

2013 State and Local Task Force Agreement - HIDTA  
Dallas Field Division  
Collin County Sheriff's Office  
HIDTA 2

This agreement is made this <sup>23<sup>rd</sup></sup> ~~1<sup>st</sup>~~ day of <sup>January, 2013</sup> ~~October, 2012~~, between the United States Department of Justice, Drug Enforcement Administration (hereinafter "DEA"), and the Collin County Sheriff's Office (hereinafter "CCSO"). The DEA is authorized to enter into this cooperative agreement concerning the use and abuse of controlled substances under the provisions of 21 U.S.C. § 873.

Whereas there is evidence that trafficking in narcotics and dangerous drugs exists in the North Texas area and that such illegal activity has a substantial and detrimental effect on the health and general welfare of the people of Texas, the parties hereto agree to the following:

1. The North Texas HIDTA Task Force Group 2 will perform the activities and duties described below:

a. disrupt the illicit drug traffic in the North Texas area by immobilizing targeted violators and trafficking organizations;

b. gather and report intelligence data relating to trafficking in narcotics and dangerous drugs; and

c. conduct undercover operations where appropriate and engage in other traditional methods of investigation in order that the task force's activities will result in effective prosecution before the courts of the United States and the State of Texas.

2. To accomplish the objectives of the HIDTA Group 2 Task Force, the CCSO agrees to detail one (1) experienced officer(s) to the HIDTA Group 2 for a period of not less than two years. During this period of assignment, the CCSO officers will be under the direct supervision and control of DEA supervisory personnel assigned to the task force.

3. The CCSO officers assigned to the task force shall adhere to all DEA policies and procedures. Failure to adhere to DEA policies and procedures shall be grounds for dismissal from the task force.

4. The CCSO officers assigned to the task force shall be deputized as task force officers of DEA pursuant to 21 USC 878.

5. To accomplish the objectives of the HIDTA Group 2 Task Force, DEA will assign three (3) Special Agents to the task force. HIDTA will also, subject to the availability of annually appropriated funds or any continuing resolution thereof, provide necessary funds and equipment to support the activities of the DEA Special Agents and CCSO officers assigned to the task force. This support will include: office space, office supplies travel funds, funds for the purchase of evidence and information, investigative equipment, training and other support items.

6. During the period of assignment to the HIDTA Group 2, the CCSO will remain responsible for establishing the salaries and benefits, including overtime, of the CCSO officers assigned to the task force and for making all payments due them. HIDTA will, subject to availability of funds, reimburse the CCSO for overtime payments made by it to the CCSO officers assigned to the HIDTA Group 2 Task Force for overtime, up to a sum equivalent to 25 percent of the salary of a GS-12, Step 1 (RUS) federal employee, currently \$17,202.25 , per officer. ***Note: Task Force Officer's overtime "Shall not include any costs for benefits, such as retirement, FICA, and other expenses."***

7. In no event will the CCSO charge any indirect cost rate to DEA for the administration or implementation of this agreement.

8. The CCSO shall maintain on a current basis complete and accurate records and accounts of all obligations and expenditures of funds under this agreement in accordance with generally accepted accounting principles and instructions provided by DEA to facilitate on-site inspection and auditing of such records and accounts.

9. The CCSO shall permit and have readily available for examination and auditing by DEA, the United States Department of Justice, the Comptroller General of the United States and any of their duly authorized agents and representatives, any and all records, documents, accounts, invoices, receipts or expenditures relating to this agreement. The CCSO shall maintain all such reports and records until all audits and examinations are completed and resolved or for a period of three (3) years after termination of this agreement, whichever is sooner.

10. The CCSO shall comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, as amended, and all requirements imposed by or pursuant to the regulations of the United States Department of Justice implementing those laws, 28 C.F.R. Part 42, Subparts C, F, G, H and I.

11. The CCSO agrees that an authorized officer or employee will execute and return to DEA the attached OJP Form 4061/6, Certification Regarding Lobbying; Debarment, suspension and Other Responsibility Matters; and drug-Free Workplace Requirements. The CCSO acknowledges that this agreement will not take effect and no federal funds will be awarded until the completed certification is received.

