

## **Solicitation 2014-113**

# **AUDIO VISUAL FOR COUNTY AND DISTRICT COURTS**

**Bid designation: Public**



**Collin County**

## Bid 2014-113

### AUDIO VISUAL FOR COUNTY AND DISTRICT COURTS

|                               |   |
|-------------------------------|---|
| Bid Number                    | <b>2014-113</b>   |
| Bid Title                     | <b>AUDIO VISUAL FOR COUNTY AND DISTRICT COURTS</b>  |
| Bid Start Date                | <b>In Held</b>  |
| Bid End Date                  | <b>Feb 27, 2014 2:00:00 PM CST</b>  |
| Question & Answer<br>End Date | <b>Feb 21, 2014 5:00:00 PM CST</b>  |
| Bid Contact                   | <b>Courtney Wilkerson</b><br><b>Senior Buyer</b><br><b>Purchasing</b><br><b>972-548-4113</b><br><b>cwilkerson@co.collin.tx.us</b>   |
| Contract Duration             | One Time Purchase   |
| Contract Renewal              | <b>Not Applicable</b>   |
| Prices Good for               | 90 days   |
| Pre-Bid Conference            | Feb 14, 2014 2:00:00 PM CST<br><b>Attendance is mandatory</b><br>Location: A mandatory pre-proposal conference will be held Friday, February 7th, 2014 at 2:00 p.m. in the County Court at Law Auxiliary Courtroom, 2100 Bloomdale McKinney, TX 75071. The group will then visit each type of courtroom. It is the offeror's responsibility to review the site and documents to gain a full understanding of the requirements of the RFP. All contractors desiring to submit a proposal should have a representative at the pre-proposal conference; contractors that do not attend the pre-proposal conference shall not be considered in the evaluation for award of a contract per Texas Local Government Code 262.0256.   |
| Standard Disclaimer           | <b>***Note to Bidders/Offerors~The following standard disclaimer applies to Invitation to Bid (IFB), Competitive Sealed Proposal (CSP), and Request for Proposal (RFP) ONLY, not applicable to Request for Qualifications (RFQ) or Request for Information (RFI).***</b><br>Mailing Address:<br>Collin County Purchasing<br>2300 Bloomdale Rd., Ste 3160<br>McKinney, TX 75071<br>Prices bid/proposed shall only be considered if they are provided in the appropriate space(s) on the Collin County bid form(s). For consideration, any additions or deductions to the bid/proposal prices offered must be shown under the exceptions section of the bid/proposal in the case of electronic submittal, ONLY in the case of a hard copy submittal will an additional attachment be allowed. Extraneous numbers, prices, comments, etc. or bidder/offeror generated documents appearing elsewhere on the bid or as an additional attachment shall be deemed to have no effect on the prices offered in the designated locations.<br>All delivery and freight charges (F.O.B. inside delivery at Collin County designated locations) are to be included as part of the bid/quote/proposal price. All components required to render the item complete, installed and operational shall be included in the total bid/quote/proposal price. Collin County will pay no additional freight/delivery/installation/setup fees. |
| Bid Comments                  | Collin County is looking to upgrade all backend Audio Visual equipment and convert the Audio Visual equipment in all County and District Courtrooms to digital. There are a total of 19 (Nineteen) courtrooms which includes, 10 (Ten) District courtrooms, 7 (Seven) County courtrooms, and 2 (Two) Auxiliary courtrooms.  |

#### Item Response Form

|                   |  |
|-------------------|--|
| Item              | <b>2014-113--01-01 - State Total Price for Project to Include Equipment and Installation</b>   |
| Quantity          | 1 each   |
| Unit Price        | <input style="width: 150px; height: 15px;" type="text"/>   |
| Delivery Location | <b>Collin County</b><br><u>Collin County - See P.O.</u><br>2300 Bloomdale Rd., Ste. 3160<br>** See P.O. for Job Site **<br>McKinney TX 75071 |

Qty 1

**Description**

State Total Price for Project to Include Equipment and Installation.  
Vendor shall complete the attached spreadsheet for detailed pricing.

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|                   |   |
|-------------------|---|
| Item              | 2014-113--01-02 - <b>State Total Trade In Value for Collin County Old Equipment (Optional)</b>  |
| Quantity          | 1 each  |
| Unit Price        | <input type="text"/>  |
| Delivery Location | <b>Collin County</b><br><u>Collin County - See P.O.</u><br>2300 Bloomdale Rd., Ste. 3160<br>** See P.O. for Job Site **<br>McKinney TX 75071<br>Qty 1 |

**Description**

State Total Price for purchase of Collin County Old Equipment.  
Vendor shall complete the attached spreadsheet for detailed pricing.



## COLLIN COUNTY, TEXAS TERMS AND CONDITIONS

### 1.0 GENERAL INSTRUCTIONS

#### 1.0.1 Definitions

1.0.1.1 Bidder/Quoter/Offeror: refers to submitter.

1.0.1.2 Vendor/Contractor/Provider: refers to a Successful Bidder/Quoter/Contractor/Service Provider.

1.0.1.3 Submittal: refers to those documents required to be submitted to Collin County, by a Bidder/Quoter/Offeror.

1.0.1.4 IFB: refers to Invitation For Bid.

1.0.1.5 RFQ: refers to Request For Qualifications

1.0.1.6 RFP: refers to Request For Proposal.

1.0.1.7 RFI: refers to Request For Information.

1.0.1.8 CSP: refers to Competitive Sealed Proposal

1.0.1.9 Quotation: refers to Request for Quotation

1.1 If Bidder/Quoter/Offeror do not wish to submit an offer at this time, please submit a No Bid Form.

1.2 Awards shall be made not more than ninety (90) days after the time set for opening of submittals.

1.3 Collin County is always conscious and extremely appreciative of your time and effort in preparing your submittal.

1.4 Collin County exclusively uses BidSync for the notification and dissemination of all solicitations. The receipt of solicitations through any other company may result in your receipt of incomplete specifications and/or addendums which could ultimately render your bid non-compliant. Collin County accepts no responsibility for the receipt and/or notification of solicitations through any other company.

1.5 A bid/quote/submittal may not be withdrawn or canceled by the bidder/quoter/offeror prior to the ninety-first (91<sup>st</sup>) day following public opening of submittals and only prior to award.

1.6 It is understood that Collin County, Texas reserves the right to accept or reject any and/or all Bids/Quotes/Proposals/Submittals for any or all products and/or services covered in an Invitation For Bid (IFB), Request For Qualifications (RFQ), Request For Proposal (RFP), Request For Information (RFI), Competitive Sealed Proposal (CSP), and Quotation, and to waive informalities or defects in submittals or to accept such submittals as it shall deem to be in the best interest of Collin County.

1.7 All IFB's, RFP's, CSP's, RFQ's, and RFI's submitted in hard copy paper form shall be submitted in a sealed envelope, plainly marked on the outside with the IFB/RFP/RFQ/RFI/CSP/Quotation number and name. A hard copy paper form submittal shall be manually signed in ink by a person having the authority to bind the firm in a contract. Submittals shall be mailed or hand delivered to the Collin County Purchasing Department.

1.8 No oral, telegraphic or telephonic submittals will be accepted. IFB's, RFP's, RFQ's, CSP's, and RFI's, may be submitted in electronic format via **BidSync**.

1.9 All Invitation For Bids (IFB), Request For Proposals (RFP), Request For Qualifications (RFQ), Competitive Sealed Proposals (CSP), and Request For Information (RFI), submitted electronically via **BidSync** shall remain locked until official date and time of opening as stated in the Special Terms and Conditions of the IFB, RFP, RFQ, CSP, and/or RFI.

1.10 Time/date stamp clock in Collin County Purchasing Department shall be the official time of receipt for all Invitation For Bids (IFB), Request For Proposals (RFP), Request For Qualifications (RFQ), Competitive Sealed Proposals (CSP), Request For Information (RFI), submitted in hard copy paper form. IFB's, RFP's, RFQ's, CSP's, RFI's, received in County Purchasing Department after submission deadline shall be considered void and unacceptable. Absolutely no late submittals will be considered. Collin County accepts no responsibility for technical difficulties related to electronic submittals.

1.11 For hard copy paper form submittals, any alterations made prior to opening date and time must be initialed by the signer of the IFB/RFQ/RFP/CSP/RFI/, guaranteeing authenticity. Submittals cannot be altered or amended after submission deadline.

1.12 Collin County is by statute exempt from the State Sales Tax and Federal Excise Tax; therefore, the prices submitted shall not include taxes.

1.13 Any interpretations, corrections and/or changes to an Invitation For Bid/Request For Qualifications/Request For Proposal/Request for Information/Competitive Sealed Proposal, and related Specifications or extensions to the opening/receipt date will be made by addenda to the respective document by the Collin County Purchasing Department. Questions and/or clarification requests must be submitted no later than seven (7) days prior to the opening/receipt date. Those received at a later date may not be addressed prior to the public opening. Sole authority to authorize addenda shall be vested in Collin County Purchasing Agent as entrusted by the Collin County Commissioners' Court. Addenda may be transmitted electronically via **BidSync**, by facsimile, E-mail transmission or mailed via the US Postal Service.

1.13.1 Addenda will be transmitted to all that are known to have received a copy of the IFB/RFQ/RFP/RFI/CSP and related Specifications. However, it shall be the sole responsibility of the Bidder/Quoter/Offeror to verify issuance/non-issuance of addenda and to check all avenues of document availability (i.e. **BidSync at [www.bidsync.com](http://www.bidsync.com)**, telephoning Purchasing Department directly, etc.) prior to opening/receipt date and time to insure Bidder/Quoter/Offeror's receipt of any addenda issued. Bidder/Quoter/Offeror shall acknowledge receipt of all addenda.

1.14 All materials and services shall be subject to Collin County approval.

1.15 Collin County reserves the right to make award in whole or in part as it deems to be in the best interest of the County.

1.16 The Bidder/Quoter/Offeror shall comply with Commissioners' Court Order No. 96-680-10-28, Establishment of Guidelines & Restrictions Regarding the Acceptance of Gifts by County Officials & County Employees.

1.17 Any reference to model/make and/or manufacturer used in specifications is for descriptive purposes only. Products/materials of like quality will be considered.

1.18 Bidders/Quoters/Offerors taking exception to the specifications shall do so at their own risk. By offering substitutions, Bidder/Quoter/Offeror shall state these exceptions in the section provided in the IFB/RFQ/RFP/CSP/Quotation or by attachment. Exception/substitution, if accepted, must meet or exceed specifications stated therein. Collin County reserves the right to accept or reject any and/or all of the exception(s)/substitution(s) deemed to be in the best interest of the County.

1.19 Minimum Standards for Responsible Prospective Bidders/Quoters/Offerors: A prospective Bidder/Quoter/Offeror must meet the following minimum requirements:

- 1.19.1 have adequate financial resources, or the ability to obtain such resources as required;
- 1.19.2 be able to comply with the required or proposed delivery/completion schedule;
- 1.19.3 have a satisfactory record of performance;
- 1.19.4 have a satisfactory record of integrity and ethics;
- 1.19.5 be otherwise qualified and eligible to receive an award.

Collin County may request documentation and other information sufficient to determine Bidder's/Quoter's/ Offeror's ability to meet these minimum standards listed above.

- 1.20 Vendor shall bear any/all costs associated with its preparation of an RFI/IFB/RFQ/RFP/CSP/Quotation submittal.
- 1.21 Public Information Act: Collin County is governed by the Texas Public Information Act, Chapter 552 of the Texas Government Code. All information submitted by prospective bidders during the bidding process is subject to release under the Act.
- 1.22 The Bidder/Quoter/Offeror shall comply with Commissioners' Court Order No. 2004-167-03-11, County Logo Policy.
- 1.23 Interlocal Agreement: Successful bidder agrees to extend prices and terms to all entities that has entered into or will enter into joint purchasing interlocal cooperation agreements with Collin County.
- 1.24 Bid Openings: All bids submitted will be read at the county's regularly scheduled bid opening for the designated project. However, the reading of a bid at bid opening should be not construed as a comment on the responsiveness of such bid or as any indication that the county accepts such bid as responsive.

The county will make a determination as to the responsiveness of bids submitted based upon compliance with all applicable laws, Collin County Purchasing Guidelines, and project documents, including but not limited to the project specifications and contract documents. The county will notify the successful bidder upon award of the contract and, according to state law; all bids received will be available for inspection at that time.

## 2.0 TERMS OF CONTRACT

- 2.1 A bid/quote/proposal, when properly accepted by Collin County, shall constitute a contract equally binding between the Vendor/Contractor/Provider and Collin County. No different or additional terms will become part of this contract with the exception of an Amendment and/or a Change Order.
- 2.2 No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All Amendments and/or Change Orders to the contract will be made in writing by Collin County Purchasing Agent.
- 2.3 No public official shall have interest in the contract, in accordance with Vernon's Texas Codes Annotated, Local Government Code Title 5, Subtitle C, Chapter 171.
- 2.4 The Vendor/Contractor/Provider shall comply with Commissioners' Court Order No. 96-680-10-28, Establishment of Guidelines & Restrictions Regarding the Acceptance of Gifts by County Officials & County Employees.
- 2.5 Design, strength, quality of materials and workmanship must conform to the highest standards of manufacturing and engineering practice.
- 2.6 Bids/Quotes/Proposals must comply with all federal, state, county and local laws concerning the type(s) of product(s)/service(s)/equipment/project(s) contracted for, and the fulfillment of all ADA (Americans with Disabilities Act) requirements.
- 2.7 All products must be new and unused, unless otherwise specified, in first-class condition and of current

manufacture. Obsolete products, including products or any parts not compatible with existing hardware/software configurations will not be accepted.

2.8 Vendor/Contractor/Provider shall provide any and all notices as may be required under the Drug-Free Work Place Act of 1988, 28 CFR Part 67, Subpart F, to its employees and all sub-contractors to insure that Collin County maintains a drug-free work place.

2.9 Vendor/Contractor/Provider shall defend, indemnify and save harmless Collin County and all its officers, agents and employees and all entities, their officers, agents and employees who are participating in this contract from all suits, claims, actions, damages (including personal injury and or property damages), or demands of any character, name and description, (including attorneys' fees, expenses and other defense costs of any nature) brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of Vendor/Contractor/Provider's breach of the contract arising from an award, and/or any negligent act, error, omission or fault of the Vendor/Contractor/Provider, or of any agent, employee, subcontractor or supplier of Vendor/Contractor/Provider in the execution of, or performance under, any contract which may result from an award. Vendor/Contractor/Provider shall pay in full any judgment with costs, including attorneys' fees and expenses which are rendered against Collin County and/or participating entities arising out of such breach, act, error, omission and/or fault.

