



## APPENDIX I - THE APPLICATION

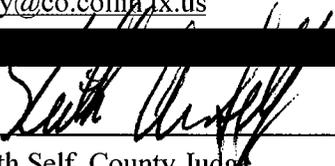
Organization Name: Collin County

Amount Requested: \$ 20,000

Series XIV-A

Grant Period: January 1, 2014 – December 31, 2014

### Applicant Information (Complete all lines)

Legal Name of Organization:	Collin County
Mailing Address:	2300 Bloomdale Road, Suite 4192
City/State/County/Zip:	McKinney, Texas 75071
Physical Address (if different):	NA
City/State/County/Zip:	NA
Texas Address (if organization head-quarters are located out of state):	NA
City/State/County/Zip:	NA
EIN number:	756000873
DUNS number:	074873449
Website Address:	<a href="http://www.co.collin.tx.us">www.co.collin.tx.us</a>
Applicant Contact (Project Coordinator):	John Roach, Jr.
Contact Title:	Judge, 296 <sup>th</sup> District Court
Phone Number:	(972) 548-4409
E-Mail Address:	<a href="mailto:judgeroach@co.collin.tx.us">judgeroach@co.collin.tx.us</a>
Applicant Contact (Financial Coordinator):	Jeff May
Contact Title:	County Auditor
Phone Number:	(972) 548-4731
E-Mail Address:	<a href="mailto:jmay@co.collin.tx.us">jmay@co.collin.tx.us</a>
Authorized Signature: (must be original)	
Name and Title:	Keith Self, County Judge
Phone Number:	(972) 424-1460 x4631
Date:	



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All information must be in sufficient detail to ensure the project can be weighed with other proposals. Do not exceed word maximums. Do not leave any item blank. Refer to Section V Grant Application of the RFA document for further instructions.

### **Part 1: Organization Information**

#### **A. Organization Overview (300 words maximum)**

1. Supply a brief overview of your organization including:

a. Purpose of your organization

The Collin County Veterans' Court is a specialized program for justice-involved veterans (JIV) with combat-related mental impairments directly correlated to the crime with which they are charged. Many veterans have trouble adjusting to civilian life, and national statistics show that nearly 10% of adults arrested served in the military. Almost 47,000 veterans reside in Collin County.

Veterans' Court provides a second chance through a judicially-supervised, team-based approach to ensure participants receive treatment for underlying risk factors that contributed to their crime(s), including substance abuse, medical, and/or behavioral conditions. Once JIV have been screened, assessed, and approved for participation, they promptly begin treatment specific to their needs.

Participants who successfully complete the 6-to-24 month program may have their case(s) dismissed and their record expunged. The goal is to move JIV out of the traditional criminal justice process and into appropriate, individualized rehabilitative alternatives that successfully lead to community reintegration and criminal case resolution.

b. Beneficiaries of the programs/services currently offered by your organization

To qualify, JIV cannot be charged with serious felonies. Since January 1, 2013, 19 formal requests for program entry have been made - three were approved and admitted into the program, one withdrew, seven were refused, and eight are currently in review. The first participant entered the program on April 19.

2. Mission statement

Provide support and rehabilitation opportunities to qualified criminal defendants whose crimes were materially connected to combat injuries suffered as a result of honorable service in the United States Armed Forces.

3. Core program(s)/service(s) provided by your organization

Evaluations conducted by a licensed therapist are used to develop individualized treatment plans. Abstinence monitoring promotes substance-free living, while counseling addresses underlying issues. Education, housing, and other service needs are provided by partner agencies; participants are referred as needed. Veterans are assigned a case manager who monitors progress and works closely with the program team and external service providers.

#### **B. Organizational Structure**

1. Describe your organization's structure (ex. governing body), management roles, and what role the governing body plays in day-to-day operations.(100 words maximum)

The Collin County Commissioners approve the establishment of and the annual funding for the Veterans' Court; however, the 296<sup>th</sup> District Court Judge leads the program as the Veterans' Court Judge and manages the nine-member team (composed of the persons listed below). Daily coordination and program management is handled by the VCC, who interviews candidates, meets with community partners, and maintains records and statistics. The



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VJOS coordinates on candidate review and participant treatment through the VA. The CSO meets with participants regularly, monitors compliance, assists with their needs, and reports progress/concerns to the team.

2. List the principal participants in the organization (**short one-paragraph bios are not acceptable**). Indicate which principal(s), if any, are Veterans.

Name of Principal Participant	Title	Veteran (Y/N)	Résumé Attached (Y/N)
John Roach, Jr.	Judge, 296 <sup>th</sup> District Court	Y	Y
John Schomburger	First Assistant Criminal District Attorney	Y	Y
James Angelino	Defense Attorney	Y	Y
Andy Nation	Community Supervision Officer (CSO)	N	Y
Terry McCraw	Captain, Sheriff's Office	Y	Y
Charles Overstreet	Licensed Therapist/Evaluator	Y	Y
Todd Hill	Veterans Court Coordinator (VCC)	N	Y
Melissa Kale	Veterans Justice Outreach Specialist (VJOS)	Y	Y
Zach Migura	Veterans Service Officer	Y	Y
Keith Self	County Judge	Y	Y
Jeff May	County Auditor	N	Y

### C. Partnerships

List partner agencies and/or organizations, if applicable, that would be involved with delivering the program/services proposed as part of the project. List current address(es), main telephone number(s), and web-site address(es). Use additional page(s) if needed.

