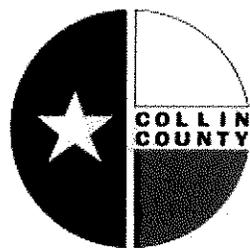


## **Solicitation 2014-208**

# **TELECOM, 2014 CISCO VOICE UPGRADE**

**Bid designation: Public**



**Collin County**

## Bid 2014-208 TELECOM, 2014 CISCO VOICE UPGRADE

Bid Number **2014-208**  
Bid Title **TELECOM, 2014 CISCO VOICE UPGRADE**

Bid Start Date **In Held**  
Bid End Date **Jun 12, 2014 2:00:00 PM CDT**  
Question & Answer End Date **Jun 6, 2014 2:00:00 PM CDT**

Bid Contact **Carol Magers**  
**Buyer II**  
**Purchasing Department**  
**972-548-4119**  
**cmagers@co.collin.tx.us**

Contract Duration **365 days**  
Contract Renewal **Not Applicable**  
Prices Good for **365 days**  
Pre-Bid Conference **May 29, 2014 9:00:00 AM CDT**  
**Attendance is mandatory**  
**Location: Collin County Administration Building**  
**2300 Bloomdale Rd, Ste 4196**  
**McKinney, TX 75071**  
**This mandatory conference will be held from 9 a.m. to 11 a.m.**

Standard Disclaimer **\*\*\*Note to Bidders/Offerors~The following standard disclaimer applies to Invitation to Bid (IFB), Competitive Sealed Proposal (CSP), and Request for Proposal (RFP) ONLY, not applicable to Request for Qualifications (RFQ) or Request for Information (RFI).\*\*\***  
**Mailing Address:**  
**Collin County Purchasing**  
**2300 Bloomdale Rd., Ste 3160**  
**McKinney, TX 75071**  
**Prices bid/proposed shall only be considered if they are provided in the appropriate space(s) on the Collin County bid form(s). For consideration, any additions or deductions to the bid/proposal prices offered must be shown under the exceptions section of the bid/proposal in the case of electronic submittal, ONLY in the case of a hard copy submittal will an additional attachment be allowed. Extraneous numbers, prices, comments, etc. or bidder/offeror generated documents appearing elsewhere on the bid or as an additional attachment shall be deemed to have no effect on the prices offered in the designated locations.**  
**All delivery and freight charges (F.O.B. inside delivery at Collin County designated locations) are to be included as part of the bid/quote/proposal price. All components required to render the item complete, installed and operational shall be included in the total bid/quote/proposal price. Collin County will pay no additional freight/delivery/installation/setup fees.**

Bid Comments **Please note that all offerors shall quote on items on Attachment A.**  
**Attachment B is for information purposes only.**  
**Please note that copies of all certifications requested shall be included at the time that offeror enters their bid on BidSync.**  
**Please note that the Pre-Bid Conference is Mandatory for all offerors who desire to submit a bid.**

### Item Response Form

Item **2014-208--01-01 - Hardware Cost**  
Quantity **1 each**  
Unit Price   
Delivery Location **Collin County**  
Computer Parts Warehouse

Attn: Derek Riley  
 2100 Bloomdale Rd.  
 Rm. 00138  
 McKinney TX 75071  
**Qty 1**

**Description**

All offerors should quote a total for all hardware noted in Attachment A.

Item **2014-208--01-02 - Software Csoft**  
 Quantity **1 each**  
 Unit Price   
 Delivery Location **Collin County**  
Computer Parts Warehouse  
 Attn: Derek Riley  
 2100 Bloomdale Rd.  
 Rm. 00138  
 McKinney TX 75071  
**Qty 1**

**Description**

All offerors should enter the total cost for all software costs noted in Attachment A.

Item **2014-208--01-03 - Installation Costs**  
 Quantity **1 each**  
 Unit Price   
 Delivery Location **Collin County**  
Computer Parts Warehouse  
 Attn: Derek Riley  
 2100 Bloomdale Rd.  
 Rm. 00138  
 McKinney TX 75071  
**Qty 1**

**Description**

All offerors should enter the total cost for installation for this project.

Item **2014-208--01-04 - Hardware Maintenance Costs for 1 Year**  
 Quantity **1 each**  
 Unit Price   
 Delivery Location **Collin County**  
Computer Parts Warehouse  
 Attn: Derek Riley  
 2100 Bloomdale Rd.  
 Rm. 00138  
 McKinney TX 75071  
**Qty 1**

**Description**

All offerors should note the total cost for maintenance for a one year period.

Item **2014-208--01-05 - Hardware Maintenance Costs for 3 Years**  
 Quantity **1 each**  
 Unit Price   
 Delivery Location **Collin County**  
Computer Parts Warehouse  
 Attn: Derek Riley  
 2100 Bloomdale Rd.  
 Rm. 00138  
 McKinney TX 75071  
**Qty 1**

**Description**

All offerors should note the costs for total maintenance for a 3 year period.

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Item **2014-208--01-06 - Software Maintenance Costs for 1 Year**  
 Quantity **1 each**  
 Unit Price   
 Delivery Location **Collin County**  
Computer Parts Warehouse  
 Attn: Derek Riley  
 2100 Bloomdale Rd.  
 Rm. 00138  
 McKinney TX 75071  
**Qty 1**

**Description**

Offerors should state the total costs for software maintenance for a period of 1 year.

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Item **2014-208--01-07 - Software Maintenance for 3 Years**  
 Quantity **1 each**  
 Unit Price   
 Delivery Location **Collin County**  
Computer Parts Warehouse  
 Attn: Derek Riley  
 2100 Bloomdale Rd.  
 Rm. 00138  
 McKinney TX 75071  
**Qty 1**

**Description**

Offerors should state total costs for software maintenance for a period of 3 years.