2.10 If a contract, resulting from a Collin County IFB, RFP, RFQ, CSP, Quotation is for the execution of a public work, the following shall apply:

2.10.1 In accordance with V.T.C.A. 2253.021, a governmental agency that makes a public work contract with a prime contractor shall require the contractor, before beginning work, to execute to the governmental entity a Payment Bond if the contract is in excess of \$25,000.00. Such bond shall be in the amount of the contract payable to the governmental entity and must be executed by a corporate surety in accordance with Section 1, Chapter 87, Acts of the 56<sup>th</sup> Legislature, Regular Session, 1959 (Article 7.19-1 Vernon's Texas Insurance Code).

2.10.2 In accordance with V.T.C.A. 2253.021, a governmental agency that makes a public work contract with a prime contractor shall require the contractor, before beginning work, to execute to the governmental entity a Performance Bond if the contract is in excess of \$100,000.00. Such bond shall be in the amount of the contract payable to the governmental entity and must be executed by a corporate surety in accordance with Section 1, Chapter 87, Acts of the 56<sup>th</sup> Legislature, Regular Session, 1959 (Article 7.19-1 Vernon's Texas Insurance Code).

2.11 Purchase Order(s) shall be generated by Collin County to the vendor. Collin County will not be responsible for any orders placed/delivered without a valid purchase order number.

2.12 The contract shall remain in effect until any of the following occurs: delivery of product(s) and/or completion and acceptance by Collin County of product(s) and/or service(s), contract expires or is terminated by either party with thirty (30) days written notice prior to cancellation and notice must state therein the reasons for such cancellation. Collin County reserves the right to terminate the contract immediately in the event the Vendor/Contractor/Provider fails to meet delivery or completion schedules, or otherwise perform in accordance with the specifications. Breach of contract or default authorizes the County to purchase elsewhere and charge the full increase in cost and handling to the defaulting Vendor/Contractor/Provider.

2.13 Collin County Purchasing Department shall serve as Contract Administrator or shall supervise agents designated by Collin County.

2.14 All delivery and freight charges (FOB Inside delivery at Collin County designated locations) are to be included as part of the bid/quote/proposal price. All components required to render the item complete, installed and operational shall be included in the total bid/quote/proposal price. Collin County will pay no additional freight/delivery/installation/setup fees.

2.15 Vendor/Contractor/Provider shall notify the Purchasing Department immediately if delivery/completion schedule cannot be met. If delay is foreseen, the Vendor/Contractor/Provider shall give written notice to the Purchasing Agent. The County has the right to extend delivery/completion time if reason appears valid.

2.16 The title and risk of loss of the product(s) shall not pass to Collin County until Collin County actually receives and takes possession of the product(s) at the point or points of delivery. Collin County shall generate a purchase order(s) to the Vendor/Contractor/Provider and the purchase order number must appear on all itemized invoices.

- 2.17 Invoices shall be mailed directly to the Collin County Auditor's Office, 2300 Bloomdale Road, Suite 3100, McKinney, Texas 75071. All invoices shall show:
- 2.17.1 Collin County Purchase Order Number;
  - 2.17.2 Vendor's/Contractor's/Provider's Name, Address and Tax Identification Number;
  - 2.17.3 Detailed breakdown of all charges for the product(s) and/or service(s) including applicable time frames.
- 2.18 Payment will be made in accordance with V.T.C.A., Government Code, Title 10, Subtitle F, Chapter 2251.
- 2.19 All warranties shall be stated as required in the Uniform Commercial Code.
- 2.20 The Vendor/Contractor/Provider and Collin County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.
- 2.21 The Vendor/Contractor/Provider agree to protect Collin County from any claims involving infringements of patents and/or copyrights.
- 2.22 The contract will be governed by the laws of the State of Texas. Should any portion of the contract be in conflict with the laws of the State of Texas, the State laws shall invalidate only that portion. The remaining portion of the contract shall remain in effect. The contract is performable in Collin County, Texas.
- 2.23 The Vendor/Contractor/Provider shall not sell, assign, transfer or convey the contract, in whole or in part, without the prior written approval from Collin County.
- 2.24 The apparent silence of any part of the specification as to any detail or to the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of the specification shall be made on the basis of this statement.
- 2.25 Vendor/Contractor/Provider shall not fraudulently advertise, publish or otherwise make reference to the existence of a contract between Collin County and Vendor/Contractor/Provider for purposes of solicitation. As exception, Vendor/Contractor/Provider may refer to Collin County as an evaluating reference for purposes of establishing a contract with other entities.
- 2.26 The Vendor/Contractor/Provider understands, acknowledges and agrees that if the Vendor/Contractor/Provider subcontracts with a third party for services and/or material, the primary Vendor/Contractor/Provider (awardee) accepts responsibility for full and prompt payment to the third party. Any dispute between the primary Vendor/Contractor/Provider and the third party, including any payment dispute, will be promptly remedied by the primary vendor. Failure to promptly render a remedy or to make prompt payment to the third party (subcontractor) may result in the withholding of funds from the primary Vendor/Contractor/Provider by Collin County for any payments owed to the third party.
- 2.27 Vendor/Contractor/Provider shall provide Collin County with diagnostic access tools at no additional cost to Collin County, for all Electrical and Mechanical systems, components, etc., procured through this contract.
- 2.28 Criminal History Background Check: If required, ALL individuals may be subject to a criminal history background check performed by the Collin County's Sheriff's Office prior to access being granted to Collin County. Upon request, Vendor/Contractor/Provider shall provide list of individuals to Collin County Purchasing Department within five (5) working days.
- 2.29 Non-Disclosure Agreement: Where applicable, vendor shall be required to sign a non-disclosure agreement acknowledging that all information to be furnished is in all respects confidential in nature, other than information which is in the public domain through other means and that any disclosure or use of same by vendor, except as provided in the contract/agreement, may cause serious harm or damage to Collin County. Therefore, Vendor agrees that Vendor will not use the information furnished for any purpose other than that stated in contract/agreement, and agrees that Vendor will not either directly or indirectly by agent, employee, or representative disclose this information, either in whole or in part, to any third party, except on a need to know basis for the purpose of evaluating any possible transaction. This agreement shall be binding upon Collin County and Vendor, and upon the directors, officers, employees and agents of each.

2.30 Vendors/Contractors/Providers must be in compliance with the Immigration and Reform Act of 1986 and all employees specific to this solicitation must be legally eligible to work in the United States of America.

2.31 Certification of Eligibility: This provision applies if the anticipated Contract exceeds \$100,000.00 and as it relates to the expenditure of federal grant funds. By submitting a bid or proposal in response to this solicitation, the Bidder/Quoter/Offeror certifies that at the time of submission, he/she is not on the Federal Government's list of suspended, ineligible, or debarred contractors. In the event of placement on the list between the time of bid/proposal submission and time of award, the Bidder/Quoter/Offeror will notify the Collin County Purchasing Agent. Failure to do so may result in terminating this contract for default.

2.32 Notice to Vendors/Contractors/Providers delivering goods or performing services within the Collin County Detention Facility: The Collin County Detention Facility houses persons who have been charged with and/or convicted of serious criminal offenses. When entering the Detention Facility, you could: (1) hear obscene or graphic language; (2) view partially clothed male inmates; (3) be subjected to verbal abuse or taunting; (4) risk physical altercations or physical contact, which could be minimal or possibly serious; (5) be exposed to communicable or infectious diseases; (6) be temporarily detained or prevented from immediately leaving the Detention Facility in the case of an emergency or "lockdown"; and (7) subjected to a search of your person or property. While the Collin County Sheriff's Office takes every reasonable precaution to protect the safety of visitors to the Detention Facility, because of the inherently dangerous nature of a Detention Facility and the type of the persons incarcerated therein, please be advised of the possibility of such situations exist and you should carefully consider such risks when entering the Detention Facility. By entering the Collin County Detention Facility, you acknowledge that you are aware of such potential risks and willingly and knowingly choose to enter the Collin County Detention Facility.

2.33 Delays and Extensions of Time when applicable:

2.33.1 If the Vendor/Contractor/Provider is delayed at any time in the commence or progress of the Work by an act or neglect of the Owner or Architect/Engineer, or of an employee of either, or of a separate contractor employed by the Owner, or by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the Vendor/Contractor/Provider's control, or by delay authorized by the Owner pending mediation and arbitration, or by other causes which the Owner or Architect/Engineer determines may justify delay, then the Contract Time shall be extended by Change Order for such reasonable time as the Owner/Architect may determine.

2.33.2 If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time and could not have been reasonably anticipated, and that the weather conditions had an adverse effect on the scheduled construction.

**NOTE:** All other terms and conditions (i.e. Insurance Requirements, Bond Requirements, etc.) shall be stated in the individual IFB/RFQ/RFP/RFI/CSP/Quotation Solicitation documents as Special Terms, Conditions and Specifications.

|                                   |
|-----------------------------------|
| <b>3.0 INSURANCE REQUIREMENTS</b> |
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3.1 Before commencing work, the vendor shall be required, at its own expense, to furnish the Collin County Purchasing Agent with certified copies of all insurance certificate(s) indicating the coverage to remain in force throughout the term of this contract.

3.1.1 **Commercial General Liability** insurance including but not limited to the coverage indicated below. Coverage shall not exclude or limit Products/Completed Operations, Contractual Liability, or Cross Liability.

- Each Occurrence: \$1,000,000
- Personal & Adv Injury: \$1,000,000
- Products/Completed Operation: \$2,000,000
- General Aggregate: \$2,000,000

3.1.2 **Workers Compensation** insurance at statutory limits, as required by the laws of Texas, and Employers' Liability.

Employers' Liability

- Liability, Each Accident: \$500,000
- Disease-Each Employee: \$500,000
- Disease – Policy Limit: \$500,000

3.1.3 **Commercial Automobile Liability** insurance including owned, non-owned, and hired vehicles used in connection with the contract.

- Combined Single Limit – Each Accident: \$1,000,000

3.1.4 **Professional/Errors & Omissions Liability** insurance with a two (2) year extended period of coverage, (i.e. tail coverage). If you choose to have project coverage endorsed onto your base policy, this would be acceptable.

- Each Occurrence/Aggregate: \$1,000,000

3.1.5 **Umbrella/Excess Liability** insurance.

- Each Occurrence/Aggregate: \$2,000,000

3.2 With reference to the foregoing insurance requirement, the vendor shall endorse applicable insurance policies as follows:

3.2.1 A waiver of subrogation in favor of Collin County, its officials, employees, volunteers and officers shall be contained on all policies.

3.2.2 The vendor's insurance coverage shall name Collin County as additional insured under the General Liability policy.

3.2.3 All insurance policies shall be endorsed to require the insurer to immediately notify Collin County of any decrease in the insurance coverage limits.

3.2.4 All insurance policies shall be endorsed to the effect that Collin County will receive at least thirty (30) days notice prior to cancellation, non-renewal or termination of the policy.

3.2.5 All copies of Certificates of Insurance shall reference the project/contract number.

3.3 All insurance shall be purchased from an insurance company that meets the following requirements:

3.3.1 A financial rating of B+VI or better as assigned by the BEST Rating Company or equivalent.

3.4 Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent, and shall contain provisions representing and warranting the following:

3.4.1 Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.

3.4.2 Sets forth the notice of cancellation or termination to Collin County.

## **4.0 EVALUATION CRITERIA AND FACTORS**

4.1 The award of the contract shall be made to the responsible offeror whose proposal is determined to be the lowest and best evaluated offer resulting from negotiation, taking into consideration the relative importance of price and other factors set forth in the Request For Proposals in accordance with Vernon's Texas Code Annotated, Local Government.

### **Level 1 - Conformance with Mandatory Technical Requirements**

Criteria assessed during Level 1:

- The video processing/switching/control equipment shall be AMX with no substitutions allowed.

The first part of the evaluation process is to validate the completeness of the proposal and ensure that all the RFP guidelines and submittal requirements are met. Those contractors who do not meet all the requirements for the RFP may, at the discretion of the County, be contacted to submit the missing information within two business days. Incomplete or noncompliant RFPs may be disqualified.

### **Level 2- Detailed Proposal Assessment**

Criteria assessed during Level 2:

- 20% QUALIFICATIONS OF FIRM (Refer to Section 6.1.1)  
REFERENCES/COMPARABLE EXPERIENCE (Refer to Section 6.8.1)
- 20% COST
- 10% MAINTENANCE/WARRANTY/RESPONSE TIME (Refer to Section 6.9.1)
- 20% WORK PLAN/TIMELINE (Refer to Section 6.5.1)
- 30% RESPONSE TO BUSINESS REQUIREMENTS (Refer to Section 6.10)

### **Level 3–Best and Final Offer**

**BEST AND FINAL OFFERS:** Collin County reserves the right at its sole option to extend a Best and Final Offer (BAFO) opportunity to any or all of the top scoring contractors. Contractors may be asked to submit additional information specific to program specifications and cost.

## **5.0 SPECIAL CONDITIONS AND SCOPE OF SERVICES**

5.1 Authorization: By order of the Commissioners' Court of Collin County, Texas sealed proposals will be received for **Audio Visual for County & District Courts.**

5.2. Intent of Request for Proposal: Collin County's intent of this Request For Proposal (RFP) and resulting contract is to provide offerors with sufficient information to prepare a proposal for equipment and installation for **Audio Visual for County & District Courts.**

5.3 Term: Provide for a term contract commencing on the date of the award and continuing project is complete.

5.4 Pre-Proposal Conference: A **mandatory** pre-proposal conference will be held Friday, February 14th, 2014 at 2:00 p.m. in the County Court at Law Auxiliary Courtroom, 2100 Bloomdale McKinney, TX 75071. The group will then visit each type of courtroom. It is the offeror's responsibility to review the site and documents to gain a full understanding of the requirements of the RFP. All contractors desiring to submit a proposal should have a representative at the pre-proposal conference; contractors that do not attend the pre-proposal conference shall not be considered in the evaluation for award of a contract per Texas Local Government Code 262.0256.

5.5 Funding: Funds for payment have been provided through the Collin County budget approved by the Commissioners' Court for this fiscal year only. State of Texas statutes prohibit the County from any obligation of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated orders or other obligations that arise past the end of the current Collin County fiscal year shall be subject to budget approval.

5.6 Completion/Response Time: Contractor shall place product(s) and/or complete services at the County's designated location within the number of calendar days according to the schedule proposed by offeror in section 6.5.

5.7 Delivery/Setup/Installation Location: Locations for delivery and installation will be stated on the Collin County Purchase Order(s). Delivery shall include assembly, setup and installation and shall be included in proposal. Below is the address for work to be completed.

Collin County Courthouse  
2100 Bloomdale Road  
McKinney, TX 75071

5.8 Samples/Demos: When requested, samples/demos shall be furnished free of expense to Collin County.

5.9 Approximate Usage: The scope of work with quantities is listed in Attachment A, Pricing Sheet.

5.10 Background Check: All Contractor employees that will be working on site or by VPN must pass a background check performed by Collin County before any work may be performed.