Name of Partner Organization	Address	Telephone	Website
Veterans Affairs	1201 E. 9 <sup>th</sup> Street Bonham, TX 75418	(903) 583-6226	VA.gov
Veterans Affairs	2223 Colorado Blvd Denton, TX 76205	(903) 891-6350	VA.gov
Veterans Affairs	4500 S. Lancaster Road Dallas, TX 75216	(214) 857-2252	VA.gov
Collin County Veterans Service Office	900 E. Park Blvd Suite 150 Plano, TX 75074	(972) 881-3062	CollinCountyTX.org
Community Lifeline Center	1601 N. Waddill Street Suite 102 McKinney, TX 75069	(972) 542-0020	CommunityLifeline.org
Veterans Coalition of North Texas	PO Box 2275 Dallas, TX 75201	(214)871-2420	VCNCT.org



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Mental Health America – Operation Healthy Reunions	624 N. Good Latimer Suite 200 Dallas, TX 75204	(214) 871.2420	MHADallas.org
Heroes on the Water	101-C N. Greenville Ave Suite 55 Allen, TX 75002	(214) 295-4541	heroesonthewater.org
Equest Therapeutic Horsemanship	3800 Troy Road Wylie, TX 75098	(972) 412-1099	Equest.org
Urban League of Greater Dallas & North Central Texas	3911 S. Lancaster Rd Dallas, TX 75216	(214) 375-6280	uldgnctx.com
Habitat for Humanity	1400 Summit Ave Suite C3 Plano, TX 75074	(972) 398-0634	Habitat-SCC.org

### D. Previous FVA Grant Awards

List any previous grant awards from the FVA.

Amount Awarded	Grant/Contract #	Begin Date	End Date	Service Category
NA	NA	NA	NA	NA
NA	NA	NA	NA	NA
NA	NA	NA	NA	NA

**\$ 0 Total FVA Grant Awards**

### E. Other Grants

List all grants received by your organization within the last two (2) years. Do not include FVA grants listed above in D. Do not list in-kind donations. Use additional space if needed.

Amount Awarded	Grantor	Grant/Contract #	Begin Date	End Date	Audit Performed (Yes or No)
\$ 1,599,685	Texas Department of State Health Services (DSHS)	2013-042593	10.1.2012	9.30.2013	N
\$ 1,642,791	DSHS	2012-039940	10.1.2011	9.30.2012	Y
\$ 19,278	US Department of Justice	2012-DJ-BX-0674	10.1.2011	9.30.2015	Y
\$ 397,138	US Department of Justice	NA	4.1.2012	9.30.2014	Y
\$ 349,313.26	TDEM	EMW-2011-SS-00019	9.1.2011	8.31.2013	Y
\$ 103,391.12	TDEM	EMW-2012-SS-00018-S01	9.1.2012	1.31.2014	N
\$ 37,950	TDEM	12TX-EMPG-0082	10.1.2011	3.31.2013	Y
\$ 17,202	HIDTA	SW-TXE-281H	10.1.2012	9.30.2013	N
\$ 15,000	Internal Revenue Service (IRS)	NA	10.1.2012	9.30.2013	N
\$ 10,000	IRS	NA	10.1.2011	9.30.2012	Y
\$ 690,711	DSHS	2013-041110-005	9.1.2012	8.31.2013	N



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\$ 706,054	DSHS	2011-038807	8.1.2011	8.31.2012	Y
\$ 178,549	DSHS	2013-041110-003	9.1.2012	8.31.2013	N
\$ 154,852	DSHS	2011-038526	8.1.2011	8.31.2012	Y
\$ 79,314	DSHS	2012-040266	11.15.2011	7.31.2013	Y
\$ 354,062	DSHS	2013-041110-004	9.1.2012	8.31.2013	N
\$ 354,062	DSHS	2012-039108	9.1.2011	8.31.2012	Y
\$ 21,639	DSHS	2013-041110-006	9.1.2012	8.31.2013	N
\$ 21,639	DSHS	2012-039439	9.1.2011	8.31.2012	Y
\$ 182,178	DSHS	2013-041110-006	9.1.2012	8.31.2013	N
\$ 200,124	DSHS	2012-039047	9.1.2011	8.31.2012	Y
\$ 135,989	DSHS	2013-041110-001	9.1.2012	8.31.2013	N
\$ 90,659	DSHS	2012-040161	1.1.2012	8.31.2012	Y
\$ 313,468	Texas Indigent Defense Commission (TIDC)	212-13-D05	10.1.2012	9.30.2013	N
\$ 57,780	Office of the Governor (OOG) Criminal Justice Division (CJD)	DJ-11-A10-25709-01	9.1.2012	8.31.2013	N
\$ 34,670	OOG CJD	JB-11-J20-25681-01	9.1.2012	8.31.2013	N
\$ 97,108.14	TxDOT	2013-CollinDA-G-1YG-0285	10.1.2012	9.30.2013	N
\$ 39,022	Texas Commission on Environmental Quality (TCEQ)	582-8-89950	9.1.2012	8.31.2013	N
\$ 39,022	TCEQ	582-8-89950	9.1.2011	8.31.2012	Y
\$ 217,988	Texas Department of Criminal Justice (TDCJ)	NA	9.1.2012	8.31.2013	N
\$ 202,077	TDCJ	NA	9.1.2012	8.31.2013	N
\$ 461,871	TDCJ	NA	9.1.2012	8.31.2013	N
\$ 760,128	TDCJ	NA	9.1.2012	8.31.2013	N
\$ 301,572	TDCJ	NA	9.1.2012	8.31.2013	N
\$ 56,217	TDCJ	NA	9.1.2012	8.31.2013	N
\$ 96,064	TDCJ	NA	9.1.2012	8.31.2013	N
\$ 195,857	TDCJ	NA	9.1.2012	8.31.2013	N
\$ 40,126	TDCJ	NA	9.1.2012	8.31.2013	N
\$ 1,390,188	TDCJ	NA	9.1.2011	8.31.2012	Y
\$ 816,544	TDCJ	NA	9.1.2011	8.31.2012	Y
\$ 301,572	TDCJ	NA	9.1.2011	8.31.2012	Y
\$ 62,282	TDCJ	NA	9.1.2011	8.31.2012	Y
\$ 96,564	TDCJ	NA	9.1.2011	8.31.2012	Y
\$ 43,576	TDCJ	NA	9.1.2011	8.31.2012	Y
\$ 40,568	TDCJ	NA	9.1.2011	8.31.2012	Y
\$ 40,126	TDCJ	NA	9.1.2011	8.31.2012	Y
\$ 218,018	TDCJ	NA	9.1.2011	8.31.2012	Y
\$ 1,887,056	Texas Juvenile Probation Commission (TJPC)	TJPC-A-2012-043	9.1.2011	8.31.2013	Y
\$ 48,336	TJPC	TJPC-P-2012-043	9.1.2012	8.31.2013	N
\$ 11,680	CoServ Charitable Foundation	NA	5.1.2012	4.30.2013	N



