



TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES

COMMISSIONER
John J. Specia, Jr.

August 14, 2013

Re: FY 14 - County Legal Services Amendment and IV-E Annual Review

Contract Number: 23939923 – This Contract Number should be 23939924

Dear Honorable Judge Keith Self:

DFPS must modify your contract in order to comply with changes to federal or state laws, regulations, rules, or policies and to correct an obvious clerical error.

The County's current contract stipulates that the Contract may only be modified bilaterally through a written amendment mutually agreed upon and signed by both parties.

Attached is a bilateral amendment that DFPS is executing in order to:

- a. formally incorporate into your contract new or revised federal or state laws, regulations, rules, or policies and to correct an obvious clerical error;
- b. incorporate into your contract the provision for DFPS to modify the County's contract through execution of a unilateral amendment to incorporate new or revised federal or state laws, regulations, rules, or policies and to an correct obvious clerical error.



9077 - Title IV-E
County - Legal-Collin

- o Please return signed Amendment.

Additionally, the Texas Department of Family and Protective Services (DFPS) must comply with federal regulations by conducting an annual review of your Title IV-E contract, which includes the following contract actions.

- Identifying the budget to be used for the new contract period. You may either submit a revised budget for approval or confirm the continued use of the most current budget.
- Ensuring documentation of the most current signature designation authority as documented on Form 2031, Signature Authority Designation; and
- Obtaining a current Form 4734 Federal Funding Accountability and Transparency Act (FFATA) Certification.

Attached are the documents required to be maintained.

- Budget Form 2030CLIVE



FY 14 Budget Title
IV-E Legal Contract 2

- Please return the budget forms and their associated narrative to support the projected expenditures.
- If your agency claims an indirect rate, return your agency's most current, approved indirect rate.
- If a revised budget is not necessary, indicate in your return correspondence that the budget will remain as previously submitted.
- Signature Authority Designation, Form 2031 and PCS 301



2031 & PCS-301 -
Signature Authority.c

- Return only if the signature authority has changed.
- Federal Funding Accountability and Transparency Act (FFATA) Certification Form 4734



4734 - FFATA
Certifications.doc

- Complete and return Form 4734.

Return the enclosed documents to me at the following address by Friday, August 30, 2013.

Sparkle Gulley
Contract Manager
1200 E Copeland Rd, Ste. 400
Arlington, TX 76011
Sparkle.gulley@dfps.state.tx.us

If you have any questions regarding the proper completion of the enclosed documents, please contact me at 817-792-5256 or sparkle.gulley@dfps.state.tx.us.

Sincerely,

Sparkle Gulley
Contract Manager, Region 3

cc: Karen Parson, Program Director Region 3

Enclosure(s):

- Amendment (Form 9077)
- Budget for Title IV-E County Legal Services (Form 2030CLIVE)
- Signature Authority Designation (Form 2031)
- Federal Funding Accountability and Transparency Act (FFATA) Certifications, (Form 4734)