

## Budget Amendment Request Form

| For Budget Office Use Only |           |
|----------------------------|-----------|
| ___ Court ___ Non-Court    |           |
| FY ___ Seq. No. ___        |           |
| Approved by: ___           | Date: ___ |

Date of Request: October 18, 2013

From: District Courts/ Pam DeVault/ ext 4542  
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: \_\_\_ New       Existing

Project Code to Receive Amendment: \_\_\_ New      \_\_\_ Existing

**TO Account Information:**

| Line Item Number          | Line Item Description             | Project Code | Amount        |
|---------------------------|-----------------------------------|--------------|---------------|
| <u>050-2531-440.49-10</u> | <u>Education &amp; Conference</u> |              | <u>\$9.00</u> |
|                           |                                   |              |               |
|                           |                                   |              |               |
|                           |                                   |              |               |
| <b>TO Total:</b>          |                                   |              | <b>\$9.00</b> |

**FROM Account Information:**

| Line Item Number          | Line Item Description | Project Code | Amount        |
|---------------------------|-----------------------|--------------|---------------|
| <u>050-2531-440.64-23</u> | <u>Lab Services</u>   |              | <u>\$9.00</u> |
|                           |                       |              |               |
|                           |                       |              |               |
|                           |                       |              |               |
| <b>FROM Total:</b>        |                       |              | <b>\$9.00</b> |

**Purpose for Request:**

Specialty Court Coordinator Todd Hill attended Texas Veterans' Commission grant application presentation meeting in Austin on September 10, 2013. Exceeded Veterans' Court education/conference budget by \$8.77 (mileage only). Sufficient funds remain in Lab Services budget to cover the shortage.



Elected Official / Department Head