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\$ 97,924	North Central Texas Council of Governments (NCTCOG)	NA	9.1.2011	8.31.2013	Y
\$ 346,876	NCTCOG	582-8-89950	9.1.2012	8.31.2013	N
\$ 35,000	NCTCOG	NA	7.2.2012	6.28.2013	N
\$ 350,648	Secretary of State	NA	11.8.2011	12.31.2012	Y
\$ 160,278	Secretary of State	NA	9.1.2012	8.31.2013	N
\$ 128,000	Secretary of State	NA	9.1.2011	No end date	Y
\$ 72,000	Shoap Foundation	NA	10.1.2011	9.30.2012	Y
\$ 29,175	Office of the Attorney General	1336528	9.1.2012	8.31.2013	N
\$ 30,000	Office of the Attorney General	1224146	9.1.2011	8.31.2012	Y
\$ 82,585	Texas Department of Motor Vehicles (Tx DMV)	NA	10.1.2012	9.30.2013	N
\$ 86,000	Tx DMV	NA	10.1.2011	9.30.2012	Y
\$ 481,602	TIDC	NA	10.1.2012	9.30.2013	N
\$ 405,826	TIDC	NA	10.1.2011	9.30.2012	Y
\$ 102,223	US Department of Justice	2012-AP-BX-0123	7.1.2011	6.30.2012	Y

**\$ 17,639,198 Total Other Grant Awards**

### Part 2: Grant Project Information

#### A. Amount Requested

Check the one box for the amount being requested.

- |  |                                    |
|--|------------------------------------|
| <input type="checkbox"/> \$5,000             | <input type="checkbox"/> \$125,000 |
| <input type="checkbox"/> \$15,000            | <input type="checkbox"/> \$150,000 |
| <input checked="" type="checkbox"/> \$20,000 | <input type="checkbox"/> \$200,000 |
| <input type="checkbox"/> \$50,000            | <input type="checkbox"/> \$300,000 |
| <input type="checkbox"/> \$75,000            | <input type="checkbox"/> \$400,000 |
| <input type="checkbox"/> \$100,000           | <input type="checkbox"/> \$500,000 |

#### B. Grant Project Service Category

Check the one box that best describes the nature of the proposed project.

- Financial Assistance
- Homeless/Housing
- Counseling
- Transportation
- Employment
- Family Services
- Legal
- Referral
- Supportive Services
- Veterans' Court



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### C. Geographic Service Area(s)

The counties that will be served by this grant are called the Geographic Service Area(s). All Texas counties are grouped into one of eight regions. Check **all** counties, regardless of region, that the proposed project will serve. If the proposed project is statewide, only check the statewide box.

