

## Budget Amendment Request Form

For Budget Office Use Only	
___ Court	___ Non-Court
FY ___	Seq. No. ___
Approved by: ___ Date: ___	

Date of Request: April 14, 2014

From: Elections/Sharon Rowe/1910  
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: \_\_\_ New        x   Existing

Project Code to Receive Amendment: \_\_\_ New      \_\_\_ Existing

**TO Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>033-0520-411-61-08</u>	<u>Election Supplies</u>		<u>\$67,000.00</u>

**FROM Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>033 Fund Balance</u>	<u>Fund Balance</u>		<u>\$67,000.00</u>

FROM Total:	<b>\$67,000.00</b>
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**Purpose for Request:**

To purchase 420 batteries for the R7 voting machines (\$42,000.00), and 940 batteries for the R6 voting machines (\$25,000.00). The funds are available in the contract fund balance. Funds from the rental of voting equipment and the 10% administrative fees are placed in the contract fund for upkeep on the voting equipment. There is a 16 week lead time to build the batteries from the date a purchase order is received. Items need to be ordered now.

\_\_\_\_\_  
Elected Official / Department Head