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Item **2014-208--01-08 - Travel Costs**  
 Quantity **1 each**  
 Unit Price   
 Delivery Location **Collin County**  
Computer Parts Warehouse  
 Attn: Derek Riley  
 2100 Bloomdale Rd.  
 Rm. 00138  
 McKinney TX 75071  
**Qty 1**

**Description**

Each offeror should enter a 'not to exceed' amount for travel costs for this project.

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Item **2014-208--01-09 - Additional Hours of Training - Per Hour Cost for Onsite**  
 Quantity **1 each**  
 Unit Price   
 Delivery Location **Collin County**  
Computer Parts Warehouse  
 Attn: Derek Riley  
 2100 Bloomdale Rd.  
 Rm. 00138  
 McKinney TX 75071  
**Qty 1**

**Description**

Offerors should note the per hour cost for additional onsite training. This training combined onsite and phone/webinar shall not exceed 40 hours. Collin County will pay for only hours used.

Item **2014-208--01-10 - Additional Training - Per Hour Cost for Phone/Webinar Training**  
Quantity **1 each**  
Unit Price   
Delivery Location **Collin County**  
Computer Parts Warehouse  
Attn: Derek Riley  
2100 Bloomdale Rd.  
Rm. 00138  
McKinney TX 75071  
**Qty 1**

**Description**

Offerors should note the per hour cost for additional phone/webinar training. This training combined onsite and phone/webinar shall not exceed 40 hours. Collin County will pay for only hours used.



## **COLLIN COUNTY, TEXAS TERMS AND CONDITIONS**

### **1.0 GENERAL INSTRUCTIONS**

#### **1.0.1 Definitions**

1.0.1.1 Bidder/Quoter/Offeror: refers to submitter.

1.0.1.2 Vendor/Contractor/Provider: refers to a Successful Bidder/Quoter/Contractor/Service Provider.

1.0.1.3 Submittal: refers to those documents required to be submitted to Collin County, by a Bidder/Quoter/Offeror.

1.0.1.4 IFB: refers to Invitation For Bid.

1.0.1.5 RFQ: refers to Request For Qualifications

1.0.1.6 RFP: refers to Request For Proposal.

1.0.1.7 RFI: refers to Request For Information.

1.0.1.8 CSP: refers to Competitive Sealed Proposal

1.0.1.9 Quotation: refers to Request for Quotation

1.1 If Bidder/Quoter/Offeror do not wish to submit an offer at this time, please submit a No Bid Form.

1.2 Awards shall be made not more than ninety (90) days after the time set for opening of submittals.

1.3 Collin County is always conscious and extremely appreciative of your time and effort in preparing your submittal.

1.4 Collin County exclusively uses BidSync for the notification and dissemination of all solicitations. The receipt of solicitations through any other company may result in your receipt of incomplete specifications and/or addendums which could ultimately render your bid non-compliant. Collin County accepts no responsibility for the receipt and/or notification of solicitations through any other company.

1.5 A bid/quote/submittal may not be withdrawn or canceled by the bidder/quoter/offeror prior to the ninety-first (91<sup>st</sup>) day following public opening of submittals and only prior to award.

1.6 It is understood that Collin County, Texas reserves the right to accept or reject any and/or all Bids/Quotes/Proposals/Submittals for any or all products and/or services covered in an Invitation For Bid (IFB),

Request For Qualifications (RFQ), Request For Proposal (RFP), Request For Information (RFI), Competitive Sealed Proposal (CSP), and Quotation, and to waive informalities or defects in submittals or to accept such submittals as it shall deem to be in the best interest of Collin County.

1.7 All IFB's, RFP's, CSP's, RFQ's, and RFI's submitted in hard copy paper form shall be submitted in a sealed envelope, plainly marked on the outside with the IFB/RFP/RFQ/RFI/CSP/Quotation number and name. A hard copy paper form submittal shall be manually signed in ink by a person having the authority to bind the firm in a contract. Submittals shall be mailed or hand delivered to the Collin County Purchasing Department.

1.8 No oral, telegraphic or telephonic submittals will be accepted. IFB's, RFP's, RFQ's, CSP's, and RFI's, may be submitted in electronic format via **BidSync**.

1.9 All Invitation For Bids (IFB), Request For Proposals (RFP), Request For Qualifications (RFQ), Competitive Sealed Proposals (CSP), and Request For Information (RFI), submitted electronically via **BidSync** shall remain locked until official date and time of opening as stated in the Special Terms and Conditions of the IFB, RFP, RFQ, CSP, and/or RFI.

1.10 Time/date stamp clock in Collin County Purchasing Department shall be the official time of receipt for all Invitation For Bids (IFB), Request For Proposals (RFP), Request For Qualifications (RFQ), Competitive Sealed Proposals (CSP), Request For Information (RFI), submitted in hard copy paper form. IFB's, RFP's, RFQ's, CSP's, RFI's, received in County Purchasing Department after submission deadline shall be considered void and unacceptable. Absolutely no late submittals will be considered. Collin County accepts no responsibility for technical difficulties related to electronic submittals.

1.11 For hard copy paper form submittals, any alterations made prior to opening date and time must be initialed by the signer of the IFB/RFQ/RFP/CSP/RFI/, guaranteeing authenticity. Submittals cannot be altered or amended after submission deadline.

1.12 Collin County is by statute exempt from the State Sales Tax and Federal Excise Tax; therefore, the prices submitted shall not include taxes.

1.13 Any interpretations, corrections and/or changes to an Invitation For Bid/Request For Qualifications/Request For Proposal/Request for Information/Competitive Sealed Proposal, and related Specifications or extensions to the opening/receipt date will be made by addenda to the respective document by the Collin County Purchasing Department. Questions and/or clarification requests must be submitted no later than seven (7) days prior to the opening/receipt date. Those received at a later date may not be addressed prior to the public opening. Sole authority to authorize addenda shall be vested in Collin County Purchasing Agent as entrusted by the Collin County Commissioners' Court. Addenda may be transmitted electronically via **BidSync**, by facsimile, E-mail transmission or mailed via the US Postal Service.