5.11 **PROPOSAL SCHEDULE**

|  |                                       |
|--|---------------------------------------|
| RFP released:                                    | <b>February 4, 2014</b>               |
| Pre-Proposal Conference:                         | <b>February 14, 2014 at 2:00 p.m.</b> |
| Deadline for submission of contractor questions: | <b>February 21, 2014 at 5:00 p.m.</b> |

|                             |                                    |
|-----------------------------|------------------------------------|
| Proposals due:              | <b>February 27, 2014 2:00 p.m.</b> |
| Award of Contract:          | <b>May 2014</b>                    |
| Effective date of contract: | <b>Upon award</b>                  |

## 5.12 PURPOSE/SCOPE OF WORK

Collin County is looking to upgrade all backend Audio Visual equipment and convert the Audio Visual equipment in all County and District Courtrooms to digital. There are a total of 19 (Nineteen) courtrooms which includes, 10 (Ten) District courtrooms, 7 (Seven) County courtrooms, and 2 (Two) Auxiliary courtrooms. There are several differences between each type of courtroom. In addition the County will be replacing the wall mounted displays and tabletop touch panel screens in 10 (Ten) District courtrooms and 2 (Two) Auxiliary courtrooms. The displays in the 7 (seven) County courtrooms do not need to be replaced at this time. The County requires that all proposed video processing/switching/control equipment shall be AMX with no substitutions allowed.

Contractor shall have an opportunity to purchase all equipment removed from the courtrooms from Collin County. (For a complete list of equipment, Refer to Attachment B, Collin County Old Equipment and Parts) If the contractor does not wish to purchase this equipment from Collin County, contractor shall palletize and store said equipment in the Computer Parts warehouse located in the lower level of the Courthouse.

Collin County will be re-utilizing the following components of the existing Audio Visual system within the specified courtrooms:

- All Bi-Amp Audia DSP's
- All microphones
- All speakers
- All audio amplifiers
- All UPS's
- All Wilson Audio Infrared Listening Assist devices
- All racks
- All fans
- All power distribution
- All cabling for audio within the courtroom
- The existing Blu-Ray drives in all County Court at Law courtrooms
- The projectors in all County Court at Law courtrooms
- The touchscreen monitors in all County Court at Law courtrooms

Attached are the following drawings that show the current layout.

Exhibit A – Typical Hearing Room-Audio Schematics  
Exhibit B – Typical Hearing Room-Control Schematics  
Exhibit C – Typical Hearing Room-Video Schematics

Exhibit D – Typical Large Courtroom-Audio Schematics  
Exhibit E – Typical Large Courtroom-Control Schematics  
Exhibit F – Typical Large Courtroom-Video Schematics  
Exhibit G – Typical Small Courtroom-Audio Schematics  
Exhibit H – Typical Small Courtroom-Control Schematics  
Exhibit I – Typical Small Courtroom-Video Schematics

## 5.13 GENERAL BUSINESS REQUIREMENTS

Contractor shall provide a response for each statement below.

### 5.13.1 Requirements for Audio

5.13.1.1 In general the existing audio system will remain mostly unchanged with a few exceptions. Audio from the attorney stations will be fed to the AMX Multi-format Transmitters and routed from the AMX DGX chassis to the existing DSP.

### 5.13.2 Requirements for Video

- 5.13.1.1 System shall be able to accept, process, and switch digital and analog video sources utilizing VGA, DVI, HDMI, or Display Port connectivity.
- 5.13.1.2 System shall be able to output the appropriate digital video resolution to any display in the system regardless of source resolution utilizing HDMI, DVI, or Display Port for termination.
- 5.13.1.3 Provide both HDMI and VGA inputs as well as analog audio inputs in the form of a 3.5mm jack for laptop computers at Defense and Plaintiff attorney tables.
- 5.13.1.4 Provide both HDMI and VGA inputs as well as analog audio inputs at all floor boxes.
- 5.13.1.5 Provide 1 (One) HDMI input for document cameras in each of 19 (Nineteen) courtrooms.
- 5.13.1.6 All Signals shall be converted to DXLink and transmitted over Category 6e shielded cable rated for 250Mhz which shall be provided by and installed by the winning contractor.
- 5.13.1.7 Provide both HDMI and VGA inputs as well as analog audio inputs in the form of a 3.5mm jack at the Judge's bench.
- 5.13.1.8 Provide a duplicate video feed to the Judges AMX control panel of the images displayed on the rest of the screens in the courtroom for preview mode. This video feed shall be directed to the MXT-1001 to be supplied by the contractor utilizing AMX Multi-Preview Live.
- 5.13.1.9 Remove all existing RGBHV video cable utilizing it to pull the category 6 cable through the conduit into the Audio Visual closet.
- 5.13.1.10 System shall be able to insert both audio and video from a Cisco/Tandberg MXP3000 video conferencing system into the floor boxes in the open area of the courtroom floor so that the image displayed on the video conferencing cart may be duplicated on the courtroom displays and the audio may be heard through the courtroom speakers.

- 5.13.1.11 Provide 1 (One) HDMI input for all 19 (Nineteen) Blu-ray players to be located between the attorney tables with all necessary hardware and accessories.
- 5.13.1.12 Provide 1 (One) HDMI input with all necessary hardware and accessories for proper mounting at the Judge's bench for connection of a portable electronic device. This and only this input shall not be DXLink, but shall be HDMI from the Judges bench to the Audio Visual Rack.
- 5.13.1.13 Relocate the Infrared transmitter for the Hearing Impaired Listening Assist system from its current location to directly above the 90" Sharp LCD TV reusing the existing mounting bracket, power, and signal cables.
- 5.13.1.14 All images displayed shall be viewable and legible by all members of the Jury, all members of both the prosecution and defense, and the Judge.
- 5.13.1.15 All images displayed shall be clear and sharp with no overscan, blurriness, image smear, blinking, or ghosting.

### **5.13.2 Requirements for Control**

- 5.13.2.1 Control system shall have the same look, feel, and operation of the existing control system. It is the contractors' responsibility to capture a copy of the existing AMX programming code to use as a template for the new code.
- 5.13.2.2 Program AMX control system to control all new devices with identical functionality and interface to existing system.
- 5.13.2.3 The operation of the system shall be identical in look and feel to the existing configuration.

### **5.13.3 Design Requirements**

- 5.13.4.1 Provide "As Built" schematics for Video subsystem to include cable routing and labels in an editable format compatible with Microsoft Office products.
- 5.13.4.2 Provide "As Built" schematics for Audio subsystem to include cable routing and labels in an editable format compatible with Microsoft Office products.
- 5.13.4.3 Provide "As Built" schematics for Control subsystem to include cable routing and labels in an editable format compatible with Microsoft Office products.
- 5.13.4.4 Provide "As built" drawings of how equipment is mounted and cabled within the rack in an editable format compatible with Microsoft Office products.
- 5.13.4.5 Provide a "Cable Matrix" indicating which device plugs into which port of the switcher.

### **5.13.4 Integration Requirements**

- 5.13.4.1 Integrate existing audio subsystem with new video subsystem so that audio follows video when switching sources. Microphone inputs will remain unchanged.
- 5.13.4.2 Account for existing microphone inputs when planning all floor plate configurations.
- 5.13.4.3 The appearance of all courtrooms shall remain unchanged and be identical to the condition in which it was found prior to the start of work in that room.

### **5.13.5 Interface Requirements**

- 5.13.5.1 Laptop inputs at Attorney tables shall be able to accept inputs from the following display adapter types to include VGA, DVI, HDMI, Mini HDMI, Micro HDMI, Apple iPhone/iPad adapters, and Display Port. Compatibility with DVI, Display Port, Mini/Micro HDMI and Apple connectors may be accomplished with the use of adapters to be provided by the contractor.
- 5.13.5.2 Provide a list of adapters for the Courtroom staff to reference. This list shall be in both physical and electronic form.

### **5.13.6 Testing Requirements**

- 5.13.7.1 Fully test the final system according to industry standards to ensure proper functionality of all audio and video inputs and outputs. This test shall be performed in each courtroom. County Audio/Visual Administrator or alternate shall be present during testing and shall sign off on each item tested.
- 5.13.7.2 Fully test the final system according to industry standards to ensure proper functionality of the control system. This test shall be performed in each courtroom. County Audio/Visual Administrator or alternate shall be present during testing and shall sign off on each item tested.
- 5.13.7.3 Provide a complete report of all testing results back to Collin County upon completion of testing. This report shall be in an editable format compatible with Microsoft office products.

### **5.13.7 Physical and Implementation Requirements**

- 5.13.7.1 Responsible for mounting of all wall mounted displays in 10 (Ten) District and 2 (Two) Auxiliary courtrooms and shall provide all necessary hardware and incidentals to meet this requirement.
- 5.13.7.2 Responsible for mounting of all equipment in the rack and shall provide all necessary hardware and incidentals for such.
- 5.13.7.3 Responsible for providing, running and terminating all required cabling and labeling them per County Standards.
- 5.13.7.4 Responsible for removing the mounted TV's and Smart board overlay's in 10 (Ten) District Courtrooms and preserving in bubble wrap. Contractor shall then provide these TV's back to Collin County.

- 5.13.7.5 Responsible for removing the mounted projector/screen from the wall in the 2 (two) Auxiliary courtrooms. Once removed, Contractor shall wrap them in bubble wrap and return to Collin County.
- 5.13.7.6 Responsible for removing the existing video switching equipment from the rack in the Audio Visual closet. This equipment shall include the Extron Crosspoint Matrix Switcher, the Extron distribution amplifier, and the Boeckeler PointMaker.
- 5.13.7.7 Responsible for removing all components of the existing system which will not be reused in the new system and shall wrap them in bubble wrap and provide them back to Collin County.
- 5.13.7.8 Install 1 (One) Panduit CPPL48WBLY Cat6 patch panel in each equipment rack located in the AV closet for each of 19 (Nineteen) courtrooms and 1 (One) Panduit CPPL48WBLY Cat6 patch panel for each courtroom in the associated IDF for that floor and quadrant. Contractor shall also run Cat 6 cable between the IDF and each Audio Visual closet and terminate each end into the newly installed patch panel.
- 5.13.7.9 Relocate any existing network drops from the wall of the Audio Visual closet to Ports 1-8 of the patch panel in the Audio Visual rack.
- 5.13.7.10 Run all new Cat6 cable from the courtroom to ports 25-48 of the patch panel located in the Audio Visual rack.
- 5.13.7.11 Label all cables and patch panels per Collin County standards.
- 5.13.7.12 All new Cat6 cable shall be terminated with Female RJ-45 jacks mounted in the floor plate or wall plate.
- 5.13.7.13 All work shall be performed during normal business hours (Monday – Friday, 8am – 5pm). Weekend and after hours work will not be permitted.
- 5.13.7.14 Contractor shall have 2 (Two) weeks per courtroom 19 (Nineteen) courtrooms total to complete demo of old system and install/testing of new system for acceptance.
- 5.13.7.15 Remove existing trim plates under desks and in floor boxes in order to make room for new trim plates.
- 5.13.7.16 All signals shall be converted to DXLink and transmitted over Category 6 cable which shall be provided by and installed by the winning contractor with the exception of the HDMI Input at the Judge’s bench for portable devices.

### **5.13.8 Other Requirements**

- 5.13.8.1 All programming code belongs to Collin County and shall be provided to the Collin County Audio/Visual Administrator upon completion of the project along with a copy of the programming software.
- 5.13.8.2 Provide a single point of contact to act as Project Manager on their behalf.
- 5.13.8.3 Provide to Collin County a complete list of all configuration settings used within all devices.
- 5.13.8.4 All technical communication of any kind shall go through the contractors’ Project Manager, the Collin County Project Manager, and the Collin County Audio/Visual Administrator.

- 5.13.8.5 Contractor shall have an office located within 2 (Two) hours of the site so that they may provide onsite support within the specified time limit of the warranty.
- 5.13.8.6 Collin County is requesting that the contractor review all AMX programming code including RMS for recommendations on improved functionality or capabilities, for instance adding a button to the touch panels for lowering the projector lift to their maintenance height, approximately 6-8ft below the ceiling, so that it can be accessed without the need for a ladder.
- 5.13.8.7 Provide all new equipment for this project. None of the required equipment shall be refurbished, or reused.
- 5.13.8.8 Provide offsite storage for all equipment purchased for this project and shall be responsible for theft or damage to the equipment until final acceptance of each courtroom. Collin County will not provide any onsite storage.
- 5.13.8.9 Review RFP requirements for completeness and accuracy in order to ensure a full and properly functioning system upon completion. Please note that no amendments shall be allowed once proposal has been accepted by Collin County. If the contractor misses a piece of equipment, requirement, incompatibility, or service required for a complete and functioning solution it shall be their responsibility to correct it at their own expense whether by purchasing the missing components or performing the required labor.
- 5.13.8.10 Provide all configuration notes to Collin County. These notes shall be customized specifically for Collin County.
- 5.13.8.11 Submit to Collin County at the time of RFP submittal product data sheets for all proposed items.
- 5.13.8.12 Account for and provide solution for power to devices requiring POE (Power over Ethernet). Contractor shall provide this information within the RFP response so that the county may evaluate availability of switch ports.

## **EQUIPMENT REQUIREMENTS FOR EACH COURTROOM**

### **5.13.9 EQUIPMENT – AUDIO & VIDEO CONNECTIVITY**

- 5.13.10.1 All audio and video connections between the courtroom and the equipment rack shall adhere to accepted industry standards.

