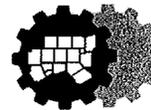




## Regional Transportation Council

The Transportation Policy Body for the North Central Texas Council of Governments  
(Metropolitan Planning Organization for the Dallas-Fort Worth Region)



June 10, 2013

The Honorable J. Duncan Webb  
Commissioner  
Collin County  
2300 Bloomdale Road, Suite 4192  
McKinney, TX 75071

Dear Commissioner Webb:

For several months staff from the North Central Texas Council of Governments (NCTCOG) has been working with Collin County staff and their consultants, Jacobs Engineering, on the process to update the Collin County Thoroughfare Plan. NCTCOG was asked to participate in the effort by providing travel forecast data which Jacobs would use to prepare potential thoroughfare plan recommendations. This project is not specifically included in NCTCOG's current Unified Planning Work Program (UPWP) which inventories all regionally significant transportation planning activities, and staff is currently unable to meet the scheduling demands of this unexpected effort. However, so as to not negatively impact the county's schedule, NCTCOG agrees to provide all required data to Jacobs, along with necessary software and procedures, to be able to prepare the forecasts consistent with those which would have been provided by NCTCOG. In addition, to further expedite the forecasting process, we agree to provide remote access to our travel demand model directly to Jacobs along with necessary training. NCTCOG will also work with Jacobs and county staff to jointly review one of Jacobs' forecasts for quality control purposes to ensure consistency with our regional process.

This is a significant departure from the way we have typically approached providing assistance to the local governments in the Dallas-Fort Worth metropolitan area, and specifically with Collin County staff in previous thoroughfare planning efforts. NCTCOG will spend approximately \$5000 of staff time to develop a custom computer application necessary to provide this level of remote access to our model in addition to the cost of the data itself. However, in this instance, in the interest of mutual cooperation, we are willing to waive this cost. We would like to enter into this unique partnership in order to expedite your needs and to serve as a pilot effort on NCTCOG's behalf to see if this type of arrangement is practical in future travel forecasting activities with you and other local governments.

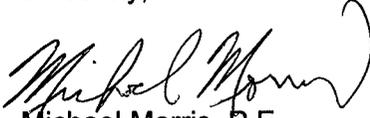
Before proceeding, I would like to receive confirmation from Collin County that this partnership effort is agreeable to you. I have provided a signature line at the bottom of this letter and request that Judge Self sign it and return it to me at his earliest convenience. Please retain a

June 10, 2013

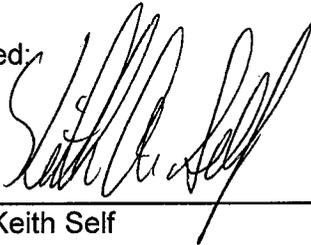
copy for your records. I hope that Judge Self and the rest of the Commissioners' Court agree that these types of arrangements are mutually beneficial to all of us as we work towards planning and implementing critically needed transportation projects within the region in a timely fashion.

If you have any questions, please call me at (817) 695-9241.

Sincerely,

  
Michael Morris, P.E.  
Director of Transportation

Accepted:



\_\_\_\_\_  
Judge Keith Self

  
\_\_\_\_\_  
Date

DL:cmg

cc: Ruben Delgado, P.E., Collin County  
Tracy Homfeld, P.E., CFM, Collin County  
Mike Eastland, Executive Director, NCTCOG  
Ken Kirkpatrick, Counsel for Transportation, NCTCOG