

Budget Amendment Request Form

For Budget Office Use Only	
___ Court	___ Non-Court
FY ___	Seq. No. ___
Approved by: ___ Date: ___	

Date of Request: February 12, 2013

From: I.T./Caren Skipworth/4501
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: ___ New Existing

Project Code to Receive Amendment: ___ New ___ Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>001-0620-414-4910</u>	<u>Education & Conference</u>		<u>\$41,625.00</u>

FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>001-0619-414-8704</u>	<u>One time budget non-cap</u>		<u>\$41,625.00</u>

FROM Total:	\$41,625.00
-------------	--------------------

Purpose for Request:

Training will be needed for the upgrade of the ESX/VMware software. With this training, all of the county Network Administrators will receive the job knowledge needed to implement the new software. The training will also allow the administrators to maintain and update the software as needed. With the county moving to more virtual machines and less physical servers, it is imperative that they receive this training.

Elected Official / Department Head