### **5.13.10 EQUIPMENT - VIDEO (Refer to Attachment A, Pricing Sheet for quantities)**

- 5.13.11.1 AMX Enova DGX series Video Matrix Switcher with the appropriate number of HDMI and DXLink input and output cards and audio insert/extract boards as well as all necessary items for control of all devices. Contractor shall be responsible for determining the appropriate

- number of input and output cards for each of the different courtroom types during the pre-bid walkthrough.
- 5.13.11.2 90” 1080P resolution LED display for 10 (Ten) District Courtrooms and 2 (Two) Auxiliary Courtrooms for primary display. The display shall be equivalent to or latest version of Sharp LC90LE657U with all necessary hardware and required accessories for mounting and connection. This item not required for County Court at Law courtrooms due to the existing Projector.
- 5.13.11.3 19” 1080P resolution touch panel displays for 10 (Ten) District Courtroom and 2 (Two) Auxiliary Courtrooms such that each District courtroom receives 4 (Four) displays and each Auxiliary courtroom receives 2 (Two) displays. Model number shall be most recent version of the ELO Touch Systems 1900L with all necessary hardware and required accessories in order to match existing touch panels in County Court at Law courtrooms. Any alternate recommendation must have the same ability to be folded down and out of the way as the ELO 1900L providing maximum workspace surface area.
- 5.13.11.4 AMX MXT-1001 touch control panel equipped with Multi Preview Live and all necessary hardware and required accessories for all of 19 (Nineteen) courtrooms. Contractor shall locate this device at the Judge’s Bench.
- 5.13.11.5 Most recent version of Denon DBT-1713UDP Universal Player or equivalent with all necessary hardware and required accessories for each of 10 (Ten) District Courtrooms and 2 (Two) Auxiliary Courtrooms. This item is not needed in the County Court at Law due to the presence of existing Blu-Ray players in those courtrooms.
- 5.13.11.6 Most recent version of Avervision AVER-PL50 document camera with all necessary hardware and required accessories for each of 10 (Ten) District Courtrooms and 2 (Two) Auxiliary Courtrooms. This is the same model already employed in the County Court at Law courtrooms.
- 5.13.11.7 AMX MST-1001 touch control panel with all necessary hardware and required accessories for all of 19 (Nineteen) Courtrooms. Contractor shall locate this device at the Bailiff’s desk.
- 5.13.11.8 AMX MST-431 touch control panel with all necessary hardware and required accessories for all of 19 (Nineteen) Courtrooms. Contractor shall locate this device at the table in between the attorney stations.
- 5.13.11.9 Boeckeler PointMaker CPN-5000 with Comm 4 expansion module for each of 19 (Nineteen) courtrooms. Contractor shall install said PointMaker into the Audio Visual Rack and shall integrate it with the AMX DGX Matrix Switcher such that any image displayed on the Audio Visual system may be annotated upon, audio visual, and exported for printing.
- 5.13.11.10 Provide and install one AMX NXA-PDU-1508-8 for each of 19 (Nineteen) courtrooms for monitor and control of power to the system.

## 5.14 MAINTENANCE/WARRANTY REQUIREMENTS

- 5.14.1 All products and workmanship shall be warranted under normal use and service from the date work is completed through one (1) year after final acceptance of last courtroom. Warranty shall include defects in workmanship and material. During warranty period, supplier shall also replace or repair, free of charge, any equipment proven to be defective in workmanship or material. Owner furnished equipment shall be exempt from this warranty.
- 5.14.2 Electronic devices not manufactured by supplier shall carry any original manufacturer's warranty which exceeds the contractor one (1) year warranty. Pass any registration and warranty documents and warranty rights to the County.

### 5.15 WARRANTY-RESPONSE TIME

- 5.15.1 All items reported shall receive a response via phone within 2 hours from the date/time of original notice of issue.
- 5.15.2 All items reported that require onsite repair/replace, technician shall be onsite within 24 hours (next Business Day) from the date/time of original notice of issue. (Phone call, online request, etc.)

## 6.0 PROPOSAL FORMAT

6.1 The proposal shall be submitted in either electronic format via [www.bidsync.com](http://www.bidsync.com) or hard copy in according to the following requirements. At a minimum, include a Table of Contents detailing sections and corresponding page numbers, and shall be printed on letter-size (8-1/2"x 11") paper and assembled with spiral-type bindings or staples. DO NOT USE METAL-RING HARD COVER BINDERS. Proposal shall include but not be limited to information on each of the following:

### 6.1.1 FIRM OVERVIEW

Offeror is requested to define the overall structure of the Firm to include the following

- 6.1.1.1 A descriptive background of your company's history.
- 6.1.1.2 State your principal business location and any other service locations.
- 6.1.1.3 What is your primary line of business?
- 6.1.1.4 How long Audio Visual you been selling product(s) and/or providing service(s)?
- 6.1.1.5 State how many and the locations where your product/services are in use.

### 6.2 PROPOSED PROJECT TEAM/STAFF QUALIFICATIONS/EXPERIENCE/CREDENTIALS

6.2.1 Offeror is requested to provide qualifications as well as experience information on Offeror's key personnel.

### 6.3 PROPOSED PROJECT

6.3.1 Offeror is requested to identify the proposed product(s)/service(s) to include but not limited to the following areas:

6.3.1.1 Project to include all necessary components to render it complete and operational;

6.3.1.2 Project Plan to include:

- 6.3.1.2.1 Installation
- 6.3.1.2.2 Education and Training
- 6.3.1.2.3. Testing and Support
- 6.3.1.2.4 Impact on current system
- 6.3.1.2.5 Warranty
- 6.3.1.2.6 Maintenance
- 6.3.1.2.7 Documentation
- 6.3.1.2.8 Conversion

### 6.4 REFERENCES

6.4.1 Offeror is requested to include at least five (5) references with names, addresses, telephone numbers and e-mail address.

### 6.5 TIME SCHEDULE

6.5.1 Provide a schedule on each phase of the proposed project beginning with program development and ending with the date of operation. It is estimated that installation will begin May 2014. The schedule shall include all tasks that will require time in the process, such as County review (identify amount of time assumed for each task). Collin County is requesting that the contractor start by upgrading one courtroom at a time beginning with County Court at Law #7 which is an empty courtroom, then move each court into that courtroom while theirs is being worked on. All work shall be performed during normal business hours (Monday – Friday, 8am – 5pm). Weekend and after hours work will not be permitted.

### 6.6 PRICING/FEES

6.6.1 See Attachment A for Pricing Sheet. Be sure to include all items necessary to render project complete and operational.

6.6.2 If you are proposing a trade in on the old equipment. Please include the cost and list of equipment that will be required for trade in.

### 6.7 FINANCIAL STATEMENTS

6.7.1 Offeror is requested to submit recent financial statements with their proposal. Audited financial statements are not mandatory. Unaudited financial statements will be accepted. If offeror's firm does, however, have audited statements; please include a copy with your proposal.

### 6.8 OTHER PROJECTS INVOLVED WITH

6.8.1 Offeror is requested to provide a list of other projects that you are currently involved with or will be involved with.

6.9 MAINTENANCE/WARRANTY/RESPONSE TIME

6.9.1 Offeror is requested to respond to Warranty/Response time. (Refer to Section 5.14-5.15)

6.10 GENERAL BUSINESS REQUIREMENTS

6.10 Offeror shall provide a response for each of the requirements in section 5.13.

**SIGNATURE FORM  
COLLIN COUNTY, TEXAS**

DELIVERY WILL BE F.O.B. INSIDE DELIVERY AT COLLIN COUNTY DESIGNATED LOCATIONS AND ALL TRANSPORTATION CHARGES PAID BY THE SUPPLIER TO DESTINATION.

DELIVERY TO BE SPECIFIED IN CALENDAR DAYS FROM DATE OF ORDER.

WE **DO NOT** TAKE EXCEPTION TO THE BID SPECIFICATIONS.

WE **TAKE** EXCEPTION TO THE BID SPECIFICATIONS (EXPLAIN):

5

6

**COMPANY INFORMATION/PROFILE/REFERENCES**

Preferential Requirement: The County of Collin, as a governmental agency of the State of Texas, may not award a contract to a nonresident bidder unless the nonresident's bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located (Government Code, Title 10, V.T.C.A., Chapter 2252, Subchapter A). Bidder shall make answer to the following questions by selecting the appropriate radio button or inserting information in the box provided:

Is your principal place of business in the State of Texas?  Yes  No

If the answer to question is "yes", no further information is

necessary; if "no", please indicate:

in which state is your principal place of business is located:

if that state favors resident bidders (bidders in your state) by some dollar increment or percentage:

Yes  No

if "yes", what is that dollar increment or percentage?

**Company Profile: IS YOUR FIRM?**

Sole Proprietorship  Yes  No

General Partnership  Yes  No

Limited Partnership  Yes  No

Corporation  Yes  No

Other   Yes  No

List Legal Names in Company:

|  |   |
|--|---|
|  | 5 |
|  | 6 |

**List at least three (3) companies or governmental agencies where these same/like products/services, as stated herein, have been provided. Include company name, address, contact name and telephone number.**

|  |   |
|--|---|
|  | 5 |
|  | 6 |

AS PERMITTED UNDER TITLE 8, CHAPTER 271, SUBCHAPTER F, SECTION 271.101 AND 271.102 V.T.C.A. AND TITLE 7, CHAPTER 791, SUBCHAPTER C, SECTION 791.025, V.T.C.A., OTHER LOCAL GOVERNMENTAL ENTITIES MAY WISH TO ALSO PARTICIPATE UNDER THE SAME TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT. EACH ENTITY WISHING TO PARTICIPATE MUST ENTER INTO AN INTERLOCAL AGREEMENT WITH COLLIN COUNTY AND HAVE PRIOR AUTHORIZATION FROM VENDOR. IF SUCH PARTICIPATION IS AUTHORIZED, ALL PURCHASE ORDERS WILL BE ISSUED DIRECTLY FROM AND SHIPPED DIRECTLY TO THE LOCAL GOVERNMENTAL ENTITY REQUIRING SUPPLIES/SERVICES. COLLIN COUNTY SHALL NOT BE HELD RESPONSIBLE FOR ANY ORDERS PLACED, DELIVERIES MADE OR PAYMENT FOR SUPPLIES/SERVICES ORDERED BY THESE ENTITIES. EACH ENTITY RESERVES THE RIGHT TO DETERMINE THEIR PARTICIPATION IN THIS CONTRACT. WOULD BIDDER BE WILLING TO ALLOW OTHER LOCAL GOVERNMENTAL ENTITIES TO PARTICIPATE IN THIS CONTRACT, IF AWARDED, UNDER THE SAME TERMS AND CONDITIONS?  Yes  No

By signing and submitting this Bid/Proposal, Bidder/Offeror acknowledges, understands the specifications, any and all addenda, and agrees to the bid/proposal terms and conditions and can provide the minimum requirements stated herein. Bidder/Offeror acknowledges they have read the document in its entirety, visited the site, performed investigations and verifications as deemed necessary, is familiar with local conditions under which work is to be performed and will be responsible for any and all errors in Bid/Proposal submittal resulting from Bidder/Offeror’s failure to do so. Bidder/Offeror acknowledges the prices submitted in this Bid/Proposal have been carefully reviewed and are submitted as correct and final. If Bid/Proposal is accepted, vendor further certifies and agrees to furnish any and all products/services upon which prices are extended at the price submitted, and upon conditions in the specifications of the Invitation for Bid/Request for Proposal.

THE UNDERSIGNED HEREBY CERTIFIES THE FOREGOING BID/PROPOSAL SUBMITTED BY THE COMPANY LISTED BELOW HEREINAFTER CALLED “BIDDER/OFFEROR” IS THE DULY AUTHORIZED AGENT OF SAID COMPANY AND THE PERSON SIGNING SAID BID/PROPOSAL HAS BEEN DULY AUTHORIZED TO EXECUTE SAME. BIDDER/OFFEROR AFFIRMS THAT THEY ARE DULY AUTHORIZED TO EXECUTE THIS CONTRACT; THIS COMPANY; CORPORATION, FIRM, PARTNERSHIP OR INDIVIDUAL HAS NOT PREPARED THIS BID/PROPOSAL IN COLLUSION WITH ANY OTHER BIDDER/OFFEROR OR OTHER PERSON OR PERSONS ENGAGED IN THE SAME LINE OF BUSINESS; AND THAT THE CONTENTS OF THIS BID/PROPOSAL AS TO PRICES, TERMS AND CONDITIONS OF SAID BID/PROPOSAL HAVE NOT BEEN COMMUNICATED BY THE UNDERSIGNED NOR BY ANY EMPLOYEE OR AGENT TO ANY OTHER PERSON ENGAGED IN THIS TYPE OF BUSINESS PRIOR TO THE OFFICIAL OPENING OF THIS BID/PROPOSAL.

|   |                      |
|---|----------------------|
| Company Name                                  | <input type="text"/> |
| Street Address of Principal Place of Business | <input type="text"/> |
| City, State, Zip                              | <input type="text"/> |
| Phone of Principal Place of Business          | <input type="text"/> |
| Fax of Principal Place of Business            | <input type="text"/> |

|   |   |
|---|---|
| E-mail Address of Representative              | <input type="text"/>  |
| Federal Identification Number                 | <input type="text"/>  |
| Date  | <input type="text"/>  |
| Acknowledgement of Addenda                    | #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> #4 <input type="checkbox"/> #5 <input type="checkbox"/> #6 <input type="checkbox"/> |
| Authorized Representative Name                | <input type="text"/>  |
| Authorized Representative Title               | <input type="text"/>  |
| Signature (Required for paper bid submission) | <input type="text"/>  |



Collin County  
**Audio Visual for County District Courts**  
 RFP No. 2014-113

**Attachment A - Pricing Sheet**

| Description                        | Recommended Manufacturer Part/Model No.  | State Manufacturer Part/Model No. Bid | State price per item (each) | Project Total | Total Price |
|------------------------------------|--|---------------------------------------|-----------------------------|---------------|-------------|
| <b>Display and Source Devices</b>  |  |                                       |                             |               |             |
| 90" LED TV                         | Most recent version of Sharp LC90LE657U Collin County approved equal   |                                       |                             | 12            | \$0.00      |
| 19" 1080P Touch Panel display      | Most recent version of the ELO Touch Systems 1900L or equivalent with the necessary ability to be folded down and out of the way |                                       |                             | 44            | \$0.00      |
| Blu-Ray Player                     | Most recent version of Denon DBT-1713UDP Universal Player or Collin County approved equal  |                                       |                             | 12            | \$0.00      |
| <b>Video Switcher</b>              |  |                                       |                             |               |             |
|                                    | AMX Enova DGX Series with appropriate number of HDMI and DXLink Input and Output cards and Insert/Extract                        |                                       |                             | 19            | \$0.00      |
| <b>Document Camera</b>             |  |                                       |                             |               |             |
|                                    | Avervision AVER-PL50, or Collin County approved equal  |                                       |                             | 12            | \$0.00      |
| <b>Installation Fees for Video</b> |  |                                       |                             |               |             |
|                                    |  |                                       |                             | 1             | \$0.00      |
| <b>Miscellaneous (Optional)</b>    |  |                                       |                             |               |             |
| AMX touch panels                   | AMX MXT-1001 touch control panel   |                                       |                             | 19            | \$0.00      |
| AMX touch panels                   | AMX MST-1001 touch control panel   |                                       |                             | 19            | \$0.00      |
| AMX touch panels                   | AMX MST-431 touch control panel  |                                       |                             | 19            | \$0.00      |
| AMX Power Distribution             | AMX NXA-PDU-1508-8   |                                       |                             | 19            | \$0.00      |