12. When issuing statements, press releases requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or part with federal money, the CCSO shall clearly state: (1) percentage of the total cost of the program or project which will be financed with federal money and (2) the dollar amount of federal funds for the program or project.

13. While on duty and acting on task force business, the CCSO officers assigned to the HIDTA task force shall be subject to all DEA and federal government rules, regulations and procedures governing the use of OGV's for home to work transportation and for personal business. The HIDTA Executive Committee acknowledges that the United States is liable for the actions of

task force officer, while on duty and acting within the scope of their federal employment, to the extent permitted by the Federal Torts Claim Act.

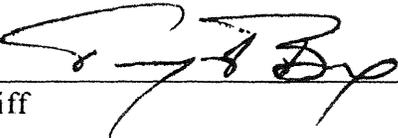
14. The term of this agreement shall be effective from the date in paragraph number one until September 30, 2013. This agreement may be terminated by either party on 30 days advance written notice. Billing for all outstanding obligations must be received by DEA within 90 days of the date of termination of this agreement. HIDTA will be responsible only for obligations incurred by CCSO during the term of this agreement.

For the Drug Enforcement Administration:

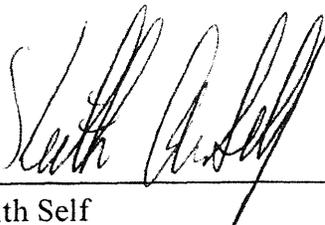
  
\_\_\_\_\_  
James L. Capra Daniel R. Salter, Acting  
Special Agent in Charge

Date: 1/23/2013

For the Collin County Sheriff's Office:

  
\_\_\_\_\_  
Sheriff

Date: 12-13-12

  
\_\_\_\_\_  
Keith Self  
County Judge  
Collin County, Texas

Date: 1/16/13

## Tawana Hendricks

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**From:** Tawana Hendricks  
**Sent:** Thursday, January 31, 2013 1:35 PM  
**To:** Judy Davis  
**Subject:** HIDTA (DEA)

I just received the original signed agreement back from the DEA. I am putting it in interoffice today for you. Couple of things that Sgt. Menser wanted me to pass on from their office.....

The attorney has changed the date on the agreement (inked it in and initialed it). I think this was discussed with him before.

There is no signature by the Director of HIDTA and there will not be one. It is not necessary as long as the SAC of DEA has signed, and he has.

The OJP Form that was signed by Sheriff is in the packet, the original will be held by DEA and we have copy. It is electronic if needed from them.

*Tawana Hendricks*

Field Operations & Support Services

Collin County Sheriff's Office

972-547-5180

FAX: 972-547-5225

[thendricks@collincountytx.gov](mailto:thendricks@collincountytx.gov)

**MEMORANDUM OF UNDERSTANDING**  
**Western Drug Initiative**  
**NORTH TEXAS HIDTA**

**Organizational Structure:**

The Western Drug Initiative/Task Force will operate under the authority of the North Texas HIDTA Executive Board, and the Oklahoma Advisory Board if applicable, and will comply with all NT HIDTA administrative and financial requirements, as specified by the NT HIDTA Director, to include, but not limited to; participation in the preparation of an Annual Report, Threat Assessment, Initiative Budget proposal, periodic budget expenditure reports, case summaries, statistical accomplishment reports, and the NT HIDTA Policy and Procedures Guide, etc.

**Supervision and Personnel:**

Supervision of the Western Drug Initiative will be provided by the DEA, Dallas Field Division. The Fort Worth Police Department will assign a supervisor to oversee the daily operations of the initiative. All Group Supervisors will keep the Operations Manager informed of on-going investigations. This position is currently filled by a DEA Assistant Special Agent in Charge (ASAC). This position reports to the Executive Board and has managerial oversight of the Texas enforcement initiatives and the Regional Intelligence Support Center (RISC), with direct oversight of the Eastern and Western Drug Initiatives. This alignment allows for enhanced sharing of information, personnel and equipment between all of the initiatives. The responsibilities of the Operations Manager include: coordination of investigations conducted by the Texas enforcement initiatives; budget review and resource allocation of both enforcement and intelligence resources; and maintaining liaison with the Executive Board and other law enforcement management.

