

## Budget Amendment Request Form

**For Budget Office Use Only**

Date of Request: November 5, 2013

From: Construction & Projects / Bill Burkek / 5340  
(Department Name / Contact Name / Phone)

___ Court ___ Non-Court
FY ___ Seq. No. ___
Approved by: ___ Date: ___

Budget Account to Receive Budget Amendment: \_\_\_ New      x Existing

Project Code to Receive Amendment: \_\_\_ New      x Existing

**TO Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>499-4151-561-75-40</u>	<u>Building Maintenance</u>	<u>T41502</u>	<u>\$60,000.00</u>
TO Total:			<b>\$60,000.00</b>

**FROM Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>499-4031-561-99-01</u>	<u>Program Contingency</u>		<u>\$60,000.00</u>
FROM Total:			<b>\$60,000.00</b>

**Purpose for Request:**

Dalworth Invoice for 900 Plano Building. Change order for P.O. number 170021 for project code T 41502 which is charged to Acct # 499-4151-561.7540. The change order should be \$142,283.01 to bring the P.O. up to \$154,378.94. I'm questioning one item for \$4,050.00 and should have an answer by the end of the day.

Approved  


**Bill Burkek**

Elected Official / Department Head