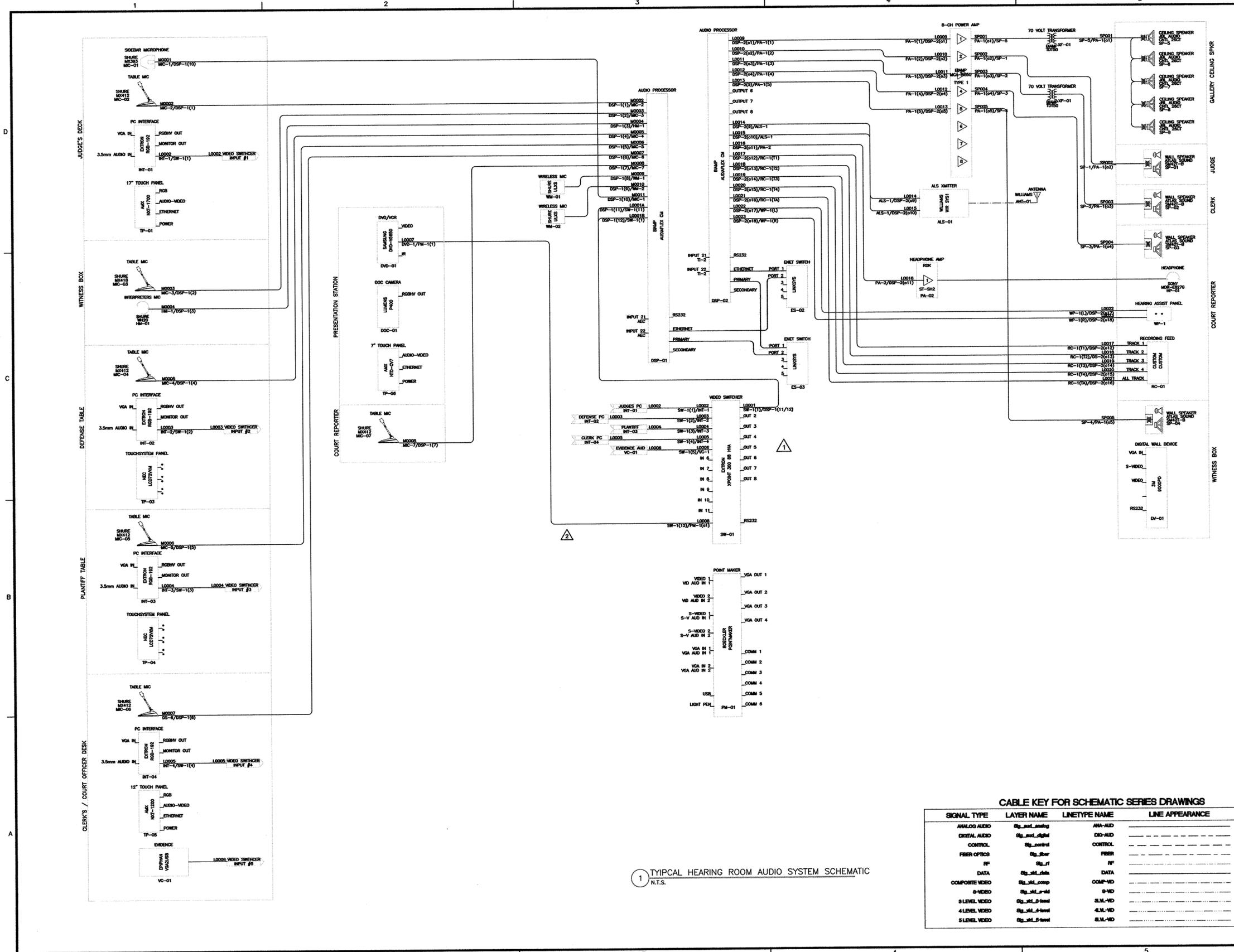


Collin County  
**Audio Visual for County District Courts**  
 RFP No. 2014-113  
 Attachment A - Pricing Sheet

| Description                                 | Recommended Manufacturer Part / Model No. | State Manufacturer Part / Model No. Bid | State trade in value per item (each) | Project Total | Total Price |
|---|---|---|--------------------------------------|---------------|-------------|
| <b><i>Collin County Old Equipment</i></b>   |   |   |                                      |               |             |
| NEC Accusync LCD721VX Touch Panel Monitor   |   |   |                                      | 52            | \$0.00      |
| Extron RGB-192 RGB/VGA interface            |   |   |                                      | 76            | \$0.00      |
| Lumens PS400 Document Camera                |   |   |                                      | 14            | \$0.00      |
| AMX NXT-CV7 Touch Panel                     |   |   |                                      | 21            | \$0.00      |
| AMX NXT-1700VG RGB Touch Panel              |   |   |                                      | 38            | \$0.00      |
| AMX NXA-AVB/RGB                             |   |   |                                      | 54            | \$0.00      |
| AMX Netlinks Power Supply                   |   |   |                                      | 56            | \$0.00      |
| AMX NI-2100 Master Controller               |   |   |                                      | 14            | \$0.00      |
| AMX NI-3100 Master Controller               |   |   |                                      | 7             | \$0.00      |
| AMX NXA AVB Ethernet                        |   |   |                                      | 2             | \$0.00      |
| Boeckeler PointMaker PVI-X90DR              |   |   |                                      | 21            | \$0.00      |
| Extron Xpoint 300 88HVA Matrix Switcher     |   |   |                                      | 14            | \$0.00      |
| Extron XPT Ultra 128HVA Matrix Switcher     |   |   |                                      | 7             | \$0.00      |
| Extron DA6 RGBHV Distribution Amplifier     |   |   |                                      | 12            | \$0.00      |
| Extron MTP DA-8 Distribution Amplifier      |   |   |                                      | 7             | \$0.00      |
| Extron MTP T 15HD RS                        |   |   |                                      | 7             | \$0.00      |
| Extron UTP Cat6-VGA convert                 |   |   |                                      | 42            | \$0.00      |
| Samsung DVD-V5650 DVD/VCR Combo player      |   |   |                                      | 12            | \$0.00      |
| 3M 9000 PD Plus Digital Wall Display        |   |   |                                      | 2             | \$0.00      |
|   |   |   |                                      |               |             |
| <b><i>Trade In Total</i></b>                |   |   |                                      |               | \$0.00      |
| <b><i>Project Total (with Trade In)</i></b> |   |   |                                      |               | \$0.00      |

## Courtroom AV upgrade old parts list

| <u>Item</u>                               | <u>Qty</u> |
|---|------------|
| NEC Accusync LCD721VX Touch Panel Monitor | 52         |
| Extron RGB-192 RGB/VGA interface          | 76         |
| Lumens PS400 Document Camera              | 14         |
| AMX NXT-CV7 Touch Panel                   | 21         |
| AMX NXT-1700VG RGB Touch Panel            | 38         |
| AMX NXA-AVB/RGB                           | 54         |
| AMX Netlinks Power Supply                 | 56         |
| AMX NI-2100 Master Controller             | 14         |
| AMX NI-3100 Master Controller             | 7          |
| AMX NXA AVB Ethernet                      | 2          |
| Boeckeler PointMaker PVI-X90DR            | 21         |
| Extron Xpoint 300 88HVA Matrix Switcher   | 14         |
| Extron XPT Ultra 128HVA Matrix Switcher   | 7          |
| Extron DA6 RGBHV Distribution Amplifier   | 12         |
| Extron MTP DA-8 Distribution Amplifier    | 7          |
| Extron MTP T 15HD RS                      | 7          |
| Extron UTP Cat6-VGA convert               | 42         |
| Samsung DVD-V5650 DVD/VCR Combo player    | 12         |
| 3M 9000 PD Plus Digital Wall Display      | 2          |



1 TYPICAL HEARING ROOM AUDIO SYSTEM SCHEMATIC  
N.T.S.

**CABLE KEY FOR SCHEMATIC SERIES DRAWINGS**

| SIGNAL TYPE     | LAYER NAME      | LINETYPE NAME | LINE APPEARANCE |
|-----------------|-----------------|---------------|-----------------|
| ANALOG AUDIO    | Sig_mtl_analog  | ANA-AUD       | ---             |
| DIGITAL AUDIO   | Sig_mtl_digital | DIQ-AUD       | ---             |
| CONTROL         | Sig_mtl_control | CONTROL       | ---             |
| FIBER OPTICS    | Sig_mtl_fiber   | FIBER         | ---             |
| RF              | Sig_mtl_rf      | RF            | ---             |
| DATA            | Sig_mtl_data    | DATA          | ---             |
| COMPOSITE VIDEO | Sig_mtl_comp    | COMP-VID      | ---             |
| S-VIDEO         | Sig_mtl_s-vid   | S-VID         | ---             |
| 3 LEVEL VIDEO   | Sig_mtl_3-level | 3.LM-VID      | ---             |
| 4 LEVEL VIDEO   | Sig_mtl_4-level | 4.LM-VID      | ---             |
| 5 LEVEL VIDEO   | Sig_mtl_5-level | 5.LM-VID      | ---             |

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Revisions

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| 1  | 4/15/07 | REVISED SCHEMATIC        |
| 2  | 4/5/07  | REVISED PER AUDIO CHANGE |
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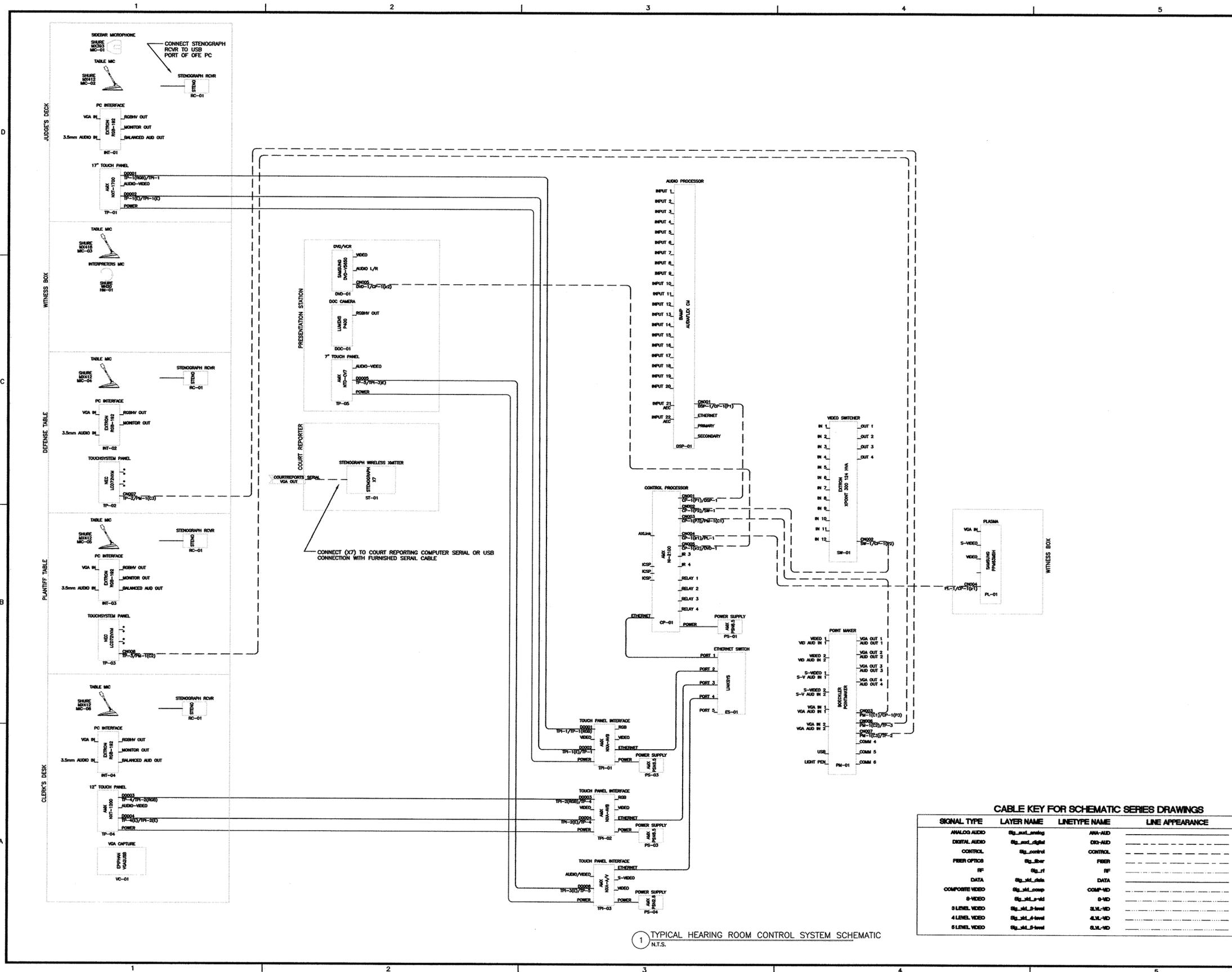
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Engineered By: FCK  
Drawn By: FCK  
Checked By:  
Scale: N.T.S.

CLIENT:  
COLLIN COUNTY JUSTICE CENTER

PROJECT NAME:  
TYPICAL HEARING ROOM  
SLS #

SHEET TITLE:  
AUDIO SYSTEM SCHEMATIC  
AVV FUNCTIONAL DIAGRAM

DWG NUMBER:  
**AV-209**



1 TYPICAL HEARING ROOM CONTROL SYSTEM SCHEMATIC  
N.T.S.

**CABLE KEY FOR SCHEMATIC SERIES DRAWINGS**

| SIGNAL TYPE     | LAYER NAME      | LINETYPE NAME | LINE APPEARANCE |
|-----------------|-----------------|---------------|-----------------|
| ANALOG AUDIO    | Sig_aud_analog  | ANA-AUD       | .....           |
| DIGITAL AUDIO   | Sig_aud_digital | DD-AUD        | .....           |
| CONTROL         | Sig_control     | CONTROL       | .....           |
| FIBER OPTICS    | Sig_fiber       | FIBER         | .....           |
| RF              | Sig_rf          | RF            | .....           |
| DATA            | Sig_data        | DATA          | .....           |
| COMPOSITE VIDEO | Sig_vid_comp    | COMP-VID      | .....           |
| S-VIDEO         | Sig_vid_s-vid   | S-VID         | .....           |
| 3 LEVEL VIDEO   | Sig_vid_3-level | 3.LV-VID      | .....           |
| 4 LEVEL VIDEO   | Sig_vid_4-level | 4.LV-VID      | .....           |
| 5 LEVEL VIDEO   | Sig_vid_5-level | 5.LV-VID      | .....           |

