

## InterOffice Memorandum

July 24, 2012

To: Judy Davis/Contracts Administrator  
From: Dan James/Facilities Director  
RE: Approval/Notification of Utilization of Buy Board Cooperative Contract

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I am requesting approval of a Notification to Utilize the Buy Board Cooperative Contract for the Uniform/Miscellaneous Rental and Laundry Services Contract, IFB No. 04205-12.

If I can be of further assistance please do not hesitate to contact me at extension 5331.

C:buyboardcontractuniforms