

STATE OF TEXAS
COUNTY OF COLLIN

COMMISSIONERS' COURT
MEETING MINUTES
APRIL 22, 2013

On Monday, April 22, 2013, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self
Commissioner Matt Shaheen, Precinct 1
Commissioner Cheryl Williams, Precinct 2
Commissioner Chris Hill, Precinct 3
Commissioner Duncan Webb, Precinct 4

Commissioner Webb led the Invocation.
Judge Self led the Pledge of Allegiance.
Commissioner Shaheen led the Pledge of Allegiance to the Texas Flag.

1. President Self called to order the meeting of the Collin County Health Care Foundation at 1:31 p.m. and adjourned the meeting at 1:45 p.m.

Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:45 p.m.

FYI NOTIFICATION

1. **AI-34688** Outstanding Agenda items, Commissioners Court.

2. **AI-36665** Addendum No. 1 to Supplies: Specialized Printing for Elections (IFB No. 2013-118) to make various changes and add attachments to the Invitation for Bid, Purchasing.

2. Public Comments.

Peter Bailey, McKinney, asked that the present staff of drivers for CCART (Collin County Area Regional Transit) be retained as he thinks they do a great job despite administrative restraints. He stated he does not understand the makeup and function of the Collin County Technical Advisory Committee and asked that this be clarified. (Time: 1:49 p.m.)

3. Presentation/Recognition:

a. **AI-36688** 2013 County Best Practices Award to the County Clerk for Marks, Brands & Tattoos program.

Judge Self presented Stacey Kemp, County Clerk, with a Best Practices Award for her Marks, Brands, and Tattoos Program. Ms. Kemp and her office developed a program that allows the entire state of Texas to electronically register their marks, brands, and tattoos whereas before everything was done manually. (Time: 1:47 p.m.)

b. **AI-36689** 2013 County Best Practices Award to Collin County for Public Works' Tire Shark.

Bill Bilyeu, County Administrator, presented Jon Kleinheksel, Public Works, with a Best Practices Award for the Tire Shark. In an effort to deal with the ever growing problem of illegal dumping, especially of tires, employees from Public Works built a machine that cuts and breaks down tires. The Tiger Shark has eliminated 96% of disposal costs. (Time: 1:48 p.m.)

4. Consent agenda to approve: Judge Self asked for comments on the consent agenda. Commissioner Webb pulled item 4d1 and Commissioner Shaheen pulled item 4b1. Hearing no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 2:03 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Cheryl Williams
Vote: 5 – 0 Passed

a. **AI-36676** Disbursements for the period ending April 16, 2013, Auditor.

COURT ORDER NO. 2013-304-04-22

b. Advertisement(s):

1. **AI-36659** Professional Services, Roof Consultant (RFQ No. 2013-181), Construction & Projects.

Commissioner Shaheen asked Bill Burke, Project Manager, if this item refers to having the 25 roofs listed on the memo serviced and tested because an issue has been identified, or if the item is strictly a general contract for future servicing should a roof need repair.

Mr. Burke stated this is a general contract, but there are current plans to fix a roof at Myers Park. A motion was made to approve the item. (Time: 2:05 p.m.)

Motion by: Commissioner Matt Shaheen
Second by: Commissioner Cheryl Williams
Vote: 5 – 0 Passed

COURT ORDER NO. 2013-305-04-22

c. Award(s):

1. **AI-36657** Construction, Bridge: County Road 559 over Lake Lavon North Approach Slab Repair (IFB No. 2013-063) to Jim Bowman Construction, L.P. and further authorize the Purchasing Agent to finalize and execute the Construction Agreement, Public Works.

COURT ORDER NO. 2013-306-04-22

d. Agreement(s):

1. **AI-36660** Professional Services Agreement with Taylor J. Tillery PLLC, a Doctor of Veterinary Medicine (Contract No. 2013-203) to provide spay and neutering services at the Collin County Animal Shelter and further authorize the Purchasing Agent to finalize and execute same, Development Services.

Commissioner Webb asked that the language be changed in the contract to read that only animals selected or designated by the county to be adoptable will be spayed or neutered. The way the current language reads implies that animals that are not adoptable will be spayed and neutered. A motion was made to approve the item with the language correction. (Time: 2:08 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Matt Shaheen
Vote: 5 – 0 Passed

COURT ORDER NO. 2013-307-04-22

2. **AI-36518** Consulting Services Agreement with The Nature Conservancy (TNC) for restoration of Parkhill Prairie and further authorize the Purchasing Agent to finalize and execute same, Special Projects.