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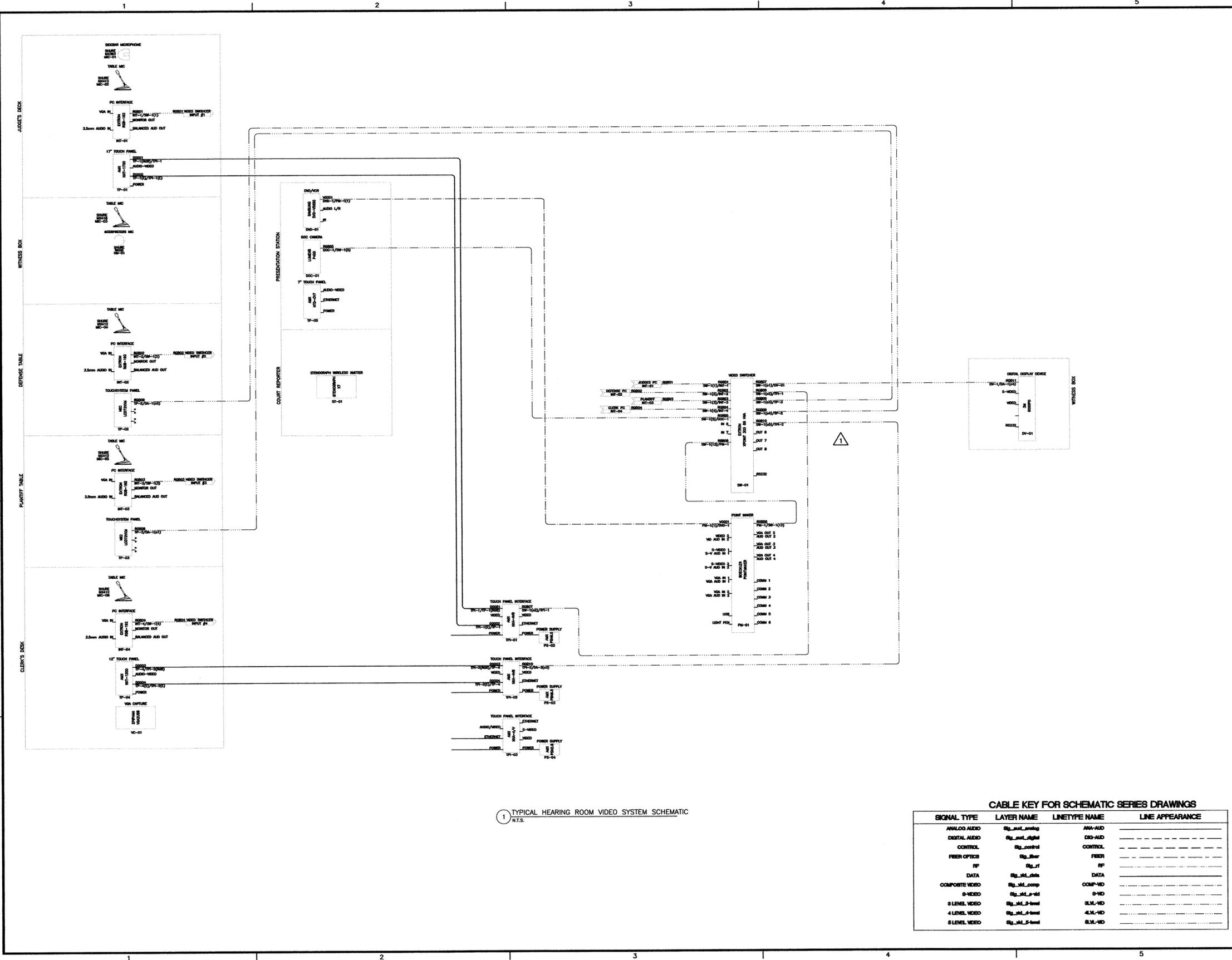
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Drawn By: FCR  
Checked By: FCR  
Scale: N.T.S.

**CLIENT:**  
COLLIN COUNTY JUSTICE CENTER

**PROJECT NAME:**  
TYPICAL HEARING ROOM  
SLS #

**SHEET TITLE:**  
CONTROL SYSTEM SCHEMATIC  
AV FUNCTIONAL DIAGRAM

**DWG NUMBER:**  
**AV-211**



1 TYPICAL HEARING ROOM VIDEO SYSTEM SCHEMATIC  
N.T.S.

**CABLE KEY FOR SCHEMATIC SERIES DRAWINGS**

| SIGNAL TYPE     | LAYER NAME      | LINETYPE NAME | LINE APPEARANCE |
|-----------------|-----------------|---------------|-----------------|
| ANALOG AUDIO    | Sig_mtl_analog  | ANA-AID       | -----           |
| DIGITAL AUDIO   | Sig_mtl_digital | DIG-AID       | -----           |
| CONTROL         | Sig_ctrl        | CONTROL       | -----           |
| FIBER OPTICS    | Sig_fiber       | FIBER         | -----           |
| RF              | Sig_rf          | RF            | -----           |
| DATA            | Sig_mtl_data    | DATA          | -----           |
| COMPOSITE VIDEO | Sig_mtl_comp    | COMP-VID      | -----           |
| S-VIDEO         | Sig_mtl_s-vid   | S-VID         | -----           |
| 3 LEVEL VIDEO   | Sig_mtl_3-level | 3.LM.-VID     | -----           |
| 4 LEVEL VIDEO   | Sig_mtl_4-level | 4.LM.-VID     | -----           |
| 5 LEVEL VIDEO   | Sig_mtl_5-level | 5.LM.-VID     | -----           |

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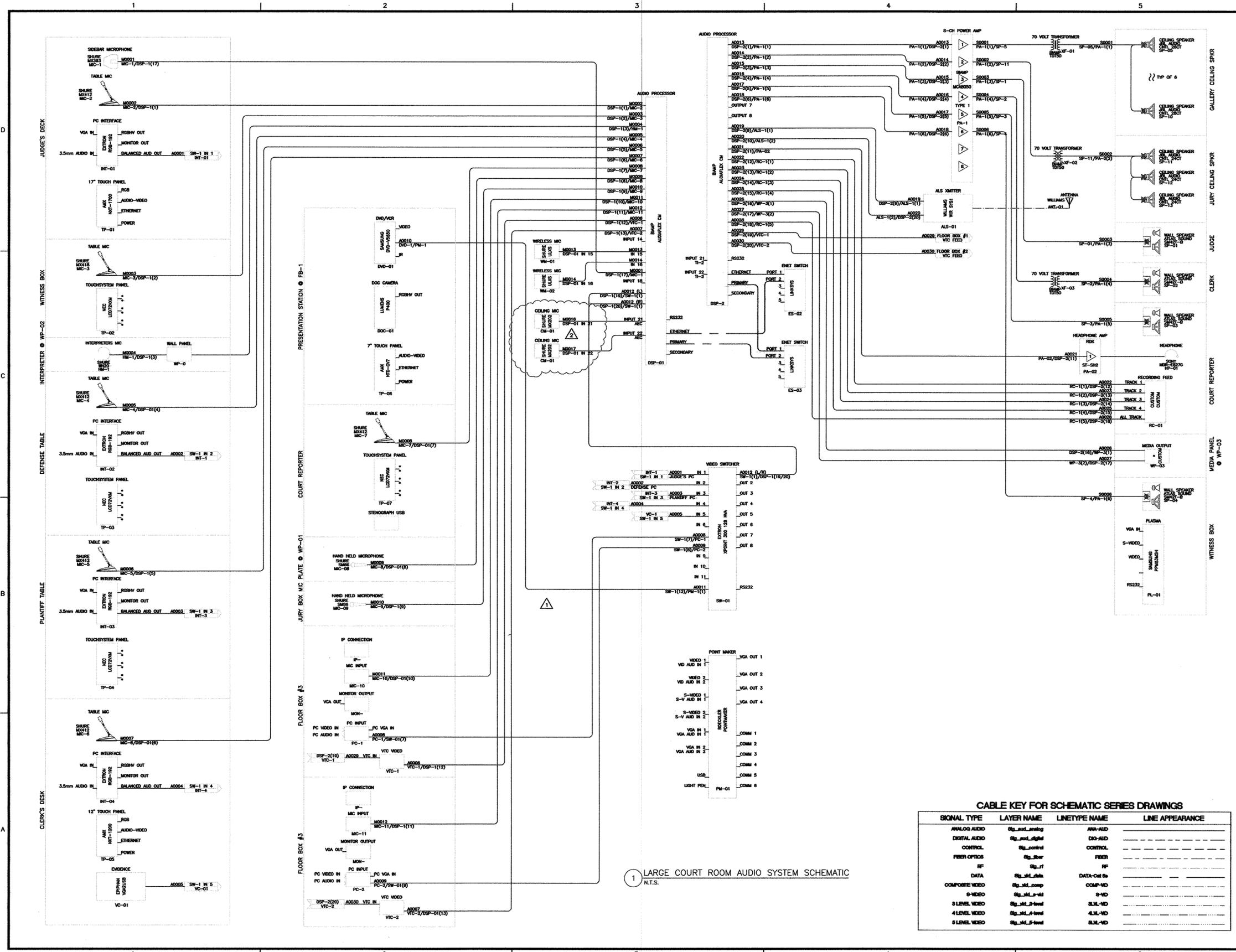
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TYPICAL HEARING ROOM  
SLS #

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SHEET TITLE  
VIDEO SYSTEM SCHEMATIC  
A/V FUNCTIONAL DIAGRAM

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DWG NUMBER  
**AV-210**



1 LARGE COURT ROOM AUDIO SYSTEM SCHEMATIC  
N.T.S.

**CABLE KEY FOR SCHEMATIC SERIES DRAWINGS**

| SIGNAL TYPE     | LAYER NAME      | LINETYPE NAME | LINE APPEARANCE |
|-----------------|-----------------|---------------|-----------------|
| ANALOG AUDIO    | sig_aud_analog  | ANA-AUD       | —————           |
| DIGITAL AUDIO   | sig_aud_digital | DIG-AUD       | —————           |
| CONTROL         | sig_control     | CONTROL       | —————           |
| FIBER OPTICS    | sig_fiber       | FIBER         | —————           |
| RF              | sig_rf          | RF            | —————           |
| DATA            | sig_data        | DATA-Cat 5e   | —————           |
| COMPOSITE VIDEO | sig_vid_comp    | COMP-VD       | —————           |
| S-VIDEO         | sig_vid_s-vid   | S-VD          | —————           |
| 3 LEVEL VIDEO   | sig_vid_3-level | 3LM-VD        | —————           |
| 4 LEVEL VIDEO   | sig_vid_4-level | 4LM-VD        | —————           |
| 5 LEVEL VIDEO   | sig_vid_5-level | 5LM-VD        | —————           |

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| 2  | 9/28/07 | ADDED GALLERY MICROPHONES |
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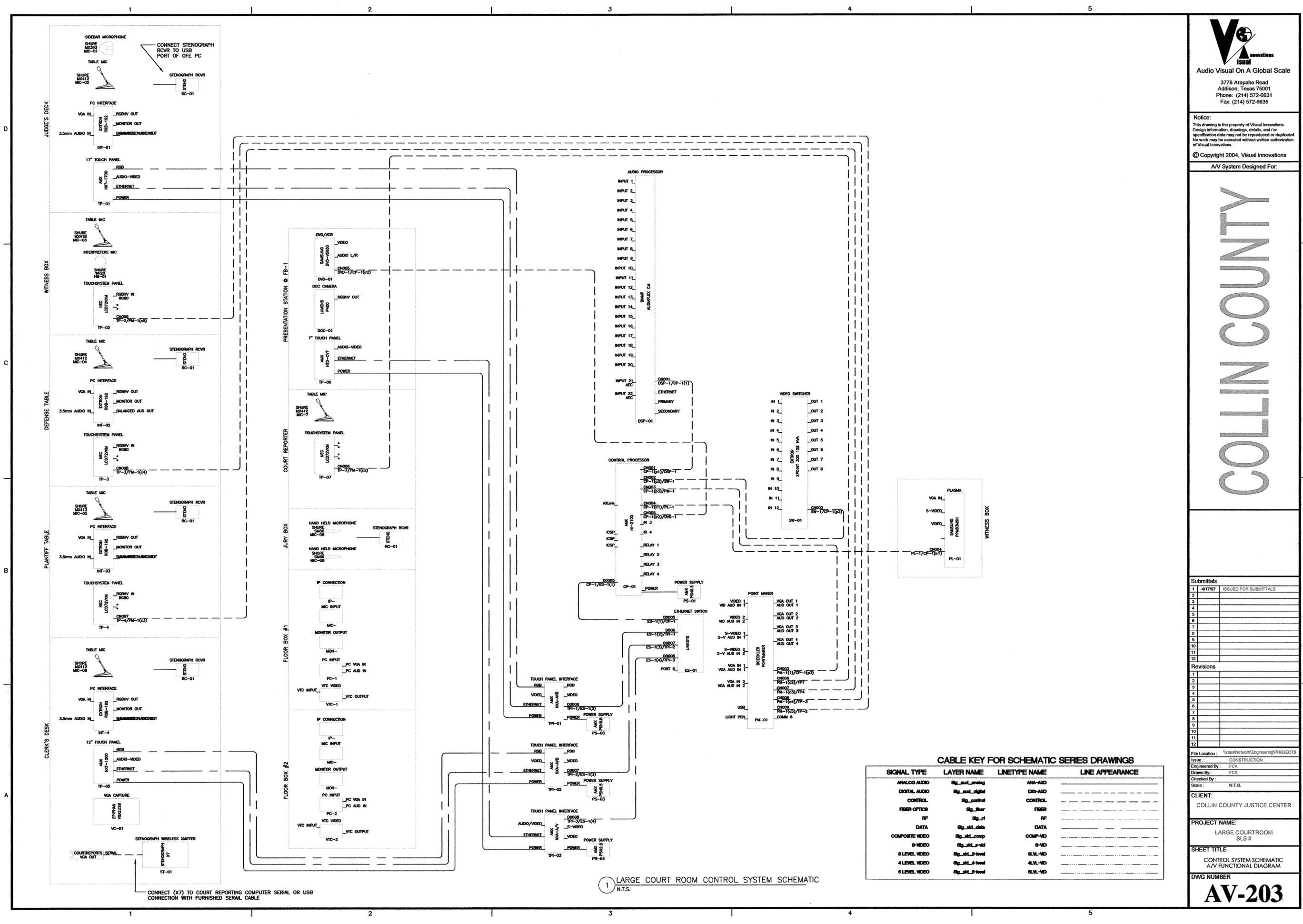
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Engineered By: FGK  
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Checked By:  
Scale: N.T.S.

