

## InterOffice Memorandum

July 24, 2012

To: Judy Davis/Contract Administrator

From: Dan James/Facilities Director

RE: Authorization to Reject Bids: Uniform/Miscellaneous Rental and Laundry Services, IFB #04205-12

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I am requesting authorization to reject bids for Uniform/Miscellaneous Rental and Laundry Services, IFB #04205-12.

I appreciate your consideration of my request. If I can be of further assistance please do not hesitate to contact me at extension 5331.

C:rejectbidsuniformrentals