1.13.1 Addenda will be transmitted to all that are known to have received a copy of the IFB/RFQ/RFP/RFI/CSP and related Specifications. However, it shall be the sole responsibility of the Bidder/Quoter/Offeror to verify issuance/non-issuance of addenda and to check all avenues of document availability (i.e. **BidSync at [www.bidsync.com](http://www.bidsync.com)**, telephoning Purchasing Department directly, etc.) prior to opening/receipt date and time to insure Bidder/Quoter/Offeror's receipt of any addenda issued. Bidder/Quoter/Offeror shall acknowledge receipt of all addenda.

1.14 All materials and services shall be subject to Collin County approval.

1.15 Collin County reserves the right to make award in whole or in part as it deems to be in the best interest of the County.

1.16 The Bidder/Quoter/Offeror shall comply with Commissioners' Court Order No. 96-680-10-28, Establishment of Guidelines & Restrictions Regarding the Acceptance of Gifts by County Officials & County Employees.

1.17 Any reference to model/make and/or manufacturer used in specifications is for descriptive purposes only. Products/materials of like quality will be considered.

1.18 Bidders/Quoters/Offerors taking exception to the specifications shall do so at their own risk. By offering

substitutions, Bidder/Quoter/Offēror shall state these exceptions in the section provided in the IFB/RFQ/RFP/CSP/Quotation or by attachment. Exception/substitution, if accepted, must meet or exceed specifications stated therein. Collin County reserves the right to accept or reject any and/or all of the exception (s)/substitution(s) deemed to be in the best interest of the County.

1.19 Minimum Standards for Responsible Prospective Bidders/Quoters/Offerors: A prospective Bidder/Quoter/Offeror must meet the following minimum requirements:

- 1.19.1 have adequate financial resources, or the ability to obtain such resources as required;
- 1.19.2 be able to comply with the required or proposed delivery/completion schedule;
- 1.19.3 have a satisfactory record of performance;
- 1.19.4 have a satisfactory record of integrity and ethics;
- 1.19.5 be otherwise qualified and eligible to receive an award.

Collin County may request documentation and other information sufficient to determine Bidder's/Quoter's/Offeror's ability to meet these minimum standards listed above.

1.20 Vendor shall bear any/all costs associated with it's preparation of an RFI/IFB/RFQ/RFP/CSP/Quotation submittal.

1.21 Public Information Act: Collin County is governed by the Texas Public Information Act, Chapter 552 of the Texas Government Code. All information submitted by prospective bidders during the bidding process is subject to release under the Act.

1.22 The Bidder/Quoter/Offeror shall comply with Commissioners' Court Order No. 2004-167-03-11, County Logo Policy.

1.23 Interlocal Agreement: Successful bidder agrees to extend prices and terms to all entities that has entered into or will enter into joint purchasing interlocal cooperation agreements with Collin County.

1.24 Bid Openings: All bids submitted will be read at the county's regularly scheduled bid opening for the designated project. However, the reading of a bid at bid opening should be not construed as a comment on the responsiveness of such bid or as any indication that the county accepts such bid as responsive.

The county will make a determination as to the responsiveness of bids submitted based upon compliance with all applicable laws, Collin County Purchasing Guidelines, and project documents, including but not limited to the project specifications and contract documents. The county will notify the successful bidder upon award of the contract and, according to state law; all bids received will be available for inspection at that time.

## 2.0 TERMS OF CONTRACT

2.1 A bid/quote/proposal, when properly accepted by Collin County, shall constitute a contract equally binding between the Vendor/Contractor/Provider and Collin County. No different or additional terms will become part of this contract with the exception of an Amendment and/or a Change Order.

2.2 No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All Amendments and/or Change Orders to the contract will be made in writing by Collin County Purchasing Agent.

2.3 No public official shall have interest in the contract, in accordance with Vernon's Texas Codes Annotated, Local Government Code Title 5, Subtitle C, Chapter 171.

2.4 The Vendor/Contractor/Provider shall comply with Commissioners' Court Order No. 96-680-10-28, Establishment of Guidelines & Restrictions Regarding the Acceptance of Gifts by County Officials & County

Employees.

2.5 Design, strength, quality of materials and workmanship must conform to the highest standards of manufacturing and engineering practice.

2.6 Bids/Quotes/Proposals must comply with all federal, state, county and local laws concerning the type(s) of product(s)/service(s)/equipment/project(s) contracted for, and the fulfillment of all ADA (Americans with Disabilities Act) requirements.

2.7 All products must be new and unused, unless otherwise specified, in first-class condition and of current manufacture. Obsolete products, including products or any parts not compatible with existing hardware/software configurations will not be accepted.

2.8 Vendor/Contractor/Provider shall provide any and all notices as may be required under the Drug-Free Work Place Act of 1988, 28 CFR Part 67, Subpart F, to its employees and all sub-contractors to insure that Collin County maintains a drug-free work place.

2.9 Vendor/Contractor/Provider shall defend, indemnify and save harmless Collin County and all its officers, agents and employees and all entities, their officers, agents and employees who are participating in this contract from all suits, claims, actions, damages (including personal injury and or property damages), or demands of any character, name and description, (including attorneys' fees, expenses and other defense costs of any nature) brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of Vendor/Contractor/Provider's breach of the contract arising from an award, and/or any negligent act, error, omission or fault of the Vendor/Contractor/Provider, or of any agent, employee, subcontractor or supplier of Vendor/Contractor/Provider in the execution of, or performance under, any contract which may result from an award. Vendor/Contractor/Provider shall pay in full any judgment with costs, including attorneys' fees and expenses which are rendered against Collin County and/or participating entities arising out of such breach, act, error, omission and/or fault.

2.10 If a contract, resulting from a Collin County IFB, RFP, RFQ, CSP, Quotation is for the execution of a public work, the following shall apply:

2.10.1 In accordance with V.T.C.A. 2253.021, a governmental agency that makes a public work contract with a prime contractor shall require the contractor, before beginning work, to execute to the governmental entity a Payment Bond if the contract is in excess of \$25,000.00. Such bond shall be in the amount of the contract payable to the governmental entity and must be executed by a corporate surety in accordance with Section 1, Chapter 87, Acts of the 56<sup>th</sup> Legislature, Regular Session, 1959 (Article 7.19-1 Vernon's Texas Insurance Code).