**Statewide**

#### Region 1 – Panhandle

- |  |                                   |                                       |                                    |                                     |
|--|-----------------------------------|---------------------------------------|------------------------------------|-------------------------------------|
| <input type="checkbox"/> Armstrong     | <input type="checkbox"/> Bailey   | <input type="checkbox"/> Briscoe      | <input type="checkbox"/> Brown     | <input type="checkbox"/> Callahan   |
| <input type="checkbox"/> Carson        | <input type="checkbox"/> Castro   | <input type="checkbox"/> Childress    | <input type="checkbox"/> Cochran   | <input type="checkbox"/> Coleman    |
| <input type="checkbox"/> Collingsworth | <input type="checkbox"/> Comanche | <input type="checkbox"/> Crosby       | <input type="checkbox"/> Dallam    | <input type="checkbox"/> Deaf Smith |
| <input type="checkbox"/> Dickens       | <input type="checkbox"/> Donley   | <input type="checkbox"/> Gray         | <input type="checkbox"/> Eastland  | <input type="checkbox"/> Fisher     |
| <input type="checkbox"/> Floyd         | <input type="checkbox"/> Garza    | <input type="checkbox"/> Hale         | <input type="checkbox"/> Hall      | <input type="checkbox"/> Hansford   |
| <input type="checkbox"/> Hartley       | <input type="checkbox"/> Haskell  | <input type="checkbox"/> Hemphill     | <input type="checkbox"/> Hockley   | <input type="checkbox"/> Hutchinson |
| <input type="checkbox"/> Jones         | <input type="checkbox"/> Kent     | <input type="checkbox"/> King         | <input type="checkbox"/> Knox      | <input type="checkbox"/> Lamb       |
| <input type="checkbox"/> Lipscomb      | <input type="checkbox"/> Lubbock  | <input type="checkbox"/> Lynn         | <input type="checkbox"/> Mitchell  | <input type="checkbox"/> Moore      |
| <input type="checkbox"/> Motley        | <input type="checkbox"/> Nolan    | <input type="checkbox"/> Ochiltree    | <input type="checkbox"/> Oldham    | <input type="checkbox"/> Parmer     |
| <input type="checkbox"/> Potter        | <input type="checkbox"/> Randall  | <input type="checkbox"/> Roberts      | <input type="checkbox"/> Runnels   | <input type="checkbox"/> Scurry     |
| <input type="checkbox"/> Shackelford   | <input type="checkbox"/> Sherman  | <input type="checkbox"/> Stephens     | <input type="checkbox"/> Stonewall | <input type="checkbox"/> Swisher    |
| <input type="checkbox"/> Taylor        | <input type="checkbox"/> Terry    | <input type="checkbox"/> Throckmorton | <input type="checkbox"/> Wheeler   | <input type="checkbox"/> Yoakum     |

#### Region 2 – West Texas

- |                                  |                                   |                                     |                                 |                                    |
|----------------------------------|-----------------------------------|-------------------------------------|---------------------------------|------------------------------------|
| <input type="checkbox"/> Andrews | <input type="checkbox"/> Borden   | <input type="checkbox"/> Brewster   | <input type="checkbox"/> Crane  | <input type="checkbox"/> Culberson |
| <input type="checkbox"/> Dawson  | <input type="checkbox"/> Ector    | <input type="checkbox"/> El Paso    | <input type="checkbox"/> Gaines | <input type="checkbox"/> Glasscock |
| <input type="checkbox"/> Howard  | <input type="checkbox"/> Hudspeth | <input type="checkbox"/> Jeff Davis | <input type="checkbox"/> Loving | <input type="checkbox"/> Martin    |
| <input type="checkbox"/> Midland | <input type="checkbox"/> Pecos    | <input type="checkbox"/> Presidio   | <input type="checkbox"/> Reeves | <input type="checkbox"/> Terrell   |
| <input type="checkbox"/> Upton   | <input type="checkbox"/> Ward     | <input type="checkbox"/> Winkler    |                                 |                                    |

#### Region 3 - Alamo

- |                                    |                                     |                                   |                                   |                                    |
|------------------------------------|-------------------------------------|-----------------------------------|-----------------------------------|------------------------------------|
| <input type="checkbox"/> Atascosa  | <input type="checkbox"/> Bandera    | <input type="checkbox"/> Bexar    | <input type="checkbox"/> Coke     | <input type="checkbox"/> Comal     |
| <input type="checkbox"/> Concho    | <input type="checkbox"/> Crockett   | <input type="checkbox"/> Dimmit   | <input type="checkbox"/> Edwards  | <input type="checkbox"/> Frio      |
| <input type="checkbox"/> Gillespie | <input type="checkbox"/> Guadalupe  | <input type="checkbox"/> Irion    | <input type="checkbox"/> Karnes   | <input type="checkbox"/> Kendall   |
| <input type="checkbox"/> Kerr      | <input type="checkbox"/> Kimble     | <input type="checkbox"/> Kinney   | <input type="checkbox"/> La Salle | <input type="checkbox"/> Mason     |
| <input type="checkbox"/> Maverick  | <input type="checkbox"/> McCulloch  | <input type="checkbox"/> Medina   | <input type="checkbox"/> Menard   | <input type="checkbox"/> Reagan    |
| <input type="checkbox"/> Real      | <input type="checkbox"/> Schleicher | <input type="checkbox"/> Sterling | <input type="checkbox"/> Sutton   | <input type="checkbox"/> Tom Green |
| <input type="checkbox"/> Uvalde    | <input type="checkbox"/> Val Verde  | <input type="checkbox"/> Wilson   | <input type="checkbox"/> Zavala   |                                    |

#### Region 4 – South Texas

- |                                  |                                   |                                    |                                   |                                  |
|----------------------------------|-----------------------------------|------------------------------------|-----------------------------------|----------------------------------|
| <input type="checkbox"/> Aransas | <input type="checkbox"/> Bee      | <input type="checkbox"/> Brooks    | <input type="checkbox"/> Calhoun  | <input type="checkbox"/> Cameron |
| <input type="checkbox"/> DeWitt  | <input type="checkbox"/> Duval    | <input type="checkbox"/> Goliad    | <input type="checkbox"/> Gonzales | <input type="checkbox"/> Hidalgo |
| <input type="checkbox"/> Jackson | <input type="checkbox"/> Jim Hogg | <input type="checkbox"/> Jim Wells | <input type="checkbox"/> Kennedy  | <input type="checkbox"/> Kleberg |
| <input type="checkbox"/> Lavaca  | <input type="checkbox"/> Live Oak | <input type="checkbox"/> McMullen  | <input type="checkbox"/> Nueces   | <input type="checkbox"/> Refugio |