Texas Group Supervisors will coordinate investigative activity with the NT HIDTA Regional Intelligence Support Center (RISC) and all other NT HIDTA initiatives. Oklahoma initiatives will also coordinate investigative activity with the Oklahoma Intelligence Center (OIC).

Personnel assigned to the Western Drug Initiative may be required to undergo a background investigation for a security clearance, if required by Agency regulations or HIDTA policy.

**Funding:**

Subject to availability of annually appropriated funds by the Office of National Drug Control Policy, funds for payment of certain personnel expenses, operational costs, and equipment will be provided to support the assignment of personnel to this initiative. This support may include full or partial payment for office space, office equipment and supplies, travel, purchase of evidence and information sources, state/local overtime costs, cellular telephones, and other items. The Western Drug Initiative will establish a budget for those specific expenses to be covered each year.

**Expenditures:**

All expenditures by participating members must comply with the financial guidelines of NT HIDTA and the designated fiduciaries for the Western Drug Initiative.

**Overtime:**

Participating agencies may request reimbursement for overtime for state and local law enforcement officers assigned full-time to the Western Drug Initiative. Officer(s) must be eligible for such compensation from their parent agency/department for work conducted in support of the Western Drug Initiative. HIDTA funds shall not be used to pay for overtime related to training attendance, or non-investigative administrative work.

HIDTA funded overtime shall not exceed the lower of applicable state and local regulations for an officer's parent agency or 25% of the federal GS-12 Step-1 pay scale for federal law enforcement officer "Rest of US" that is in effect at the beginning of the calendar year (January 1). Overtime limits include all funding from federal sources such as OCDETF, Project Safe Neighborhoods and HIDTA funded overtime. HIDTA funded overtime is calculated by multiplying the individuals gross hourly overtime pay rate by the hours of overtime worked. North Texas HIDTA shall require repayment by the employing agency if overtime exceeds the maximum limit.

Overtime must be approved by the Western Drug Initiative Group Supervisor. The parent agency or initiative commander of the individual receiving HIDTA-funded overtime shall ensure the maximum amounts are not exceeded, that the overtime is for HIDTA-related activities, and that the individual does not receive overtime compensation from another funding source for the same hours worked.

**Target Selection:**

The objective of NT HIDTA is to concentrate on the most significant Drug Trafficking Organizations and Money Laundering Organizations. Investigations are pursued with the expectation of identifying significant targets. Target selection will be consistent with an intelligence-based approach to accomplish this objective. The Group Supervisor will report all investigations to the Executive Board through the Operations Manager and will make periodic reports, as required, of investigative progress and accomplishments.

All HIDTA enforcement initiatives will use the RISC or the OIC for complete event and target deconfliction of all enforcement/operational activities. The RISC and OIC will assist initiatives in target selection and will coordinate the collection and sharing of information among all NT HIDTA enforcement initiatives.

**Equipment:**

All North Texas HIDTA Western Drug Initiative property acquired by funding provided by the Office of National Drug Control Policy, will be utilized for the direct support of HIDTA drug enforcement operations and will be maintained and safeguarded at all times. This equipment may be used in non-HIDTA activities if those activities: are consistent with the HIDTA's strategy; do not interfere with the work of HIDTA initiatives; and do not become the primary user of the equipment. The Western Drug Initiative property will be included in the North Texas HIDTA inventory & control system, and must be made available for periodic inventory when requested. All initiative property assigned or loaned to North Texas HIDTA Western Drug Initiative participating members will be returned to the Western Drug Initiative Group Supervisor upon termination of that member's participation in the Western Drug Initiative. All Western Drug Initiative Property will be returned to the North Texas HIDTA Director if the North Texas HIDTA Western Drug Initiative terminates its participation in the North Texas HIDTA. Prior to disposing of any HIDTA-funded equipment, all HIDTA grantees must make the equipment available to the HIDTA Director for possible use by another HIDTA participant.

**Press Policy:**

The Western Drug Initiative Group Supervisor will clear all press releases through the United States Attorney or the State District Attorney as appropriate for all investigative matters under prosecution and will advise the NT HIDTA Director prior to release of any information. The Western Drug Initiative Group Supervisor may be tasked by the Fort Worth Police Department to address media questions when issues arise concerning the operations of Fort Worth Police Department.