COURT ORDER NO. 2013-308-04-22

3. **AI-36662** Interlocal Agreement with the City of Princeton for construction of a turn lane and additional improvements at the intersection of Second Street and US 380, budget amendment in the amount of \$83,900 reallocating funds from bond project 07-077 to bond project 07-00-21 and further authorize the County Judge to finalize and execute same, Engineering.

COURT ORDER NO. 2013-309-04-22

e. Miscellaneous

1. **AI-36680** Personnel Appointments, Human Resources.

COURT ORDER NO. 2013-310-04-22

2. **AI-36681** Personnel Changes, Human Resources.

COURT ORDER NO. 2013-311-04-22

GENERAL DISCUSSION

5. **AI-36670** Courthouse Security Presentation, Homeland Security.

Kelley Stone, Homeland Security, gave an update on Courthouse Security. Current upgrades to security include additional card access readers for county and district judges as well as a project by IT (Information Technology) to add and/or upgrade the camera network at various county buildings. There are daily security surveys of county facilities as well as ongoing floor warden training. Mr. Stone explained five different mass notification systems that may be used to notify county employees as well as the public. These include radios/Courthouse Security Channel, Everbridge, (VOIP) Voice Over Internet Protocol, public address, and mass e-mail.

Everbridge is a robust communication center which can pass critical information to a mass number of recipients at one time. A wide variety of devices are able to receive information from the Everbridge System including landlines, cell phones, pagers, e-mail and texts. The system can be used for non-emergency situations as well.

The Sheriff's Office has conducted Active Shooter ALERT Training with 144 individuals trained this year as well as Floor Warden Training with 83 individuals trained to date. (Time: 2:21 p.m.)

NO ACTION TAKEN

6. **AI-36563** 2013 Elected Official Presentation, Human Resources.

Cynthia Jacobson, Human Resources, came forward with a brief presentation on the 2013 Elected Official Compensation. In FY 2009, all elected officials, except for the County Judge and Commissioner of Precinct 1, received a pay increase. In FY 2010, the only elected official to receive a pay increase was the Probate Judge, which was necessary to comply with the statutory pay requirement. FY 2011 saw a 0% increase across the board with some elected officials receiving a 3% pay cut. There have been no pay increases in FY 2012 or FY 2013.

In a comparison between Collin County and similar counties, Collin County typically ranks somewhere in the middle in terms of elected official salary ranking.

The only position that Ms. Jacobson feels might be of interest to the Court is that of the District Attorney whose position consistently falls as one of the lowest paid supplemental salaries in the comparison rankings. (Time: 2:26 p.m.)

NO ACTION TAKEN

7. AI-36576 Bond Presentation and approval to authorize the sale of \$28 Million in Road Bonds and \$2.2 Million in Parks & Open Space bonds for a Total Bond Sale of \$30.2 Million, Budget.

Monika Arris, Budget, presented the Collin County Bond Update. Ms. Arris started her presentation by going over some older bond issues that occurred prior to 2003. These projects still remain on the books and include \$1.5 million budgeted and allocated to various projects such as outdoor camp projects and road projects. \$26,705 remains in contingency for Road, Parks and Open Space projects. There is currently \$8.3 million budgeted and allocated to outstanding Tax Notes Projects and \$1.8 million is in contingency.

\$8 million remains budgeted and allocated from the 2003 Bond Voter Authorization, \$172,325 remains in contingency for Roads, and \$411,061 remains in Open Space contingency.

For the 2007 outstanding projects, there is \$58.4 million budgeted and allocated for various Road, Parks and Open Space, and Facilities projects. Any funds remaining in completed projects will be returned to contingency unless requested for another project. There is currently \$12.3 million remaining in contingency for Road projects and \$1.4 million remaining in contingency for Parks and Open Space projects.

The 2013 requested bonds include \$28 million for transportation funding and \$2.2 million for Parks and Open Space.

Ms. Arris met with Collin CAD (Central Appraisal District) in late March and their estimated early preliminary appraised value is 3.3% higher than last year. This is a positive for the county.

The current request is to have the Court's approval to authorize a bond sale totaling \$30.2 million as well as approval to authorize advanced refunding on eligible portions of the 2004, 2005, and 2006 unlimited and limited tax issues. After a brief discussion, a motion was made to approve the bond sale. (Time: 2:03 p.m.)