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- |                                       |                                |                                   |                               |                                  |
|---------------------------------------|--------------------------------|-----------------------------------|-------------------------------|----------------------------------|
| <input type="checkbox"/> San Patricio | <input type="checkbox"/> Starr | <input type="checkbox"/> Victoria | <input type="checkbox"/> Webb | <input type="checkbox"/> Willacy |
| <input type="checkbox"/> Zapata       |                                |                                   |                               |                                  |

### Region 5 – Gulf Coast

- |                                    |                                   |                                   |                                    |                                     |
|------------------------------------|-----------------------------------|-----------------------------------|------------------------------------|-------------------------------------|
| <input type="checkbox"/> Austin    | <input type="checkbox"/> Brazoria | <input type="checkbox"/> Chambers | <input type="checkbox"/> Colorado  | <input type="checkbox"/> Fort Bend  |
| <input type="checkbox"/> Galveston | <input type="checkbox"/> Harris   | <input type="checkbox"/> Liberty  | <input type="checkbox"/> Matagorda | <input type="checkbox"/> Montgomery |
| <input type="checkbox"/> Walker    | <input type="checkbox"/> Waller   | <input type="checkbox"/> Wharton  |                                    |                                     |

### Region 6 – Central Texas

- |                                   |                                    |   |                                     |                                    |
|-----------------------------------|------------------------------------|---|-------------------------------------|------------------------------------|
| <input type="checkbox"/> Bastrop  | <input type="checkbox"/> Bell      | <input type="checkbox"/> Blanco         | <input type="checkbox"/> Bosque     | <input type="checkbox"/> Brazos    |
| <input type="checkbox"/> Burleson | <input type="checkbox"/> Burnet    | <input type="checkbox"/> Caldwell       | <input type="checkbox"/> Coryell    | <input type="checkbox"/> Falls     |
| <input type="checkbox"/> Fayette  | <input type="checkbox"/> Freestone | <input type="checkbox"/> Grimes         | <input type="checkbox"/> Hamilton   | <input type="checkbox"/> Hays      |
| <input type="checkbox"/> Lee      | <input type="checkbox"/> Hill      | <input type="checkbox"/> Lampasas       | <input type="checkbox"/> Leon       | <input type="checkbox"/> Limestone |
| <input type="checkbox"/> Llano    | <input type="checkbox"/> Madison   | <input type="checkbox"/> McLennan Milam | <input type="checkbox"/> Mills      | <input type="checkbox"/> Robertson |
| <input type="checkbox"/> San Saba | <input type="checkbox"/> Travis    | <input type="checkbox"/> Washington     | <input type="checkbox"/> Williamson |                                    |

### Region 7- East Texas

- |                                    |                                    |                                   |  |                                      |
|------------------------------------|------------------------------------|-----------------------------------|--|--------------------------------------|
| <input type="checkbox"/> Anderson  | <input type="checkbox"/> Angelina  | <input type="checkbox"/> Bowie    | <input type="checkbox"/> Camp          | <input type="checkbox"/> Cass        |
| <input type="checkbox"/> Cherokee  | <input type="checkbox"/> Delta     | <input type="checkbox"/> Franklin | <input type="checkbox"/> Gregg         | <input type="checkbox"/> Hardin      |
| <input type="checkbox"/> Harrison  | <input type="checkbox"/> Henderson | <input type="checkbox"/> Hopkins  | <input type="checkbox"/> Houston       | <input type="checkbox"/> Jasper      |
| <input type="checkbox"/> Jefferson | <input type="checkbox"/> Lamar     | <input type="checkbox"/> Marion   | <input type="checkbox"/> Morris        | <input type="checkbox"/> Nacogdoches |
| <input type="checkbox"/> Newton    | <input type="checkbox"/> Orange    | <input type="checkbox"/> Panola   | <input type="checkbox"/> Polk          | <input type="checkbox"/> Rains       |
| <input type="checkbox"/> Red River | <input type="checkbox"/> Rusk      | <input type="checkbox"/> Sabine   | <input type="checkbox"/> San Augustine | <input type="checkbox"/> San Jacinto |
| <input type="checkbox"/> Shelby    | <input type="checkbox"/> Smith     | <input type="checkbox"/> Titus    | <input type="checkbox"/> Trinity       | <input type="checkbox"/> Tyler       |
| <input type="checkbox"/> Upshur    | <input type="checkbox"/> Van Zandt | <input type="checkbox"/> Wood     |  |                                      |

