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**MEMORANDUM OF UNDERSTANDING  
BETWEEN JUNIOR LEAGUE OF COLLIN  
COUNTY AND COLLIN COUNTY ACTING  
BY AND THROUGH THE COLLIN COUNTY  
HOMELAND SECURITY DEPARTMENT**

**MEMORANDUM OF UNDERSTANDING BETWEEN COLLIN COUNTY, ACTING  
BY AND THROUGH THE COLLIN COUNTY HOMELAND SECURITY DEPARTMENT  
AND THE JUNIOR LEAGUE OF COLLIN COUNTY**

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**Whereas**, Junior League of Collin County, (hereinafter referred to as “JLCC”) and Collin County, acting by and through the Collin County Homeland Security Department, (hereinafter referred to as “CCHS”), find their missions congruent and capabilities complimentary; and,

**Whereas**, JLCC and CCHS have a mutual interest in protecting the residents of Collin County during public health emergencies and other emergency situations;

**Whereas**, JLCC and CCHS have a mutual interest in providing donation management services to assist victims of critical incidents;

**THEREFORE, JLCC AND CCHS AGREE AS FOLLOWS:**

**I. Term of agreement**

The term of this agreement shall be from March 24, 2014, and shall continue for an initial term of one-year, at which time the agreement will automatically renew for successive terms of one year, until terminated utilizing the terms set forth in section five (5) “Procedures for Amendments and Termination.” This agreement supersedes and replaces the agreement dated March 1, 2008 between the JLCC and CCHS.

**II. Services to be Provided**

For the purpose of this agreement each organization will provide the following services on an as needed basis:

**JLCC:**

- i. Utilize outreach and network channels to: a) recruit Medical Reserve Corps (“MRC”) volunteer personnel; and b) provide volunteers as needed during public health emergencies and other emergency situations.
- ii. Provide donations management for Collin County at the request of CCHS in emergency situations. JLCC’s role is defined as Resource Staging Area Manager as more specifically detailed in Appendix 4 to Annex T Donations Management Operations Guide, page T-4-F-1 through T-4-F-6. JLCC’s role does not include: phone bank, transportation and fueling, collection of cash donations, or security.
- iii. Respect and conform to the operational protocols of CCHS and maintain confidential records of interactions with CCHS constituents and staff.
- iv. Provide when needed (and as available) facilitation services for future training and support of donations management operations.

**CCHS:**

- i. Provide training opportunities for JLCC on donations management and other emergency preparedness topics as appropriate.
- ii. Meet regularly with JLCC to coordinate efforts on volunteer recruitment and donations management.

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iii. Provide the use of facilities, supplies, and equipment as available to support citizens, staff, and volunteers in emergency situations.

**III. Exchange of Information**

Information acquired by either JLCC or CCHS will be mutually accessible to avoid unnecessary duplication of services.

This information will be shared only to the extent permitted by applicable laws and regulations requiring confidentiality of participant records. JLCC and CCHS will cooperate in sharing information on the status and outcome of services provided.

Meetings to be conducted quarterly and/or as needed on donations management planning initiatives.

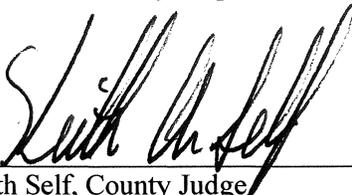
**IV. Evaluation and Review**

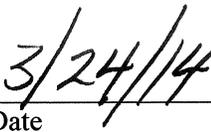
In order to provide a vehicle for on-going evaluation, review, and discussion of operational issues, both parties agree to communicate on a regular basis, no less often than quarterly, to discuss issues related to the implementation of this agreement.

**V. Procedures for Amendments and Termination**

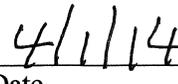
This agreement may be amended by a written amendment approved by both parties. This agreement and any amendments thereof shall remain in effect for the then current term and any renewal terms until terminated by either party upon thirty (30) days written notice to the other party.

*In witness whereof the parties hereto have affixed their signatures as written below:*

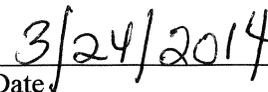
  
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Keith Self, County Judge  
Collin County

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Kelley Stone, Director  
Collin County Homeland Security Department

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Marina De La Garza, President  
Junior League of Collin County, Texas, Incorporated

  
\_\_\_\_\_  
Date