

InterOffice Memorandum

September 24, 2013

To: Matt Dobecka/Contract Administrator

From: Dan James/Facilities Director

RE: Award of Contract for Services: Mowing with AMA Construction, IFB No. 2013-191

I would like to award the Contract for Services: Mowing to AMA Construction, IFB No. 2013-191, effective for a period of one (1) year beginning October 1, 2013 through and including September 30, 2014.

If I can be of further assistance please do not hesitate to contact me at extension 5331.

C:mowingservicesamaconstruction2014