



COLLIN COUNTY

**Stacey Kemp
County Clerk**

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TO: Judge Keith Self
Commissioner Matt Shaheen
Commissioner Cheryl Williams
Commissioner Chris Hill
Commissioner Duncan Webb

FROM: Stacey Kemp, County Clerk

DATE: July 22, 2013

RE: Request to Fill Collections Clerk Currently Being Held in Contingency

The County Clerk requests consideration and approval to fill the position of Collections Clerk for the Justice Courts which is currently being held in contingency as approved in the FY 2013 budget. The position was budgeted at \$46,377 and includes salary, benefits, office furniture and equipment.