CLIENT:  
COLLIN COUNTY JUSTICE CENTER

PROJECT NAME:  
LARGE COURT ROOM  
SLS #

SHEET TITLE:  
AUDIO SYSTEM SCHEMATIC  
A/V FUNCTIONAL DIAGRAM

DWG NUMBER  
**AV-201**



1 LARGE COURT ROOM CONTROL SYSTEM SCHEMATIC  
N.T.S.

**CABLE KEY FOR SCHEMATIC SERIES DRAWINGS**

| SIGNAL TYPE     | LAYER NAME      | LINE TYPE NAME | LINE APPEARANCE   |
|-----------------|-----------------|----------------|-------------------|
| ANALOG AUDIO    | Slg_aud_analog  | ANA-AUD        | Solid line        |
| DIGITAL AUDIO   | Slg_aud_digital | DIG-AUD        | Dashed line       |
| CONTROL         | Slg_control     | CONTROL        | Dotted line       |
| FIBER OPTICS    | Slg_fiber       | FIBER          | Long dashed line  |
| RF              | Slg_rf          | RF             | Short dashed line |
| DATA            | Slg_data        | DATA           | Thin solid line   |
| COMPOSITE VIDEO | Slg_vid_comp    | COMP-VID       | Thick solid line  |
| 0-VIDEO         | Slg_vid_0-level | 0-VID          | Thin solid line   |
| 1 LEVEL VIDEO   | Slg_vid_1-level | 1LV-VID        | Thin solid line   |
| 4 LEVEL VIDEO   | Slg_vid_4-level | 4LV-VID        | Thin solid line   |
| 5 LEVEL VIDEO   | Slg_vid_5-level | 5LV-VID        | Thin solid line   |

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Drawn By: FCK  
Checked By:  
Scale: N.T.S.  
CLIENT:  
COLLIN COUNTY JUSTICE CENTER  
PROJECT NAME:  
LARGE COURTROOM  
SLS #  
SHEET TITLE:  
CONTROL SYSTEM SCHEMATIC  
A/V FUNCTIONAL DIAGRAM  
DWG NUMBER:  
**AV-203**



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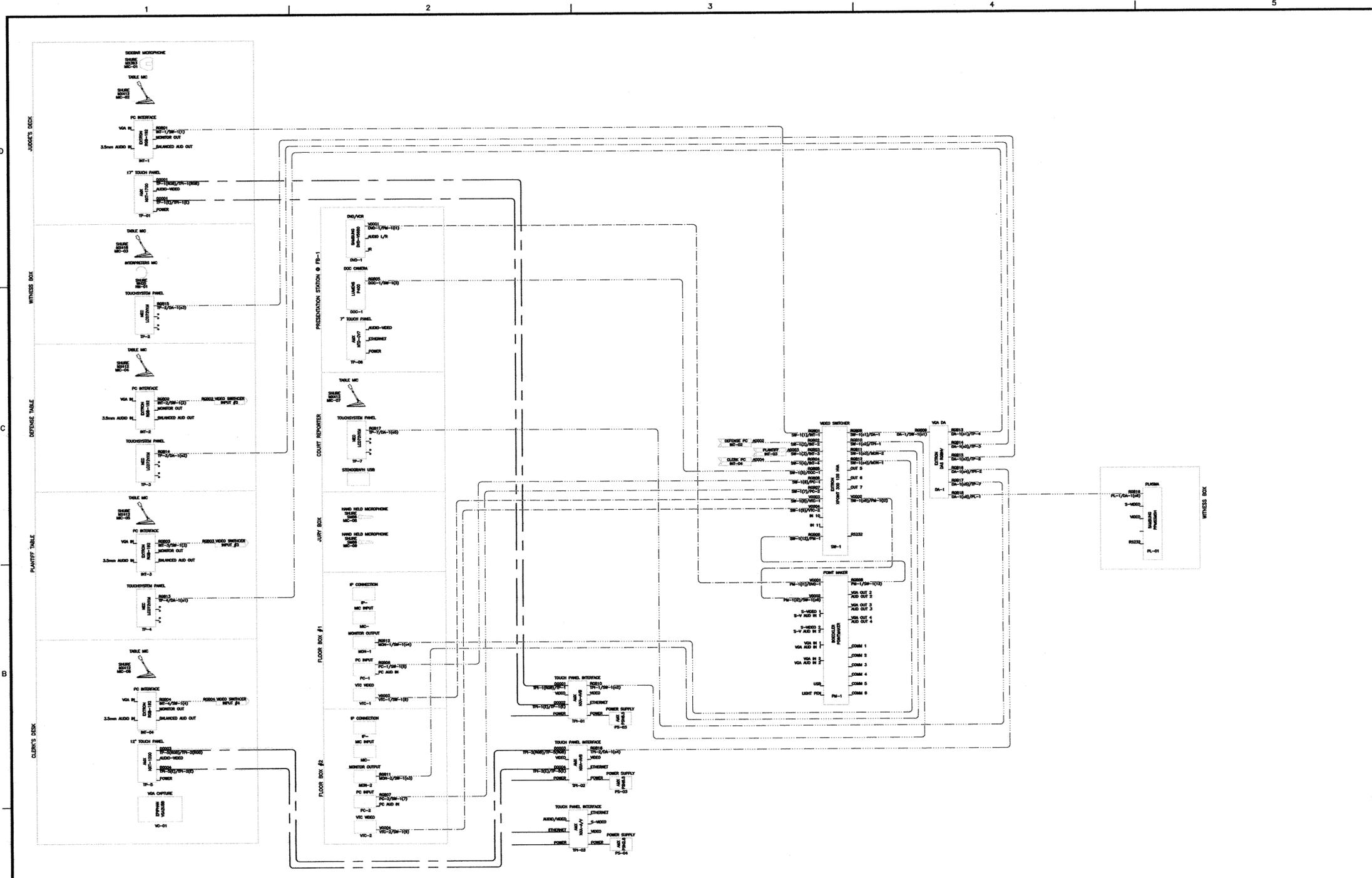
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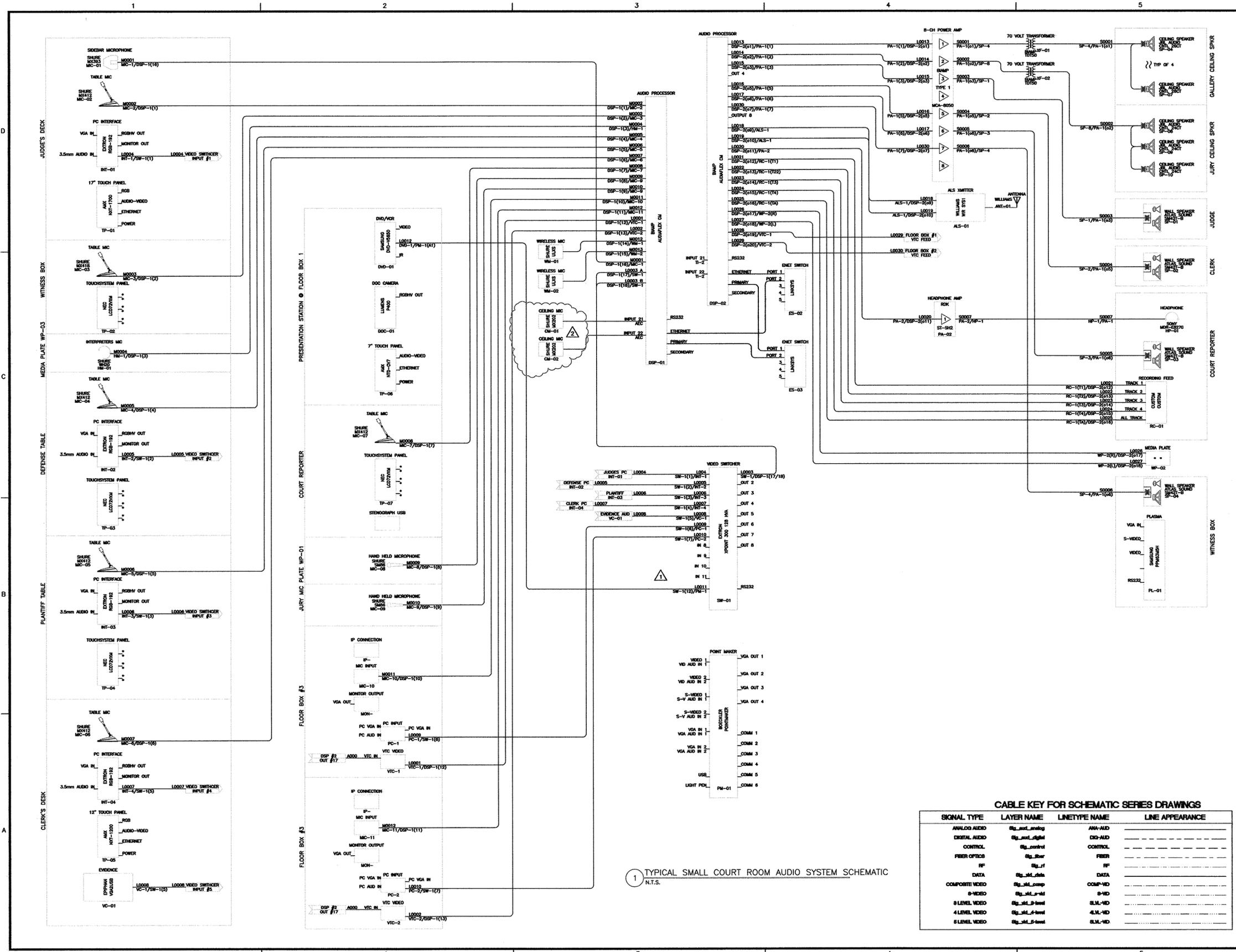
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 Checked By: FCK  
 Scale: N.T.S.  
 CLIENT:  
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 PROJECT NAME:  
 LARGE COURTROOM  
 SLS #  
 SHEET TITLE:  
 VIDEO SYSTEM SCHEMATIC  
 A/V FUNCTIONAL DIAGRAM  
 DWG NUMBER  
**AV-202**



1 LARGE COURT ROOM VIDEO SYSTEM SCHEMATIC  
 N.T.S.

**CABLE KEY FOR SCHEMATIC SERIES DRAWINGS**

| SIGNAL TYPE     | LAYER NAME     | LINE TYPE NAME | LINE APPEARANCE |
|-----------------|----------------|----------------|-----------------|
| ANALOG AUDIO    | Eq_mtd_analog  | ANA-AUD        | —————           |
| DIGITAL AUDIO   | Eq_mtd_digital | DIG-AUD        | —————           |
| CONTROL         | Eq_control     | CONTROL        | —————           |
| FIBER OPTICS    | Eq_fiber       | FIBER          | —————           |
| RF              | Eq_rf          | RF             | —————           |
| DATA            | Eq_mtd_data    | DATA           | —————           |
| COMPOSITE VIDEO | Eq_mtd_comp    | COMP-VID       | —————           |
| 0 LEVEL VIDEO   | Eq_mtd_0-level | 0-VID          | —————           |
| 3 LEVEL VIDEO   | Eq_mtd_3-level | 3.LM-VID       | —————           |
| 4 LEVEL VIDEO   | Eq_mtd_4-level | 4.LM-VID       | —————           |
| 5 LEVEL VIDEO   | Eq_mtd_5-level | 5.LM-VID       | —————           |



1 TYPICAL SMALL COURT ROOM AUDIO SYSTEM SCHEMATIC  
N.T.S.

**CABLE KEY FOR SCHEMATIC SERIES DRAWINGS**

| SIGNAL TYPE     | LAYER NAME  | LINETYPE NAME | LINE APPEARANCE |
|-----------------|-------------|---------------|-----------------|
| ANALOG AUDIO    | sig_analog  | ANA-AUD       | —————           |
| DIGITAL AUDIO   | sig_digital | DIG-AUD       | —————           |
| CONTROL         | sig_control | CONTROL       | —————           |
| FIBER OPTICS    | sig_fiber   | FIBER         | —————           |
| RF              | sig_rf      | RF            | —————           |
| DATA            | sig_data    | DATA          | —————           |
| COMPOSITE VIDEO | sig_comp    | COMP-VID      | —————           |
| 0-VIDEO         | sig_0-level | 0-VID         | —————           |
| 3 LEVEL VIDEO   | sig_3-level | 3.LVL-VID     | —————           |
| 4 LEVEL VIDEO   | sig_4-level | 4.LVL-VID     | —————           |
| 5 LEVEL VIDEO   | sig_5-level | 5.LVL-VID     | —————           |

**Visual Innovations**  
Audio Visual On A Global Scale  
3776 Arapaho Road  
Addicks, Texas 75001  
Phone: (214) 572-6631  
Fax: (214) 572-6635

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AV System Designed For:

# COLLIN COUNTY

WITNESS BOX  
PLASMA  
S-VIDEO  
VIDEO  
RS232  
FL-01

Submittals

|    |         |                       |
|----|---------|-----------------------|
| 1  | 4/17/07 | ISSUED FOR SUBMITTALS |
| 2  |         |                       |
| 3  |         |                       |
| 4  |         |                       |
| 5  |         |                       |
| 6  |         |                       |
| 7  |         |                       |
| 8  |         |                       |
| 9  |         |                       |
| 10 |         |                       |
| 11 |         |                       |
| 12 |         |                       |

Revisions

|    |         |                               |
|----|---------|-------------------------------|
| 1  | 4/20/07 | REVISED SCHEMATIC PER EQ      |
| 2  | 9/29/07 | ADDED (2) CEILING MICROPHONES |
| 3  |         |                               |
| 4  |         |                               |
| 5  |         |                               |
| 6  |         |                               |
| 7  |         |                               |
| 8  |         |                               |
| 9  |         |                               |
| 10 |         |                               |
| 11 |         |                               |
| 12 |         |                               |

File Location: \\texasnetworkengineering\PROJECTS  
Issue: CONSTRUCTION  
Engineered By: FCK  
Drawn By: FCK  
Checked By:  
Scale: N.T.S.