2.10.2 In accordance with V.T.C.A. 2253.021, a governmental agency that makes a public work contract with a prime contractor shall require the contractor, before beginning work, to execute to the governmental entity a Performance Bond if the contract is in excess of \$100,000.00. Such bond shall be in the amount of the contract payable to the governmental entity and must be executed by a corporate surety in accordance with Section 1, Chapter 87, Acts of the 56<sup>th</sup> Legislature, Regular Session, 1959 (Article 7.19-1 Vernon's Texas Insurance Code).

2.11 Purchase Order(s) shall be generated by Collin County to the vendor. Collin County will not be responsible for any orders placed/delivered without a valid purchase order number.

2.12 The contract shall remain in effect until any of the following occurs: delivery of product(s) and/or completion and acceptance by Collin County of product(s) and/or service(s), contract expires or is terminated by either party with thirty (30) days written notice prior to cancellation and notice must state therein the reasons for such cancellation. Collin County reserves the right to terminate the contract immediately in the event the Vendor/Contractor/Provider fails to meet delivery or completion schedules, or otherwise perform in accordance with the specifications. Breach of contract or default authorizes the County to purchase elsewhere and charge the full increase in cost and handling to the defaulting Vendor/Contractor/Provider.

2.13 Collin County Purchasing Department shall serve as Contract Administrator or shall supervise agents designated by Collin County.

2.14 All delivery and freight charges (FOB Inside delivery at Collin County designated locations) are to be included as part of the bid/quote/proposal price. All components required to render the item complete, installed and operational shall be included in the total bid/quote/proposal price. Collin County will pay no additional freight/delivery/installation/setup fees.

2.15 Vendor/Contractor/Provider shall notify the Purchasing Department immediately if delivery/completion schedule cannot be met. If delay is foreseen, the Vendor/Contractor/Provider shall give written notice to the Purchasing Agent. The County has the right to extend delivery/completion time if reason appears valid.

2.16 The title and risk of loss of the product(s) shall not pass to Collin County until Collin County actually receives and takes possession of the product(s) at the point or points of delivery. Collin County shall generate a purchase order(s) to the Vendor/Contractor/Provider and the purchase order number must appear on all itemized invoices.

2.17 Invoices shall be mailed directly to the Collin County Auditor's Office, 2300 Bloomdale Road, Suite 3100, McKinney, Texas 75071. All invoices shall show:

2.17.1 Collin County Purchase Order Number;

2.17.2 Vendor's/Contractor's/Provider's Name, Address and Tax Identification Number;

2.17.3 Detailed breakdown of all charges for the product(s) and/or service(s) including applicable time frames.

2.18 Payment will be made in accordance with V.T.C.A., Government Code, Title 10, Subtitle F, Chapter 2251.

2.19 All warranties shall be stated as required in the Uniform Commercial Code.

2.20 The Vendor/Contractor/Provider and Collin County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

2.21 The Vendor/Contractor/Provider agree to protect Collin County from any claims involving infringements of patents and/or copyrights.

2.22 The contract will be governed by the laws of the State of Texas. Should any portion of the contract be in conflict with the laws of the State of Texas, the State laws shall invalidate only that portion. The remaining portion of the contract shall remain in effect. The contract is performable in Collin County, Texas.

2.23 The Vendor/Contractor/Provider shall not sell, assign, transfer or convey the contract, in whole or in part, without the prior written approval from Collin County.

2.24 The apparent silence of any part of the specification as to any detail or to the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of the specification shall be made on the basis of this statement.

2.25 Vendor/Contractor/Provider shall not fraudulently advertise, publish or otherwise make reference to the existence of a contract between Collin County and Vendor/Contractor/Provider for purposes of solicitation. As exception, Vendor/Contractor/Provider may refer to Collin County as an evaluating reference for purposes of establishing a contract with other entities.

2.26 The Vendor/Contractor/Provider understands, acknowledges and agrees that if the Vendor/Contractor/Provider subcontracts with a third party for services and/or material, the primary Vendor/Contractor/Provider (awardee) accepts responsibility for full and prompt payment to the third party. Any dispute between the primary Vendor/Contractor/Provider and the third party, including any payment dispute, will be promptly remedied by the primary vendor. Failure to promptly render a remedy or to make prompt payment to the third party (subcontractor) may result in the withholding of funds from the primary Vendor/Contractor/Provider by Collin County for any payments owed to the third party.

2.27 Vendor/Contractor/Provider shall provide Collin County with diagnostic access tools at no additional cost to Collin County, for all Electrical and Mechanical systems, components, etc., procured through this contract.

2.28 **Criminal History Background Check:** If required, ALL individuals may be subject to a criminal history background check performed by the Collin County's Sheriff's Office prior to access being granted to Collin County. Upon request, Vendor/Contractor/Provider shall provide list of individuals to Collin County Purchasing Department within five (5) working days.

2.29 **Non-Disclosure Agreement:** Where applicable, vendor shall be required to sign a non-disclosure agreement acknowledging that all information to be furnished is in all respects confidential in nature, other than information which is in the public domain through other means and that any disclosure or use of same by vendor, except as provided in the contract/agreement, may cause serious harm or damage to Collin County. Therefore, Vendor agrees that Vendor will not use the information furnished for any purpose other than that stated in contract/agreement, and agrees that Vendor will not either directly or indirectly by agent, employee, or representative disclose this information, either in whole or in part, to any third party, except on a need to know basis for the purpose of evaluating any possible transaction. This agreement shall be binding upon Collin County and Vendor, and upon the directors, officers, employees and agents of each.

2.30 Vendors/Contractors/Providers must be in compliance with the Immigration and Reform Act of 1986 and all employees specific to this solicitation must be legally eligible to work in the United States of America.

