

Collin County Grant Summary Form

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| Department Name/Number: Homeland Security | | Grant Summary Form |
| Contact Person: Kelly Stone | | |
| Title: Director of Homeland Security | Phone: (972) 548-5537 | Submit completed form along with one <u>electronic copy</u> of the grant application and all supporting documentation to the Budget & Finance Office (BFO) not less than 14 days prior to the scheduled Commissioner Court meeting. If you have any questions contact Mark Jackson at (972) 548-4672. |

| Grant Description | | |
|--|--|---|
| Grant Title and Funding Year: FY2013 Emergency Management Performance Grant | Funding Source: <input type="checkbox"/> State <input checked="" type="checkbox"/> Federal <input type="checkbox"/> Other: | Grant Type: <input type="checkbox"/> New Grant <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Amendment |
| Grantor (include sub-granting agencies): US Department of Homeland Security through the State of Texas Department of Public Safety, Texas Division of Emergency Management | Payment Method: <input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other: | Approval Requested: <input checked="" type="checkbox"/> Application <input type="checkbox"/> Award |
| | Application/Award Deadline: 01 / 31 / 2013 | Requested Comm. Crt. Date: 1 / 7 / 2013 |

Brief Description: State law requires that each local emergency management program meet certain requirements. These requirements include maintaining an Emergency Management Plan, conduct required emergency training for staff, develop and conduct an exercise program, and maintain certain emergency facilities and equipment. The Emergency Management Performance Grant (EMPG) is a program to provide federal funding to local jurisdictions to develop and carry out emergency management programs. Collin County has received this grant for the last four years.

| Grant Categories / Funding Source | Federal Funds | State Funds | Local Funds | County Match | In-Kind | Total |
|-----------------------------------|---------------|-------------|-------------|--------------|-------------|-------------|
| Personnel | \$42,864.00 | | | | \$42,864.00 | \$85,728.00 |
| Operating | \$1,000.00 | | | | \$1,000.00 | \$2,000.00 |
| Capital Equipment | | | | | | |
| Indirect Costs | | | | | | |
| Total | \$43,864.00 | | | | \$43,864.00 | \$87,728.00 |
| FTEs | | | | | | |

| Performance Measures | FY 2012 Progress to Date | | | | FY 2013 |
|---|--------------------------|----|----|----|-----------|
| | Q1 | Q2 | Q3 | Q4 | Projected |
| Applicable Outcome Measures | | | | | |
| Maintain Legal Documents, eg Emergency Plan, etc. | X | | | | |
| Public Education Outreach | X | | | | |
| Exercises, Training, Training for Stakeholders | | X | X | X | |
| Organizational Development Activities | | | X | | |

The Department named above is applying for the Grant Program named above, and if awarded, will accept full responsibility for the management of any funds awarded to the County under this grant, and will adhere to any policies and procedures set forth by the Grantor and its related agencies or agents, as well as those of the County, and its financial and administrative departments. To that end, please find enclosed the following items for initial review:

- Grant Summary Form
- Memo of request to Commissioner Court for application/award acceptance and approval
- An electronic copy of the original, completed Application/Award
- All attachments, back-up documentation or amendments to be submitted to the Grantor in support of the application

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| Completed by: | Department Head/Designee Signature & Date |
| Department Head/Designee Printed Name Kelley Stone | |