



# COLLIN COUNTY

Human Resources  
2300 Bloomdale Road  
Suite 4117  
McKinney, Texas 75071  
Phone: 972-548-4606  
Fax: 972-548-4509  
[www.collincountytx.gov](http://www.collincountytx.gov)

DATE: April 15, 2013  
TO: Judge Keith Self  
FROM: Human Resources  
SUBJECT: Pre-approval of Personnel Agenda

Judge John Roach, Jr. has requested that his new staff member in the auxiliary court start work early for cross training purposes. She would be hired into our temporary pool at \$10/HR for the training period. We are seeking pre-approval for the Temporary Employee listed on the attached personnel agenda.

We respectfully request that this personnel appointment be pre-approved so that the candidate may begin work on 4/18/2013.

Thank you for your consideration,

Cynthia Jacobson

Signature for Pre-Approval

Judge Keith Self

**COMMISSIONERS' COURT  
HUMAN RESOURCES-APPOINTMENTS**

**April 15, 2013**

<b>Name</b>	<b>Department</b>	<b>Dept #</b>	<b>Title</b>	<b>Salary</b>	<b>Grade</b>	<b>% over Min</b>	<b>Effective Date</b>	<b>Notes</b>
Jennifer Smith	Temporary Pool	1001	On-Call Temporary	\$10 / HR	703	0%	4/18/2013	