2.31 **Certification of Eligibility:** This provision applies if the anticipated Contract exceeds \$100,000.00 and as it relates to the expenditure of federal grant funds. By submitting a bid or proposal in response to this solicitation, the Bidder/Quoter/Offeror certifies that at the time of submission, he/she is not on the Federal Government's list of suspended, ineligible, or debarred contractors. In the event of placement on the list between the time of bid/proposal submission and time of award, the Bidder/Quoter/Offeror will notify the Collin County Purchasing Agent. Failure to do so may result in terminating this contract for default.

2.32 **Notice to Vendors/Contractors/Providers delivering goods or performing services within the Collin County Detention Facility:** The Collin County Detention Facility houses persons who have been charged with and/or convicted of serious criminal offenses. When entering the Detention Facility, you could: (1) hear obscene or graphic language; (2) view partially clothed male inmates; (3) be subjected to verbal abuse or taunting; (4) risk physical altercations or physical contact, which could be minimal or possibly serious; (5) be exposed to communicable or infectious diseases; (6) be temporarily detained or prevented from immediately leaving the Detention Facility in the case of an emergency or "lockdown"; and (7) subjected to a search of your person or property. While the Collin County Sheriff's Office takes every reasonable precaution to protect the safety of visitors to the Detention Facility, because of the inherently dangerous nature of a Detention Facility and the type of the persons incarcerated therein, please be advised of the possibility of such situations exist and you should carefully consider such risks when entering the Detention Facility. By entering the Collin County Detention Facility, you acknowledge that you are aware of such potential risks and willingly and knowingly choose to enter the Collin County Detention Facility.

2.33 **Delays and Extensions of Time when applicable:**

2.33.1 If the Vendor/Contractor/Provider is delayed at any time in the commence or progress of the Work by an act or neglect of the Owner or Architect/Engineer, or of an employee of either, or of a separate contractor employed by the Owner, or by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the Vendor/Contractor/Provider's control, or by delay authorized by the Owner pending mediation and arbitration, or by other causes which the Owner or Architect/Engineer determines may justify delay, then the Contract Time shall be extended by Change Order for such reasonable time as the Owner/Architect may determine.

2.33.2 If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time and could not have been reasonably anticipated, and that the weather conditions had an adverse effect on the scheduled construction.

**NOTE:** All other terms and conditions (i.e. Insurance Requirements, Bond Requirements, etc.) shall be stated in the individual IFB/RFQ/RFP/RFI/CSP/Quotation Solicitation documents as Special Terms, Conditions and Specifications.



<b>3.0 INSURANCE REQUIREMENTS</b>
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3.1 Before commencing work, the vendor shall be required, at its own expense, to furnish the Collin County Purchasing Agent with certified copies of all insurance certificate(s) indicating the coverage to remain in force throughout the term of this contract.

3.1.1 **Commercial General Liability** insurance including but not limited to the coverage indicated below. Coverage shall not exclude or limit Products/Completed Operations, Contractual Liability, or Cross Liability.

- Each Occurrence: \$1,000,000
- Personal & Adv Injury: \$1,000,000
- Products/Completed Operation: \$1,000,000
- General Aggregate: \$2,000,000

3.1.2 **Workers Compensation** insurance as required by the laws of Texas, and Employers' Liability.

Employers' Liability

- Liability, Each Accident: \$500,000
- Disease-Each Employee: \$500,000
- Disease – Policy Limit: \$500,000

3.1.3 **Commercial Automobile Liability** insurance including owned, non-owned, and hired vehicles used in connection with the contract.

- Combined Single Limit – Each Accident: \$1,000,000

3.1.4 **Professional/Errors & Omissions Liability** insurance with a two (2) year extended period of coverage, (i.e. tail coverage). If you choose to have project coverage endorsed onto your base policy, this would be acceptable.

- Each Occurrence/Aggregate: \$1,000,000

3.1.5 **Umbrella/Excess Liability** insurance.

- Each Occurrence/Aggregate: \$1,000,000

3.2 With reference to the foregoing insurance requirement, the vendor shall endorse applicable insurance policies as follows:

3.3.1 A waiver of subrogation in favor of Collin County, its officials, employees, volunteers and officers shall be contained in all insurance coverages.

3.3.2 The vendor's insurance coverage shall name Collin County as additional insured under the General Liability policy.

3.3.3 All insurance policies shall be endorsed to require the insurer to immediately notify Collin County of any decrease in the insurance coverage limits.

3.3.4 All insurance policies shall be endorsed to the effect that Collin County will receive at least thirty (30) days notice prior to cancellation, non-renewal or termination of the policy.

3.3.5 All copies of Certificates of Insurance shall reference the project/contract number.

3.4 All insurance shall be purchased from an insurance company that meets the following requirements:

3.4.1 A financial rating of B+VI or better as assigned by the BEST Rating Company or equivalent.

3.5 Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent, and shall contain provisions representing and warranting the following:

3.5.1 Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.

3.5.2 Sets forth the notice of cancellation or termination to Collin County.

**4.0 SPECIAL CONDITIONS AND SPECIFICATIONS**

4.1 Authorization: By order of the Commissioners' Court of Collin County, Texas, sealed proposals will be received for the Telecom, 2014 Cisco Voice Upgrade.

4.2 Intent of Request for Proposal: Collin County's intent of this Request for Proposal (RFP) and resulting contract is to provide offerors with sufficient information to prepare a proposal for the upgrade to its existing Cisco Unified Voice system to the latest stable version 9.x or 10.x, to provide improved functionality and support. Offerors are instructed to price all items as identified as a separate line item quote as identified in Attachment A. All equipment **must be new** (no used or refurbished equipment should be quoted). A **mandatory pre-bid conference will be held on Thursday, May 29, 2014, from 9 a.m. to 11 a.m., Collin County Administrative Office Building, 2300 Bloomdale Rd, Ste 4176, McKinney, TX 75071** to review the specifications and offer clarification on items as needed. Offerors interested in submitting a proposal must attend.