### **Drug and Alcohol Policy:**

All personnel assigned to the NT HIDTA hold positions of public trust and public safety, therefore, all NT HIDTA personnel are expected to maintain an alcohol- and drug-free work environment to protect the health and safety of the public and other personnel assigned at NT HIDTA.

### **Equitable Sharing of Seized Assets:**

The North Texas HIDTA Western Drug Initiative will conduct administrative and judicial seizures and forfeitures of assets, whenever legally possible, under applicable federal statutes and guidelines or under Texas or Oklahoma state forfeiture proceedings, whichever is more appropriate, in order to accomplish the most effective law enforcement result.

### **Forfeiture Processing**

Whenever possible, the assets which are seized pursuant to NT HIDTA investigations shall be forfeited through federal asset seizure programs. Forfeitures will be processed by the deputizing Federal Law Enforcement Agency which generates the seizure.

In the case of assets which must be forfeited through state forfeiture procedures, the jurisdiction which shall process the forfeiture will be chosen by the same principles of equitable sharing among investigative agencies reflected in the regulations related to sharing of federally forfeited assets.

### **Sharing Requests**

Per the NT HIDTA Forfeited Asset Sharing Policy, Appendix M of the Policies and Procedures Guide, a minimum of 10% of forfeited assets from each Texas enforcement initiative will also be provided to the RISC and the remaining forfeited assets will be shared with the participating agencies based on the recommendations of the processing Federal Agency.

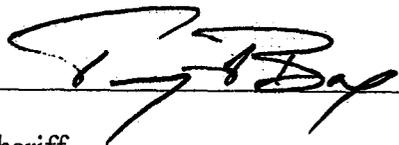
The processing Federal Agency (Texas) must promptly notify the North Texas HIDTA Regional Intelligence Support Center (RISC) of the details of the potential forfeitures. Asset Sharing Requests (DAG-71 form for DOJ or TDF-92-22.46 for U.S. Treasury) must be submitted within the 60 day deadline by the RISC to the processing Federal Agency for their share of the forfeiture.

**Conclusion**

The term of this MOU shall be from the date of signature by authorized representatives of all participating agencies. Individual agencies may be added at any time with appropriate contract amendments or deleted within 30-days written notice. This agreement may be modified at any time by written consent of all involved agencies and approval of the NT HIDTA Executive Board. Modifications to this MOU shall have no force and effect unless such modifications are reduced to writing and signed by an authorized representative of each participating agency.

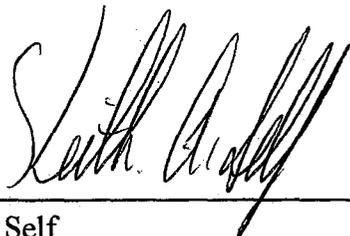
\_\_\_\_\_  
Lance Sumpter  
Director  
North Texas HIDTA

\_\_\_\_\_  
Date



Sheriff  
Collin County Sheriff's Office

12-13-12  
Date



Keith Self  
County Judge  
Collin County, Texas

Date: 1/16/13



**U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE COMPTROLLER**

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND  
OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Department and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

**1. LOBBYING**

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

**2. DEBARMENT, SUSPENSION, AND OTHER  
RESPONSIBILITY MATTERS  
(DIRECT RECIPIENT)**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510-

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE  
(GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about-

- (1) The dangers of drugs abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted-

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site (s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, country, state, zip code)

Check  if there are workplace on file that are not identified here.

Section 67.630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 406177.

Check  if the State has elected to complete OJP Form 406177.

### DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620-

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in connection with any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

4. Typed Name and Title of Authorized Representative

5. Signature

6. Date

# DEPUTIZATION REQUEST/AUTHORIZATION

Must be typewriter completed. See reverse for Privacy Act

## PART I - PARENT AGENCY CERTIFICATION

FROM: (Enter Name of State/Local Agency) \_\_\_\_\_ TO: *Special Agent in Charge* \_\_\_\_\_  
 \_\_\_\_\_ Division  
 Name of Employee: \_\_\_\_\_ Task Force: \_\_\_\_\_  
 Home Address: \_\_\_\_\_ Sex: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_ SSN: \_\_\_\_\_

