



COLLIN COUNTY

Human Resources
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DATE: December 20, 2012
TO: Judge Keith Self
FROM: Human Resources
SUBJECT: Pre-approval of Personnel Agenda

Due to the urgent need for an Intern in the IT department and a Court Coordinator for the District Courts, we are seeking pre-approval of the new employees on the attached personnel agenda.

We respectfully request that these personnel appointments be pre-approved so that the candidates may begin work as soon as possible.

Thank you for your consideration,

Cynthia Jacobson

Signature for Pre-Approval



Judge Keith Self

**COMMISSIONERS' COURT
HUMAN RESOURCES-APPOINTMENTS**

December 20, 2012

Name	Department	Dept #	Title	Salary	Grade	% over Min	Effective Date	Notes
David Hill	District Courts Admin	2501	Court Coordinator	\$40,877	511	0%	12/27/2012	Rehire
Malary Brandow	Information Tech Services	0601	Intern - Web Development	\$10 / HR	703	0%	12/26/2012	