4.3 Term: Provide for a term contract commencing on the date of the award and continuing through project completion and enter into annual maintenance agreements with the option to renew annually.

4.4 Funding: Funds for payment have been provided through the Collin County budget approved by the Commissioners' Court for this fiscal year only. State of Texas statutes prohibit the County from any obligation of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated orders or other obligations that may arise past the end of the current Collin County fiscal year shall be subject to budget approval.

4.5 Price Reduction: If during the life of the contract, the vendor's net prices to its customers for the same product(s) and/or services shall be reduced below the contracted price, it is understood and agreed that the County shall receive such price reduction.

4.6 Delivery Time: Vendor shall state in their proposal the estimated time frame for equipment to be ordered and delivered to Collin County location once the Purchase Order has been issued. Collin County runs 24x7 and considerations shall be taken into account when upgrading in order to complete this project with a minimum of down time for our users. Previous upgrades were in phases, which is the preferred route to take for this upgrade.

4.7 Delivery Location: Location for delivery will be noted on each purchase order issued.

4.8 Freight/Delivery Charges: Shall be included in the submitted pricing. No additional fees for delivery/freight/fuel surcharge or other fees shall be invoiced or paid by Collin County.

4.9 Testing: Testing may be performed at the request of Collin County, by an agent so designated by the County, without expense to Collin County.

4.10 Samples/Demos: When requested, samples/demos shall be furnished to the County at no expense.

4.11 Pricing: Pricing shall include hardware (See Attachment A), as well as the professional services required to upgrade Collin County's voice network plus training, documentation and other services required to complete the requested services. (See Scope of Work)

4.11.1 Collin County reserves the right to award to multiple vendors as deemed to be in the best interest of the County.

4.12 Basis for Action: Collin County desires to upgrade to the latest stable version of 9.x or 10.x to provide improved functionality and support. Voice will be moving from the physical server to the Cisco virtual environment.

4.13 Requirements: Offeror shall be fluent in Cisco's Best Practices and be required to adhere to said practices. Offeror shall be a Cisco Partner.

The County requires responding offerors to have a certified PMP Project Manager to manage this project. **A copy of all certifications are required to be provided with the offeror's proposal.**

The County also requires responding offerors to have a CCVP, CCIE voice, IPCC/CVP Enterprise Specialist Certified Engineer for the move, new installation, design and configuration of equipment for the IP Telephony migration. **A copy of all certifications are required to be provided with the offeror's proposal.** The engineer shall be strong on all IPCC software versions, scripting logic in ICM, IVR, Cisco Call Studio/Audium, and API programming. The voice specialist shall be dedicated to Collin County, support no other projects and onsite for most IP Telephony implementation activities. Offeror must possess and show proof of a current Master Unified Communications Specialization. Offeror shall have previous installation experience of the Cisco 9.x or 10.x virtual environment.

4.14 Background Checks: A background check shall be required for all of the offeror's staff members who will be accessing secured Collin County Facilities whether onsite or offsite to be performed by Collin County.

**5.0 SCOPE OF WORK**

- 5.0 PROJECT SCOPE: The County seeks the following services be provided:
- 5.1 Vendor shall be responsible for designing/creating a highly available upgraded phone system based on the BOM and SOW. A Voice Infrastructure Diagram is shown as Attachment B.
  - 5.2 Collin County shall provide a lead engineer/project lead that the vendor will coordinate with for the design, installation, migration, and testing during the project. All work shall be done under the direction of the Collin County technical lead and industry best practices. Where the two diverge, the Collin County lead shall be responsible for making the decision on which to use. All administrative accounts and passwords needed for this project shall be generated by the Collin County project lead. All IP address ranges shall be provided by the Collin County project lead. Any deviations from the existing Collin County SOW shall be approved by the Collin County project lead.
  - 5.3 All existing features and configurations are to be migrated over except where new features supersede existing functionality or the features is no longer available. When the features are no longer available the vendor shall be responsible for providing a solution to keep functionality unless the Collin County project lead determines it is not needed.
  - 5.4 Installation services shall be a turnkey solution including design, planning, implementation, migration, testing, troubleshooting, documentation and project signoff.
  - 5.5 The IP Telephone solution shall encompass all tasks required to move and reconfigure all telephony components from the current phone system to the upgrade phone system.
  - 5.6 In the process of moving components from the existing to the new considerations, offeror shall take into account the 24x7 operations in the Justice Center.
  - 5.7 Offeror shall be responsible for labeling all equipment and connections according to Collin County specifications. This includes serial number, hardware model number and descriptions for interfaces.
  - 5.8 Offeror shall be responsible for cleanup of test, move and temporary configurations.
  - 5.9 Offeror shall troubleshoot and resolve any problems that arise as part of this project.

- 5.10 Offeror shall be onsite for the first three days of turn-up of each phased cutover and available by phone for the next two days.
- 5.11 Offeror shall be responsible for installing licenses and coordinating with Cisco to make sure all of Collin County's licenses are installed and setup properly.
- 5.12 All networking equipment (routers, etc) shall be installed with the most current SSH enabled Cisco operating systems for its role.
- 5.13 When possible all infrastructure devices shall use AAA to authenticate to Collin County's Cisco ACS servers.
- 5.14 When possible all servers shall use Active Directory to authenticate the users/administrators.
- 5.15 Offeror shall be responsible for racking and connecting of all new equipment.
- 5.16 Offeror shall be responsible for un-racking and disconnecting existing equipment to move to a staging area and to remove after project completion to the data center.
- 5.17 All source code created for this solution shall be the sole property of Collin County.
- 5.18 All work regarding software shall be warranted 90 days after project sign off.
- 5.19 Offeror shall provide SME time for knowledge transfer during the entire project so the County is able to support their voice systems and components after the completion of the project.
- 5.20 Offeror shall also be responsible for:
  - 5.20.1 Install, configure, and deploy Presence/CUPs
  - 5.20.2 Install, configure, and deploy Cisco 9951 phones with video conferencing capability
  - 5.20.3 Update IOS on VG224s and VG248s
  - 5.20.4 Install, configure, and deploy new routers for replacement of existing routers
  - 5.20.5 Install, configure, and deploy Unity Connection with AD and Exchange 2010
  - 5.20.6 Install, configure, and deploy Cisco Unified Attendant Console