Motion by: Commissioner Cheryl Williams
Second by: Commissioner Matt Shaheen
Vote: 5 – 0 Passed

COURT ORDER NO. 2013-312-04-22

8. AI-36661 Designation and ballot drawing of nine (9) public members (in lieu of nine elected officials) and four (4) alternate members from the 2012 Grand Jury members to be appointed and serve on the 2013 Salary Grievance Committee and any action, Commissioners Court.

Danny Decker, Joe Vines, Cheryl Mitchell, Deborah Campbell, Michael Mansfield, Jeff Wattier, David Smith, Richard Dodson, Sr., and Lavetta Sealy were designated to be appointed and serve as public members on the 2013 Salary Grievance Committee.

Gerald Anderson, Craig Louis Eastwood, Joy Palmer, and Francisco "Harvey" Oaxaca were designated to be appointed and serve as alternate members on the 2013 Salary Grievance Committee.

9. AI-36476 Designation of the Collin County Rural Transit District, Commissioner, Precinct 3.

Commissioner Hill prefaced this item by stating it is a follow-up to the March, 11, 2013, discussion about the potential designation of a new entity to be the Collin County Rural Transit Authority. Based on comments of various McKinney City Council members in a recent workshop, it seems the City of McKinney is moving in the direction of naming TAPS (Texoma Area Paratransit System) as their direct recipient for the City of McKinney's urban area. Commissioner Hill restated his motion from March 11, 2013, that the Court name and designate TAPS as the Collin County Rural Transit District provider. He also recommended that the Court request of the TAPS Board the formation of a Collin County Technical Advisory Committee. The committee would be made up of one member from each municipality that is served by TAPS to ensure that each city's transit issues are being addressed. Commissioner Hill recommended that the Court not make the transition immediately and proposed a July 1st start date.

In response to Commissioner Webb's concern about the number of members representing Collin County on the TAPS Board, Commissioner Hill stated that the Court can designate one individual to the TAPS Board of Directors and the City of McKinney could designate two individuals to the TAPS Board of Directors. After a brief discussion, a motion was made to designate TAPS as the Collin County Rural Transit District provider. (Time: 2:40 p.m.)

Motion by: Commissioner Chris Hill
Second by: Commissioner Duncan Webb
Vote: 5 – 0 Passed

COURT ORDER NO. 2013-313-04-22

10. Board/Committee Appointments, Commissioners Court:

a. AI-36690 TAPS (Texoma Area Paratransit System) Public Transit Board.

A motion was made to appoint Commissioner Hill to serve on the TAPS Public Transit Board. (Time: 2:42 p.m.)

Motion by: Commissioner Matt Shaheen
Second by: Judge Keith Self
Vote: 5 – 0 Passed

COURT ORDER NO. 2013-314-04-22

11. AI-35285 Medicaid 1115 Waiver, Regional Health Partnership, Administrative Services.

Bill Bilyeu, County Administrator, came forward with an update on the Medicaid 1115 Waiver. CMS (Centers for Medicare & Medicaid Services) has completed the review of our application. CMS had no issues with projects funded by the Court; however, CMS did have some issues with the UT Southwestern Specialty Care Clinic in Richardson because of the specialty care component. CMS also questioned LifePath on how they valued some of the costs of office visits. Overall Mr. Bilyeu feels the response back from CMS was positive. (Time: 2:45 p.m.)

NO ACTION TAKEN

12. AI-34804 83rd Legislative Agenda for 2013, Commissioners Court.

Judge Self recommended the Court strongly oppose committee substitute HB 2921. (Time: 2:48 p.m.)

Motion by: Judge Keith Self
Second by: Commissioner Matt Shaheen
Vote: 5 – 0 Passed

COURT ORDER NO. 2013-315-04-22

A motion was made to support HB 3178. (Time: 2:50 p.m.)

Motion by: Judge Keith Self
Second by: Commissioner Cheryl Williams
Vote: 5 – 0 Passed

COURT ORDER NO. 2013-316-04-22

13. Possible future agenda items by Commissioners Court without discussion.

EXECUTIVE SESSION

The Court did not recess into Executive Session. There being no further business of the Court, Judge Self adjourned the meeting of the Commissioners' Court at 2:50 p.m.



Keith Self, County Judge

Matt Shaheen, Commissioner, Pct. 1

Cheryl Williams, Commissioner, Pct. 2

Chris Hill, Commissioner, Pct. 3

Duncan Webb, Commissioner, Pct. 4

ATTEST:

Stacey Kemp, Ex-Officio Clerk
Commissioners Court
Collin County, T E X A S