



To: Commissioner's Court

From: Bill Burke

Date: February 5, 2013

Subject: Budget Adjustment for Negative Account 499-4102

Request Commissioners' Court consideration and approval for a Budget Adjustment to offset the negative amount in account 499-4102-561.75-40, Project V41002. Outstanding quantities in the amount of \$21,669.00 were cancelled on Purchase Order No. 157056 on November 14, 2012. The funds were unencumbered into FY12 instead of FY13 leaving a negative balance in the account in FY13.

Thank you,