- 5.20.7 Deploy Cisco Agent Desktop, Supervisor and/or Phone Agent
- 5.20.8 IPCC Enterprise/CVP Upgrade, Scripts – Testing
- 5.20.9 Install, configure, CER Upgrade – Testing
- 5.20.10 Install outbound dialing capability on ICM (if applicable)
- 5.20.11 Install, configure and deploy one previously purchased Cisco 2951 router (CVP/ICM)

## 5.21 CURRENT VOICE SYTEMS:

### 5.21.1 UCM Ver 7.1.5

- 5.21.1.1 One publisher with two subscribers
- 5.21.1.2 Approximately 2100 phones (7905, 7906, 7911, 7914, 7921, 7925, 7936, 7937, 7940, 7941, 7960, 7961, 7961G-GE, 7962, 7970, ATA186, IP Communicator)
- 5.21.1.3 Approximately 50 Spectralink phones (offeror does not need to bid on these)
- 5.21.1.4 Approximately 350 Analog Lines – The County is currently moving all analog faxes to a FaxCom solution, so the analog count will be considerably less.
- 5.21.1.5 Connected to Active Directory – Creates users from Active Directory; Admin access is granted through Active Directory authentication.
- 5.21.1.6 Cisco Attendant Console Software/users (142 users)

### 5.21.2 Unity with Failover – Version 7.0(2)

- 5.21.2.1 2000 Licenses
- 5.21.2.2 72 ports
- 5.21.2.3 Call handlers for some sites (auto attendant)
- 5.21.2.4 Connected to Active Directory and Exchange 2010

### 5.21.3 IPCC/CVP Enterprise

- 5.21.3.1 300 ports/agents/VXML ports
- 5.21.3.2 CVP/VXML 7.0.1
- 5.21.3.3 ICM 7.0.1
- 5.21.3.4 Studio/Audium 7.0.1
- 5.21.3.5 Cisco Agent Desktop 7.0.1 and IP Phone Agent
- 5.21.3.6 Servers in HA, with Side A and Side B
  - 5.21.3.6.1 4- Gatekeepers
  - 5.21.3.6.2 2-PGs
  - 5.21.3.6.3 2 – Roggers
  - 5.21.3.6.4 2 - CVP/VXML/Audium
  - 5.21.3.6.5 2- HDS
  - 5.21.3.6.6 1 – OPS

- 5.21.3.7 Two IVR-API self-service applications to other applications, (Jury Management and Jury On-Call) – both communicate through SQL
  - 5.21.3.8 Auto attendant scripts are built along with ICM scripting – Approximately 120 individual scripts
  - 5.21.3.9 Applications allowing users to record prompts for the scripts through their desk phones
  - 5.21.3.10 All County ingress gateways are processed thru the gatekeepers for routing to IPCC or UCM
- 5.21.4 CER – Version 7.0.3 – one publisher and one subscriber
- 5.21.5 CUPS – Version 7 – not configured
- 5.21.6 Infrastructure
- 5.21.6.1 13 gateways to be upgraded and 6 already upgraded – exist in multiple locations in Collin County
  - 5.21.6.2 VG Gateways – VG248, VG224 and ATA
  - 5.21.6.3 Site Connectivity
    - 5.21.6.4 Collin County has standardized on Cisco infrastructure equipment
    - 5.21.6.5 Most sites are connected with gigabit fiber connections to Collin County datacenter in a highly available configuration
    - 5.21.6.6 5 sites – T1 connected sites with a limited number of users

5.22 PLANNING AND DISCOVERY: The offeror shall conduct necessary planning and discovery sessions with Collin County project lead to understand the current Cisco system and to plan for the creation of new Cisco Voice Upgrade. The vendor shall present Collin County with a list of new features that are included in the new voice system. Collin County shall then choose how and what features are deployed as part of the migration. The planning sessions will also develop a project plan to begin work on the project and determine a final completion date for the project.

5.23 PROJECT DOCUMENTATION: The selected offeror shall be required to provide a soft copy of all hardware documentation including device configurations, Visio network diagrams, reference documents, call/work flow diagrams and as builds.

5.24 TECHNOLOGY ARCHITECTURE: Collin County's Voice Infrastructure Diagram is shown in Attachment B. Installation shall include the following Collin County locations:

- 5.24.1 Administration Building, 2300 Bloomdale Rd, McKinney, TX 75071
- 5.24.2 Bloomdale Courthouse, 2100 Bloomdale Rd, McKinney, TX 75071
- 5.24.3 Healthcare Annex, 825 N McDonald St, McKinney, TX 75069
- 5.24.4 Public Works, 700-A Wilmeth Rd, McKinney, TX 75069
- 5.24.5 PW/Red Barn Annex, 700-A Wilmeth Rd, McKinney, TX 75069
- 5.24.6 PW/Farmersville Barn, 1269 State Hwy 78 N, Farmersville, TX 75442
- 5.24.7 Medical Examiner, 700-B Wilmeth Rd, McKinney, TX 75069
- 5.24.8 Justice Center, 4300 Community Ave, McKinney, TX 75071
- 5.24.9 Juvenile Detention, 4700 Community Ave, McKinney, TX 75071
- 5.24.10 Animal Services, 4750 Community Ave. McKinney, TX 75071
- 5.24.11 JJAEP, 4690 Community Ave, McKinney, TX 75071
- 5.24.12 Central Plant, 4600 Community Ave, McKinney, TX 75071
- 5.24.13 Central Plant/Shops, 4600 Community Ave, McKinney, TX 75071
- 5.24.14 Minimum Security, 4800 Community Ave, McKinney, TX 75071
- 5.24.15 Myers Park Facilities, 7117 CR 166, McKinney, TX 75071
- 5.24.16 Plano 900 Bldg, 900 E. Park Blvd, Plano, TX 75074
- 5.24.17 Plano 920 Bldg, 920 E. Park Blvd, Plano, TX 75074
- 5.24.18 JP-2 Farmersville, 406 Raymond St, Ste A, Farmersville, TX 75442
- 5.24.19 JP-4 Frisco, 8585 John Wesley Dr, Ste 130, Frisco, TX 75034
- 5.24.20 Elections, 2010 Redbud Blvd, Ste 102, McKinney, TX 75069
- 5.24.21 Frisco WIC, 8785 McKinney Rd, Ste 101, Frisco, TX 75034