### Region 8 – North Texas

- |                                     |                                    |   |  |                                  |
|-------------------------------------|------------------------------------|---|--|----------------------------------|
| <input type="checkbox"/> Archer     | <input type="checkbox"/> Baylor    | <input type="checkbox"/> Clay             | <input checked="" type="checkbox"/> Collin | <input type="checkbox"/> Cooke   |
| <input type="checkbox"/> Cottle     | <input type="checkbox"/> Dallas    | <input type="checkbox"/> Denton           | <input type="checkbox"/> Ellis             | <input type="checkbox"/> Erath   |
| <input type="checkbox"/> Fannin     | <input type="checkbox"/> Foard     | <input type="checkbox"/> Grayson Hardeman | <input type="checkbox"/> Hood              | <input type="checkbox"/> Hunt    |
| <input type="checkbox"/> Jack       | <input type="checkbox"/> Johnson   | <input type="checkbox"/> Kaufman          | <input type="checkbox"/> Montague          | <input type="checkbox"/> Navarro |
| <input type="checkbox"/> Palo Pinto | <input type="checkbox"/> Parker    | <input type="checkbox"/> Rockwall         | <input type="checkbox"/> Somervell         | <input type="checkbox"/> Tarrant |
| <input type="checkbox"/> Wichita    | <input type="checkbox"/> Wilbarger | <input type="checkbox"/> Wise             | <input type="checkbox"/> Young             |                                  |

#### D. Project Summary (300 words maximum)

1. Provide a name for the proposed project.

Project Alpha

2. Provide a brief description of the project.

Project Alpha will provide avenues for five program candidate evaluations; treatment, counseling, and abstinence monitoring for up to five JIV participants; and training for team members. Grant funding will alleviate program associated costs that veterans must pay, which can prevent them from participating in this beneficial program. The



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goal is to graduate all participants from the program; however, this may not occur during the funding period as the program can take two years to complete. Performance will be measured through continued participant progress.

3. Describe how the services will be delivered to the Beneficiaries by your organization. Veterans' Court candidates are evaluated prior to program admission by the counselor. If the candidate is accepted into the program, evaluation findings are used to design individualized treatment plans in coordination with the veteran. The VJOS and CSO coordinate to formulate goals, assign the veteran to treatment programs, consult with clinical staff for co-morbidity treatment, complete home visits as required, and coordinate with partner agencies for any additional needs.

Treatment is usually provided at no charge through the VA. However, some veterans have needs beyond the scope of VA counseling programs or are unable to find transportation to the nearest VA clinic. Additional counseling, such as equine therapy, family counseling, etc., will be performed by partner agencies and private practitioners. Mid-point evaluations will be conducted to assess treatment progress and make adjustments as needed.

During the initial program phase, veterans may be equipped with a SCRAM (secure, continuous remote alcohol monitoring) device (if needed) to monitor abstinence and promote substance-free living while they progress with counseling and treatment.

Funding will be used to defray travel costs, specifically air and/or ground transportation, for required training. Team training is essential for staying abreast of the most beneficial services and treatment methods, providing the team with the tools to best aid participants, and meeting program goals and objectives.

### E. Project Eligibility (300 words maximum)

1. Provide a description of the Beneficiaries eligible to participate in the project described in the Project Summary. Project beneficiaries will be Collin County Veterans' Court candidates and participants. To participate in the Veterans' Court program, veterans cannot be charged with crimes outlined in the Texas Code of Criminal Procedures 42.12 (3) (g). Veterans must have been diagnosed with post-traumatic stress disorder (PTSD), traumatic brain injury (TBI), or substance abuse/addiction related to combat/hazardous duty zone exposure which directly correlates to the criminal offense.
2. Describe any other restrictions on eligibility, if applicable.  
Financial assistance for evaluations will be for program candidates that cannot afford evaluation expenses.

Financial assistance for counseling will be for program participants with counseling needs beyond what the VA can provide, given reasonable means of transportation, access, and program offerings.

Abstinence monitoring will be for program participants who have a need for alcohol monitoring but are unable to afford the monthly service cost.

3. List the specific government forms used for verifying Beneficiary eligibility. Eligibility will be established through documentation including the program application, DD214, charging instruments of the courts, and psychological evaluations.
4. Describe how the government document(s) will be retained and maintained.



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Documents will be maintained in digital and/or hardcopy in a secured manner and per UGMS and OMB guidelines for state and local governments.

### **Part 3: Reporting and Management**

The grant funding period is based on a 12-month calendar from January 1, 2014 to December 31, 2014. The required expenditure and program performance benchmarks (below) should be used as guidelines when completing Sections A-D.

Date	Grant Period Elapsed	Amount Expended	Performance Met
April 1	25%	15%	15%
July 1	50%	40%	40%
October 1	75%	70%	70%

#### **A. Performance Measures**

Organizations receiving grant funds must track performance by counting each individual veteran, their dependents, and survivors that receive grant-funded service(s). The number of unduplicated veterans, dependents and survivors, as well as cumulative totals, will be reported quarterly. Projected performance should reflect the total number of unduplicated veterans, dependents and survivors that the applicant organization anticipates serving throughout the grant period.

In the column below, enter the estimated number of veterans, dependents, and surviving spouses to be served by the project.

Performance Measure	Estimated Number of Clients to be Served
Number of veterans served. (Required performance measure for all applicants.)	5
Number of dependents served. (Required performance measure if served.)	0
Number of veterans' surviving spouses served. (Required performance measure if served.)	0

#### **B. Performance Reporting (100 words maximum)**

- Describe the tool to be used for the data collection (case files, sign-in sheets, phone logs).  
Data collection will occur in the form of case files, computer files, participation summaries, evaluations, invoices, sign-in sheets, travel expenditures/receipts, and logged emails.
- Describe how the data will be consolidated to provide cumulative amounts (database, spreadsheets, software).  
Data will be consolidated by entry into reporting spreadsheets (Excel) and financial reporting software (SunGard HTE/AS400).
- Explain the ability to breakout all Performance Measures individually, cumulatively, and monthly.  
Evaluations, counseling, and abstinence monitoring expenses will be tracked by invoice. All expenditures will be linked to a unique grant project code and can be evaluated for any time period and drilled down to individual expenses by vendor and amount. Programmatic reporting spreadsheets will be maintained per individual and can be aggregated.