By my signature below, I certify that I have reviewed the character and internal personnel file for this individual and confirm that he/she is suitable for assignment with the DEA/Task Force and I am not aware of any potential impeachment information regarding this individual. I certify that he/she has not been previously convicted of a misdemeanor crime of domestic violence, within the meaning of Title 18, USC, Section 922(g)(9). I further certify that on the date below I verified that a security check (background investigation) to include an FBI fingerprint check was completed and no derogatory information was uncovered:

Last Firearms Qualification \_\_\_\_\_ (date)

\_\_\_\_\_  
 Typed Name and Title of State/Local Official (Lt. or above)

\_\_\_\_\_  
 Signature and date of State Local Official

## PART II - SAC CERTIFICATION

FROM: *Special Agent in Charge* \_\_\_\_\_ TO: *Chief, Investigative Support Section* \_\_\_\_\_  
 \_\_\_\_\_ Division

NADDIS and NLETS and/or NCIC checks concerning this subject have been completed and certification (DEA-481i) is attached. When additional processing by your office has been conducted, appropriate action will be taken by this Division.

It is understood that the subject's access is restricted to his/her need-to-know, as operational circumstances dictate.

\_\_\_\_\_  
 Typed Name and Title of Special Agent in Charge

\_\_\_\_\_  
 Special Agent in Charge (Signature and date)

## PART III - DEPUTIZATION STATEMENT

FROM: *Administrator, Drug Enforcement Administration* \_\_\_\_\_ TO: *Special Agent in Charge* \_\_\_\_\_

Pursuant to the authority granted to the Attorney General by Public Law 99-570, Section 1869, and delegated to me by Title 28, Code of Federal Regulations, Subpart R, Section 0.100 et. Seq., you are hereby authorized to exercise the powers of enforcement personnel set forth in Section 878, Title 21, United States Code, which are to:

- (1) carry firearms;
- (2) execute and serve search warrants, arrest warrants, administrative inspection warrants, subpoenas, and summonses issued under the authority of the United States;
- (3) make arrests without a warrant (A) for any offense against the United States committed in your presence, or (B) for any felony, cognizable under the laws of the United States, if you have probable cause to believe that the person to be arrested has committed or is committing a felony;
- (4) make seizures of property pursuant to the provisions of this Subchapter (21 U.S.C. 801-904); and
- (5) perform such other law enforcement duties as the Attorney General may designate.

Deputization authority is authorized from the date affixed to my signature for the period checked below unless sooner terminated in writing.

- While you are a DEA Task Force Officer
- For investigation(s) \_\_\_\_\_ with an automatic expiration date upon conclusion of investigation NTE 1 year.
- Other \_\_\_\_\_

OMS USE ONLY

\_\_\_\_\_  
 Administrator, Drug Enforcement Administration  
 (Approval Authority Delegated to Chief, OMS)

\_\_\_\_\_  
 Date

## PART IV - OATH OF OFFICE

I, \_\_\_\_\_, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will faithfully discharge the duties of the office on which I am about to enter. So help me God.

I understand that, upon deputization, I will be subject to the provisions contained in 5 U.S.C. 3374(C), including the provisions relating to the unauthorized use of official Government vehicles. I further certify that I have read, understand, and agree to abide by the standards of conduct described in Section 2735 of the DEA Personnel Manual and Subchapter 632 of the DEA Agents Manual pertaining to the dissemination of information.

\_\_\_\_\_  
 Task Force Officer (Signature and Date)

\_\_\_\_\_  
 Special Agent in Charge

\_\_\_\_\_  
 Division

**PRIVACY ACT STATEMENT - FORM DEA-481**

**General:** This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), for individuals completing forms regarding Federal nomination for DEA Task Force Deputization.

**Authority:** Section 878 of United States Code Title 21, and Public Law 99-570, Title 28 Code of Federal Regulations, Subpart R, Section 0.100 et. seq.

**Purpose and Uses:** Primarily for DEA internal use and is used for nomination, certification, approval, selection and acknowledgment/oath of DEA Task Force Officer or Temporary Deputized Officer.

**Effect:** Failure to provide the necessary information could preclude the nominee from being considered and/or selected for the Task Force Deputy position.

**Social Security No.:** Providing social security number is voluntary (5 U.S.C. 552a). However, failure to provide this information may cause applications to be rejected where nominees cannot be properly identified.