CLIENT:  
COLLIN COUNTY JUSTICE CENTER

PROJECT NAME:  
TYPICAL SMALL COURTROOM  
SLS #

SHEET TITLE  
AUDIO SYSTEM SCHEMATIC  
A/V FUNCTIONAL DIAGRAM

DWG NUMBER  
**AV-206**



**Visual Innovations**  
 Audio Visual On A Global Scale  
 3778 Arapaho Road  
 Addison, Texas 75001  
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# COLLIN COUNTY

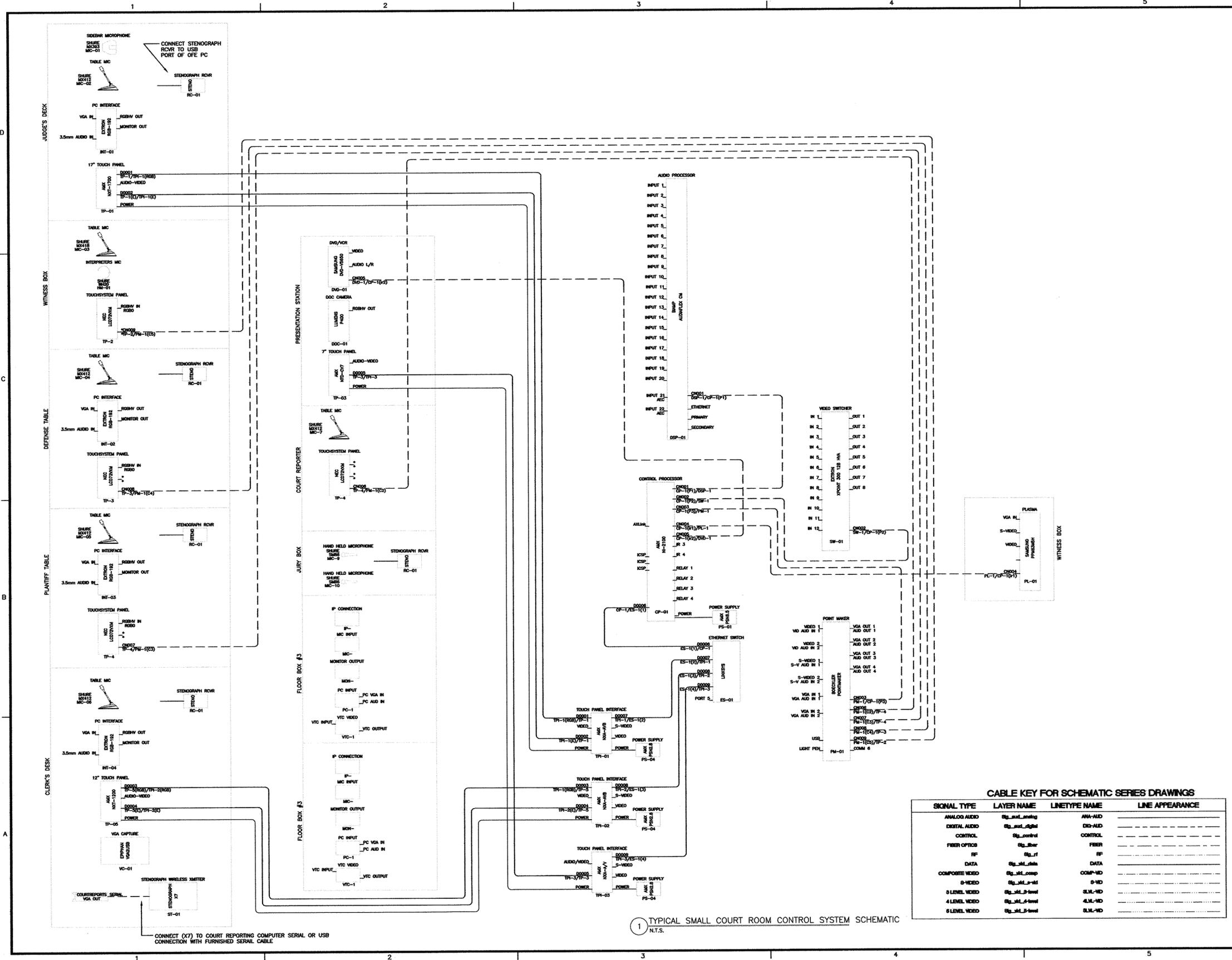
| Submittals |                               |
|------------|-------------------------------|
| 1          | 4/17/07 ISSUED FOR SUBMITTALS |
| 2          |                               |
| 3          |                               |
| 4          |                               |
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| Revisions |  |
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| 12        |  |

File Location: \\visualnetwork\engineering\PROJECTS  
 Issue: CONSTRUCTION  
 Engineered By: FGK  
 Drawn By: FGK  
 Checked By:  
 Scale: N.T.S.  
**CLIENT:**  
 COLLIN COUNTY JUSTICE CENTER  
**PROJECT NAME:**  
 TYPICAL SMALL COURT ROOM  
 SLS #  
**SHEET TITLE**  
 CONTROL SYSTEM SCHEMATIC  
 A/V FUNCTIONAL DIAGRAM  
**DWG NUMBER**

## AV-208



**CABLE KEY FOR SCHEMATIC SERIES DRAWINGS**

| SIGNAL TYPE     | LAYER NAME     | LINE TYPE NAME | LINE APPEARANCE |
|-----------------|----------------|----------------|-----------------|
| ANALOG AUDIO    | Sp_aud_analog  | ANA-AUD        | ---             |
| DIGITAL AUDIO   | Sp_aud_digital | DIG-AUD        | ---             |
| CONTROL         | Sp_control     | CONTROL        | ---             |
| FIBER OPTICS    | Sp_fiber       | FIBER          | ---             |
| DATA            | Sp_data        | DATA           | ---             |
| COMPOSITE VIDEO | Sp_vid_comp    | COMP-VID       | ---             |
| S-VIDEO         | Sp_vid_s-vid   | S-VID          | ---             |
| 3 LEVEL VIDEO   | Sp_vid_3-level | 3.LM-VID       | ---             |
| 4 LEVEL VIDEO   | Sp_vid_4-level | 4.LM-VID       | ---             |
| 5 LEVEL VIDEO   | Sp_vid_5-level | 5.LM-VID       | ---             |

1 TYPICAL SMALL COURT ROOM CONTROL SYSTEM SCHEMATIC  
 N.T.S.



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# COLLIN COUNTY

| Submittals |                               |
|------------|-------------------------------|
| 1          | 4/17/07 ISSUED FOR SUBMITTALS |
| 2          |                               |
| 3          |                               |
| 4          |                               |
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| Revisions |  |
|-----------|--|
| 1         |  |
| 2         |  |
| 3         |  |
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| 9         |  |
| 10        |  |
| 11        |  |
| 12        |  |

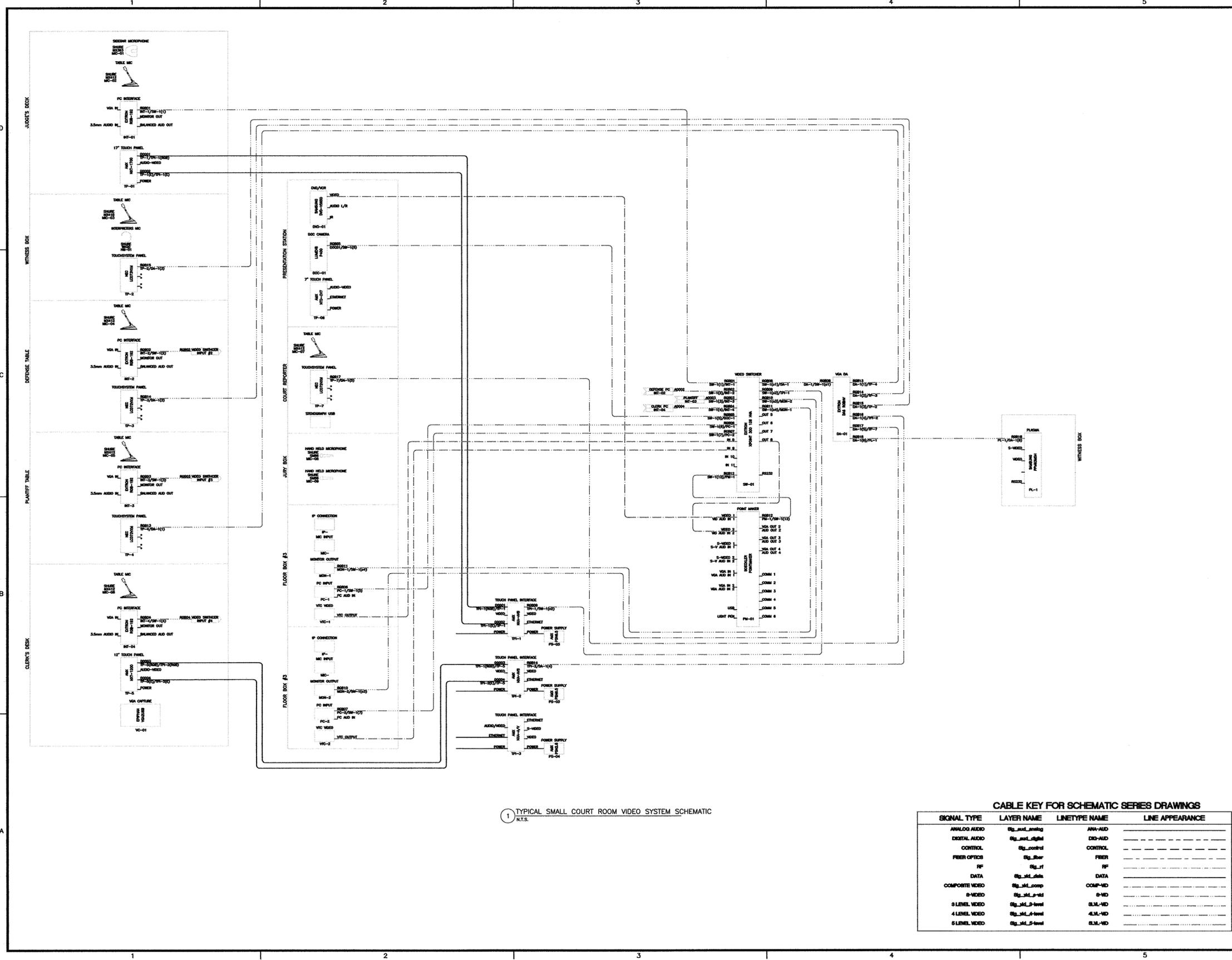
File Location: VisualNetworkEngineering\PROJECTS  
 Name: CONSTRUCTION  
 Engineered By: FCK  
 Drawn By: FCK  
 Checked By:  
 Scale: N.T.S.

CLIENT:  
COLLIN COUNTY JUSTICE CENTER

PROJECT NAME:  
TYPICAL SMALL COURTROOM  
SLS #

SHEET TITLE  
VIDEO SYSTEM SCHEMATIC  
A/V FUNCTIONAL DIAGRAM

DWG NUMBER  
**AV-207**



1 TYPICAL SMALL COURT ROOM VIDEO SYSTEM SCHEMATIC  
N.T.S.

**CABLE KEY FOR SCHEMATIC SERIES DRAWINGS**

| SIGNAL TYPE     | LAYER NAME      | LINE TYPE NAME | LINE APPEARANCE |
|-----------------|-----------------|----------------|-----------------|
| ANALOG AUDIO    | Sig_aud_analog  | ANA-AUD        | —————           |
| DIGITAL AUDIO   | Sig_aud_digital | DIG-AUD        | —————           |
| CONTROL         | Sig_ctrl        | CONTROL        | —————           |
| FIBER OPTICS    | Sig_fiber       | FIBER          | —————           |
| RF              | Sig_rf          | RF             | —————           |
| DATA            | Sig_data        | DATA           | —————           |
| COMPOSITE VIDEO | Sig_vid_comp    | COMP-VID       | —————           |
| S-VIDEO         | Sig_vid_s-vid   | S-VID          | —————           |
| 3 LEVEL VIDEO   | Sig_vid_3-level | 3LM-VID        | —————           |
| 4 LEVEL VIDEO   | Sig_vid_4-level | 4LM-VID        | —————           |
| 5 LEVEL VIDEO   | Sig_vid_5-level | 5LM-VID        | —————           |

AFFIDAVIT OF COMPLIANCE

I, the undersigned, declare and affirm that my company is in compliance with the Immigration and Reform Act of 1986 and all employees are legally eligible to work in the United States of America.

I further understand and acknowledge that any non-compliance with the Immigration and Reform Act of 1986 at any time during the term of this contract will render the contract voidable.

|                  |                      |
|------------------|----------------------|
| Name of Company  | <input type="text"/> |
| Title of Officer | <input type="text"/> |
| Name of Officer  | <input type="text"/> |
| Date:            | <input type="text"/> |

| <b>CONFLICT OF INTEREST QUESTIONNAIRE</b><br><b>FORM CIQ</b><br><b>For vendor or other person doing business with local governmental entity</b>   |   |
|---|---|
| <p>This questionnaire is being filed in accordance with chapter 176 of the Local Government Code by a person doing business with the governmental entity.</p> <p>By law this questionnaire must be filed with the records administrator of the local government not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.</p> <p>A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.</p>                        | <b>OFFICE USE ONLY</b><br><br><br>Date Received |
| <p><b>1</b> Name of person doing business with local governmental entity.</p> <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>  |   |
| <p><b>2</b> <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire.</p> <p>(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than September 1 of the year for which an activity described in Section 176.006(a), Local Government Code, is pending and not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)</p>   |   |
| <p><b>3</b> Name each employee or contractor of the local governmental entity who makes recommendations to a local government officer of the governmental entity with respect to expenditures of money AND describe the affiliation or business relationship.</p> <div style="border: 1px solid black; height: 80px; width: 100%; margin-top: 5px; position: relative;"> <div style="position: absolute; right: -20px; top: 50%; transform: translateY(-50%); border: 1px solid black; padding: 2px;">5</div> <div style="position: absolute; right: -20px; bottom: 0; border: 1px solid black; padding: 2px;">6</div> </div> |   |
| <p><b>4</b> Name each local government officer who appoints or employs local government officers of the governmental entity for which this questionnaire is filed AND describe the affiliation or business relationship.</p> <div style="border: 1px solid black; height: 80px; width: 100%; margin-top: 5px; position: relative;"> <div style="position: absolute; right: -20px; top: 50%; transform: translateY(-50%); border: 1px solid black; padding: 2px;">5</div> <div style="position: absolute; right: -20px; bottom: 0; border: 1px solid black; padding: 2px;">6</div> </div>                                      |   |

Adopted 11/02/2005

**FORM CIQ**

**CONFLICT OF INTEREST QUESTIONNAIRE**

**Page 2**

**For vendor or other person doing business with local governmental entity**

5 **Name of local government officer with whom filer has affiliation or business relationship.  
(Complete this section only if the answer to A, B, or C is YES.**

This section, item 5 including subparts A, B, C & D, must be completed for each officer with whom the filer has affiliation or other relationship. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income from the filer of the questionnaire?  Yes  No

B. Is the filer of the questionnaire receiving or likely to receive taxable income from or at the direction of the local government officer named in this section AND the taxable income is not from the local governmental entity?  Yes  No

C. Is the filer of this questionnaire affiliated with a corporation or other business entity that the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?  
 Yes  No

D. Describe each affiliation or business relationship.

6

Signature of person doing business with the governmental entity Date

Adopted 11/02/2005

In order to better serve our bidders, the Collin County Purchasing Department is conducting the following survey. We appreciate your time and effort expended to submit your bid. Please take a moment to complete the below. Should you have any questions or require more information please call (972) 548-4165.

HOW DID YOU RECEIVE NOTICE OF THIS REQUEST FOR BID OR PROPOSALS?

McKinney Courier-Gazette?  Yes  No

Plan Room?  Yes  No

Collin County Web-Site?  Yes  No

Facsimile or email from BidSync?  Yes  No

Other

HOW DID YOU RECEIVE THE BID DOCUMENTS?

Downloaded from Home Computer?  Yes  No

Downloaded from Company Computer?  Yes  No

Requested a Copy from Collin County?  Yes  No

Other

Thank You,

Collin County Purchasing Department

## Question and Answers for Bid #2014-113 - AUDIO VISUAL FOR COUNTY AND DISTRICT COURTS

### OVERALL BID QUESTIONS

**There are no questions associated with this bid. If you would like to submit a question, please click on the "Create New Question" button below.**