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### C. Fiscal Reporting

Answer each question below and do not leave any item unanswered.

**1. What software is used to record accounting transactions?**

QuickBooks  Sage MIP  Fundware  Other (If Other, list software) SunGard  
 HTE/AS400

**2. Does your organization have written accounting policies and procedures for:**

	YES	NO
A. Procurement	<input checked="" type="checkbox"/>	<input type="checkbox"/>
B. Vendor Payments	<input checked="" type="checkbox"/>	<input type="checkbox"/>
C. Payroll	<input checked="" type="checkbox"/>	<input type="checkbox"/>
D. Grants Administration	<input checked="" type="checkbox"/>	<input type="checkbox"/>
E. Cash Management	<input checked="" type="checkbox"/>	<input type="checkbox"/>
F. Travel	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**3. Indicate if each statement is true or false for the organization.**

	TRUE	FALSE
A. There has been no staff turnover or reorganization in the past 6 months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
B. The organization uses a Chart of Accounts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
C. Time sheets approved by supervisory personnel.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
D. An A-133 Single Audit has been performed in the past 2 years.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
E. Travel receipts are submitted for travel reimbursement requests?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### Part 4: Budget and Budget Narratives

Microsoft Excel tables have been inserted into this document. Use the tables to the extent they apply to your proposed project. To activate the Excel tables, double-click on the table. This will open an active Excel window to be filled in. Once all information is entered into an Excel budget table, totals will calculate automatically. If additional lines are needed, they may be inserted in the tables using the Insert function. Do not modify tables, columns, totals, or formulas.

Following each table, a narrative description supporting and discussing each budget item must be entered. For example, if there is travel in the budget, the narrative must discuss travel and the appropriateness of travel to the project.



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### A. Salary and Wages

1. Enter each employee that will be directly associated with this project. Enter their position title, employee name, percent of time allotted to the project, and employee's annual salary rate. The Total Cost will automatically total once all information is entered.

**Table A**

Position Title	Employee	% of Time Allocated to Grant	Annual Salary	Total Cost
NA		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
<b>Total Salary and Wages</b>				<b>\$0</b>

2. Describe what role and impact the positions listed under Salaries and Wages will have on the proposed project.  
NA

### B. Fringe Benefits

1. For each Position listed in Table A, include the annual fringe benefits for that position.

**Table B**

Position Title	Employee	% of Time Allocated to Grant	Annual Fringe Benefits	Total Cost
NA		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
		0%	\$0	\$0
<b>Total Fringe Benefits</b>				<b>\$0</b>

2. Describe the benefits for each position listed in Table B. including, for example, health insurance, annual leave, social security, and any other applicable fringe benefits.  
NA



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### C. Travel

1. Enter employee travel in the table below. This includes travel to and from conferences, training, etc. This does not include travel to provide client services. Include those travel expenses relating to providing client services under Table F Client Services.

**Table C**

Reason for Travel	No. of Staff	No. of Days	Total Cost
Veterans Court Training	9	5	\$6,050
			<b>\$6,050</b>

2. Describe what role and impact employee travel will have on the proposed project. The narrative should include, but is not limited to, mileage rates, meal rates per day, and conference registration fees.  
 The Veterans' Court team will attend the required Veterans Treatment Court Planning Initiative (VTCPI) training hosted by the National Drug Court Institute in association with the Bureau of Justice Assistance (BJA) at a location to be determined. VTCPI is a 6-month planning program designed to provide technical assistance and enhance the skills and leadership of the Veterans Treatment Court team and includes a mandatory 5-day in-depth training session. Funding is requested for \$672.22 per person for 9 people to attend this training. Funding will be used for airfare and/or ground transportation costs. Lodging will be paid by BJA. All other travel expenses, anticipated to be approximately \$3,850, will be paid with county drug court funds.

### D. Equipment

1. Enter a description, unit cost and quantity for each item of equipment to be purchased for the proposed project.

**Table D**

Description	Unit Cost	Quantity	Total Cost
NA			<b>\$0</b>
<b>Total Equipment</b>			<b>\$0</b>

2. Describe what role and impact each item of equipment listed will have on the proposed project.  
 NA



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### E. Supplies

1. Enter a description, unit cost and quantity for each item of supplies to be purchased for the proposed project.

**Table E**

Description	Unit Cost	Quantity	Total Cost
NA			\$0
<b>Total Supplies</b>			<b>\$0</b>

2. Describe what role and impact each item of supplies will have on the proposed project.

NA

### F. Client Services

1. List each client service and the cost of each service. Client Services may include, but is not limited to, non-staff counseling services, support such as bill pay, transportation to provide client services, and any contract personnel that will be providing services to Beneficiaries. List, if applicable, the maximum amount of assistance to be provided to clients.

**Table F**

Client Service	Maximum per Client	Total Cost
Evaluations (x5)	\$250	\$1,250
Counseling (x5)	\$2,000	\$10,000
Alcohol Abstinence Monitoring (x3)	\$900	\$2,700
<b>Total Client Services</b>		<b>\$13,950</b>

2. Describe what role and impact each Client Service will have on the proposed project.

Evaluations (\$250 each) must be conducted prior to program acceptance; however, some veterans are unable to afford the expense which prevents them from entering this beneficial program.

