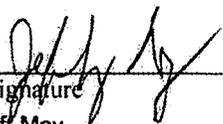
- Name of Agency or Organization Collin County
- Address of Agency or Organization
- 2300 Bloomdale Road Ste. 3100
McKinney, Texas 75071
- Mailing Address (if different from above)
-
- Phone 972-548-4641 Fax 972-548-4696
- E-Mail Address jmay@co.collin.tx.us
- Agency of the City of (if applicable) _____
- Agency of the County of (if applicable) _____
- Date of Organization / Incorporation / Formation 1848
- Federal Taxpayer Identification Number (EIN) 75-6000873
- State Identification Number(s) & Issuing Agencies (if applicable) _____
- Brief statement of charitable or public purpose(s) for which the organization was formed.

County Government

- Signature (Officer, Director, Trustee or Manager)

I hereby certify:

- 1) that the above referenced organization is either an agency or political subdivision of the above referenced state, or an agency of a political subdivision of the above referenced state; and
- 2) that the contributions received from The PETCO Foundation will be used exclusively for charitable or public purposes as outlined in Section 170 of the Internal Revenue Code of 1986 as amended.



Signature
Jeff May

Printed Name

6-20-12

Date
County Auditor

Title

**Request for Taxpayer
 Identification Number and Certification**

Give Form to the
 requester. Do not
 send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above COLLIN COUNTY GOVERNMENT office: 972.548.4731 fax: 972.548.4696	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ <input checked="" type="checkbox"/> Other (see instructions) ▶ county government	
	<input checked="" type="checkbox"/> Exempt payee	
	Address (number, street, and apt. or suite no.) 2300 Bloomdale Road #3100	Requester's name and address (optional) PETCO FOUNDATION 7262 NORTH ROSEMead BLVD. SANGABRIEL, CA 91775
City, state, and ZIP code McKinney, TX 75071		
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number								

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number									
7	5	-	6	0	0	0	8	7	3

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶

Date ▶ **12-11**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien.
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States.
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

Collin County Animal Services Offsite Adoption Agreement

Date	Location	Completed By
Adopter First Name		Adopter Last Name
		Driver's License #/State
Street Address		City/State
Home Phone		Zip
		Alternative Phone
Alternative Phone		
Animal Name		Animal #
Species	Breed	Age
Sex	Altered	Color
Microchip	Rabies #	Rabies Exp #

THIS ADOPTION AGREEMENT is made between the Collin County Animal Services ("Shelter") and the individual whose signature appears below ("Adopter").

- A. Adopter desires to adopt the animal identified below ("Animal") from Collin County Animal Services, and
- B. The Collin County Animal Services to give the Animal to Adopter for adoption
- C. In consideration of the mutual promise contained herein, Adopter and Collin County Animal Services hereby agree as follows:

WITNESSETH

1. Adopter shall provide the Animal with proper food, water, shelter, humane treatment, and supervision. Adopter accepts the Animal as a household pet and agrees not to keep the Animal outdoors, in a doghouse, or an outdoor porch or chain, nor to confine the Animal to a room whether the room is indoors or outdoors. If the Animal is a cat, Adopter agrees to accept the Animal as an indoor pet only.
2. Adopter shall not abandon; make a gift of (including a gift to any other animal society), or dispose of the Animal in any manner whatsoever, except as set forth in paragraph 4 below.
3. Adopter agrees that in the event the Adopter is unable or unwilling to care for the Animal, Adopter shall, at his/her own expense, promptly return the Animal to the Collin County Animal Services.
4. Adopter shall timely procure veterinary care if such care is needed by the Animal, or return the Animal to Collin County Animal Services.
5. In the event that the Animal is lost or stolen, Adopter shall (i) notify the Collin County Animal Services immediately; (ii) contact all appropriate agencies; and (iii) place an advertisement for three days in at least one widely read local publication.
6. The undersigned hereby fully and forever releases and discharges the Collin County Animal Services from any and all causes of action, claims and demands for, upon, or by reason of any personal injuries and losses of damage to property which may hereafter be sustained as a consequence of, arising out of, or incurred in connection with ownership of the animal described above. It is further agreed that the undersigned hereby agrees to hold harmless an indemnity the Collin County Animal Services from any and all expenses arising out of, or incurred in connection with, any claim which may hereafter be presented by anyone for loss and damage to property or personal injury as a result of the animal described above.

I hereby acknowledge that I have read the foregoing policy of the Collin County Animal Services and fully understand and agree to abide by said terms.

Signature of Adopter _____ Date _____

Authorized Signature _____ Date _____

COLLIN COUNTY ANIMAL SERVICES ADOPTION AGREEMENT

Please initial next to each statement. By initialing next to each statement you agree to the terms of adopting your new dog or cat.

- _____ • I am prepared to make a 15 plus year commitment to my dog/cat.
- _____ • I will provide flea/tick control as needed.
- _____ • I will work with my vet and agree on a regular schedule for wellness visits, inoculations, and any other tests we agree are necessary for the health and well-being of my dog/cat.
- _____ • I will keep my dog/cat on a regular routine of heartworm preventative.
- _____ • I will not chain or tie-up my dog and leave it outside alone. My cat will be an indoor cat. My dog/cat will be an important member of my family.
- _____ • If, for any reason, I am unable or unwilling to keep my dog/cat, I will try to find an acceptable home or rescue to take my dog/cat.
- _____ • If, for any reason, I am unable or unwilling to keep my dog/cat, I agree to return him/her to Collin County Animal Services if another acceptable home is not found.
- _____ • I am financially able to provide routine and emergency care for this dog/cat for his/her lifetime. This includes but is not limited to food, boarding (if necessary), regular vet care, heartworm preventative and flea and tick preventative.
- _____ • I understand that Collin County Animal Services is not responsible for the medical care of the dog/cat once I have adopted the dog/cat.
- _____ • I agree to pay the fee of _____ in advance to Texas Coalition for Animal Protection (TCAP) in order to prepay for the spay/neuter, rabies vaccination, and microchip for my new dog/cat.
- _____ • I agree to bring my dog/cat to the set appointment to complete spay/neuter, rabies vaccination, and microchip on _____ at the following TCAP location _____
- _____ • If for some reason I need to reschedule the appointment I will contact TCAP immediately to reschedule the appointment prior to the following date _____.
- _____ • I understand that sometimes spays and neuters can incur additional charges if my cat/dog weighs more than anticipated, complications arise, the cat/dog is in heat, or other charges that may occur. I take responsibility to pay those additional fees upon picking up my cat/dog from TCAP.
- _____ • I agree to keep the microchip information up to date and provide proper identification tags for my dog/cat at all times.

VET APPOINTMENT SCHEDULING

TCAP LOCATIONS

- CCAS - 4750 Community Blvd. Collin County Justice Complex McKinney, TX 75071 (866-310-7387)
- Denton – 713 Sunset Street Denton, TX 76201 (940-566-5551)

Date Scheduled: _____ Time Scheduled: _____

COSTS:

Spay/Neuter: _____

Rabies: _____

Microchip: _____

Adopters Signature: _____ Adopters Printed Name: _____ Date: _____

Counselors Signature: _____ Counselors Printed Name: _____ Date: _____