



COLLIN COUNTY

Engineering Department
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MEMO

Date: July 24, 2012
To: Commissioners Court
From: Tracy Homfeld, P.E., CFM; Collin County Engineering
Subject: Request for Approval of the Jacobs Engineering Contract for Support Services of the Collin County Storm Water Program

In 2008, Collin County initiated a project to develop a Storm Water Management Program (SWMP) to comply with Federal and State regulations. During this time, Jacobs Engineering assisted the County with obtaining the Phase II Storm Water (SWMP) Permit. In addition, Jacobs Engineering assisted Collin County with preparation of annual reports. TCEQ regulations require the County to apply for renewal of the Phase II Storm Water Permit every five years.

The Collin County Engineering Department requests approval of a contract with Jacobs Engineering for the following:

1. Assist the County with assembling the performance data and compiling the annual report for year five (5) of the Phase II SWMP; and
2. Assist with the renewal application process for the Phase II (SWMP) permit.

Total cost for the proposed engineering consultant services are \$64,110. This includes \$21,048 for preparation of the year five (5) annual report to TCEQ and \$40,905 for Storm Water Management Program Permit renewal.

By negotiating key personnel hours and consolidating meetings, we were able to reduce the original proposal by \$9,249. Please note that the rates for key personnel have remained the same since 2008.

We request that you favorably consider approval of the contract with Jacobs Engineering for year five (5) services and Permit Renewal activities for the Collin County Storm Water Program.

I will be available for questions.

xc: Bill Bilyeu, Administrative Services
Ruben Delgado, Engineering

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