Counseling is typically provided at no cost from the VA; however, transportation barriers may exist and/or the counseling program(s) needed may not available at the VA. Counseling and treatment provides veterans with the guidance and support of experienced therapists to overcome substance abuse, develop coping strategies, and improve behavioral/mental health. Minimally, outpatient therapy typically costs approximately \$2,000 per person.



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Abstinence monitoring helps prevent alcohol abuse allowing the veteran to focus on counseling/treatment and recovery. Additionally, monitoring can help identify areas of concern and more quickly implement and/or modify treatment plans, as needed. Monitoring costs \$300/month and is usually used during the first 3 months of the program.

**G. Construction**

The FVA grant does not cover the cost of construction. This line is blank.

**H. Other Direct Costs**

1. List any direct costs not included in the above tables.

**Table H**

Other Items	Total Cost
NA	
<b>Total Other Direct Costs</b>	<b>\$0</b>

2. Describe what role and impact the other direct costs listed will have on the proposed project.

NA

**I. Total Direct Charges**

All Personnel, Fringe Benefits, Travel, Equipment, Supplies, Client Services and Other are Direct Charges and should sum to Total Direct Charges on Line I of Table K below.

**J. Indirect Costs – only applicable for organizations with a federally negotiated cost allocation plan**

The maximum total amount of the indirect charge allowed with this grant is 7% of direct costs being requested. Indirect charges may only be requested if the applicant organization has previously filed an indirect cost agreement with the Federal government and this rate must be used.

A copy of the federal indirect negotiated cost agreement must be submitted as part of the Application Package if the organization has one.

If an applicant organization does not have a previously filed indirect cost agreement with the Federal government, all charges requested as part of this application must be included in one of the direct cost tables listed previously.

1. Enter the indirect cost item, the cost of the item, and the indirect cost rate as a percentage. The total indirect cost will calculate. If you do not have a federally negotiated indirect cost agreement, enter “N/A.”



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**Table J**

Item	Federal Indirect Cost Rate	Total Direct Costs (from Table K, Line I.)	Indirect Rate (%)	Total Indirect Cost
Federal Negotiated Cost Agreement			7%	\$0
<b>Total Indirect Costs</b>				<b>\$0</b>

2. Describe what role and impact each indirect cost item will have on the proposed project.  
 NA

**K. Budget Table**

Enter the all Total lines from Tables A-H and J on the corresponding line below. The total of Table K MUST match the grant amount being requested.

**Table K**

Budget Categories		Total Cost
Table		
A.	Salary and Wages	\$0
B.	Fringe Benefits	\$0
C.	Travel	\$6,050
D.	Equipment	\$0
E.	Supplies	\$0
F.	Client Services	\$13,950
G.	Construction	
H.	Other	\$0
I.	<b>Total Direct Costs</b>	<b>\$20,000</b>
J.	Indirect Costs	\$0
	<b>Total</b>	<b>\$20,000</b>

### Part 5: Sustainability, Need, and Marketing

**A. Matching Funds**

Describe what other funding sources and/or matching funds exist, as it helps to provide a complete picture of how the project will be accomplished.

Participants are responsible for paying for their own evaluations, counseling/treatment, and monitoring, if possible. Additionally, participants are charged a sliding-scale fee, up to \$750, to participate in the program. These funds are placed in the Collin County drug court fund and are used to pay for any program and participant needs that JIV participants cannot afford.



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Staff salaries are paid for either by the county or by the employee's respective employers for non-county employees. Substance abuse testing supplies and lab services, as well as SCRAM devices for non-pretrial diversion participants, are paid for by the Collin County probation department. These items will continue to be budgeted by Collin County in the future.

### B. Need Identified

Describe what efforts were taken to determine that the proposed program and the service it provides were needed. With the ongoing Middle East conflicts, Judge Roach, in his 296<sup>th</sup> District Court, noticed an increase in veterans being charged with crimes that were directly related to their military service, evidencing a need for a veteran-specific drug/treatment court. To further document the need, veterans being jailed in Collin County were asked to complete a survey starting in July 2012. To date, 145 surveys from jailed veterans have been received; however, not all incarcerated veterans complete the survey.

### C. Marketing and Outreach

Describe all planned marketing and outreach efforts.

In March, the Veterans' Court held their dedication, which included invitations to local, state, and federal officials; legal representatives; media; and service and veterans organizations. Several articles were published after the event. Additionally, the Veterans' Court Coordinator spoke at the Collin County Veterans Coalition meeting in May. Future outreach activities will include continued information dissemination to veterans and other service organizations and legal defense representatives in Collin County. The Veterans' Court will also continue to work with the Collin County Mental Health Managed Counsel program.

### D. Sustainability after the Grant

1. Describe how the proposed project will continue after the FVA grant funding period ends.  
FVA funding will allow veterans to obtain services, such as evaluation, treatment/counseling, and alcohol monitoring, which may otherwise be unable to be funded by the participant or the program preventing some veterans from participating in the program. However, with our without FVA funding, Collin County will continue to operate the Veterans' Court program.
2. Describe what other funding will be available after the end of the FVA grant.  
Collin County has approved the establishment of the Veterans' Court and will continue to support the program through participant fees, staff salaries, and substance abuse monitoring.