5.25 ADDITIONAL HOURS FOR TRAINING: Collin County would be interested in obtaining from the awarded offeror additional hours of training not to exceed forty (40) hours for 1-3 persons. Collin County shall pay for only what is used. The County is requesting pricing for onsite and phone/webinar training. (See Section 6.7.4).

**6.0 FORMAT FOR PROPOSAL**

6.1 PROPOSAL: The proposal shall, at a minimum, include a Table of Contents detailing sections and corresponding page numbers, and shall be printed on letter-size (8 1/2"x 11") paper and if submitting manually, assembled with spiral-type bindings or staples. DO NOT USE METAL-RING HARD COVER BINDERS.

6.2 FIRM OVERVIEW: Offeror shall define the overall structure of the Firm to include the following:

- 6.2.1 A descriptive background of your company's history
- 6.2.2 State your principal business location and any other service locations
- 6.2.3 What is your primary line of business?
- 6.2.4 How long have you been selling products(s) and/or providing these services?

6.3 PROPOSED PROJECT TEAM/STAFF QUALIFICATIONS, EXPERIENCE, AND CREDENTIALS

- 6.3.1 Resumes and/or consultant profiles shall be provided for each project team member proposed to work on this project. Offeror shall provide qualifications, as well as experience information on Offeror's key personnel that will be assigned to this project. All technical certifications required as stated in Section 4.0 shall be included.

6.4 TIMELINE

6.4.1 Offeror shall make their proposed implementation timeline for this project to be coordinated with the county team lead. The project timeline shall be reviewed and approved by the County team lead no later than the date set for the kickoff meeting. The timeline shall also identify the required skill sets for each project task.

6.5 DOCUMENTATION

6.5.1 Offeror shall provide a detailed plan for implementation and installation of the proposed upgrade. Such SOW shall be included with the proposal. Offeror shall include a kickoff meeting between IT staff and offeror's personnel who shall oversee the work at Collin County. This meeting shall be to discuss, clarify and confirm expectations and timing for the activities covered in Section 5.0 above.

6.5.1.1 This plan shall include the following elements, the estimated implementation timeframe, an overview of project phases and major milestones, a matrix of proposed roles/responsibilities for County staff and the offeror and all project assumptions.

6.5.1.1.1 Installation

6.5.1.1.2	Configuration
6.5.1.1.3	Testing and Support
6.5.1.1.4	Documentation
6.5.1.1.5	Education
6.5.1.1.6	Impact on Current System
6.5.1.1.7	Warranty
6.5.1.1.8	Maintenance
6.5.1.1.9	Conversion
6.5.1.1.10	Optional: Remote support and assistance

6.5.2 Offeror shall respond to items in 5.20, 5.21, 5.22, 5.23, 5.24 and 5.25.

## 6.6. REFERENCES

6.6.1 Offeror shall include at least three (3) references with names, addresses, emails and telephone numbers. Governmental references are preferred, but not required.

6.6.2 Offeror shall include a minimum of three (3) projects with details of implementation with similar environments as the project being proposed for Collin County. Governmental preferred but not required.

## 6.7 PRICING/FEES

6.7.1 Offeror shall provide an itemized cost for the project to include items noted on Attachment A.

6.7.2 Offeror shall provide cost for professional services.

6.7.3 Offeror shall provide a 'not to exceed' cost for any travel expenses associated with this project.

6.7.4 Offeror shall include the cost for additional training (up to 40 hours). Collin County would only pay for what is used. Offeror shall show a cost per hour for onsite training time and a per hour cost for phone or webinar training costs.

## **7.0 EVALUATION CRITERIA AND FACTORS**

7.1 The award of the contract shall be made to the responsible offeror whose proposal is determined to be the best evaluated offer resulting from negotiation, taking into consideration the relative importance of price and other factors set forth in this Request For Proposal in accordance with Vernon's Texas Code Annotated, Local Government Code 262.030.

<b>Weight</b>	<b>Evaluation Factor</b>
20%	Qualifications of the Firm – Experience in the Public Sector and Current Client Experience (Section 6.2, 6.6)
20%	Qualifications of the Staff – Require 5+ years of experience and require all technical certifications noted in this RFP (Section 6.3)
30%	Meeting Business Requirements – Documentation, Responses to Requirements, Timeline (Section 6.5, 6.4)
30%	Cost

7.2 Negotiations: Discussions may be conducted with responsible offerors who submit proposals determined to be possibly selected for award. All offerors who are reasonably susceptible of being selected for award will be accorded fair and equal treatment with respect to an opportunity for discussion and revision of proposals. Revisions to proposals may be permitted after submission and before award for the purpose of obtaining best and final offers.

7.3 Best and Final Offers: The County may request best and final offers from a selected short list of offerors who are reasonably susceptible to receive an award, in accordance with Vernon's Texas Code Annotated, Local Government Code 262.030.

**SIGNATURE FORM  
COLLIN COUNTY, TEXAS**

DELIVERY WILL BE F.O.B. INSIDE DELIVERY AT COLLIN COUNTY DESIGNATED LOCATIONS AND ALL TRANSPORTATION CHARGES PAID BY THE SUPPLIER TO DESTINATION.

DELIVERY TO BE SPECIFIED IN CALENDAR DAYS FROM DATE OF ORDER.

WE **DO NOT** TAKE EXCEPTION TO THE BID SPECIFICATIONS.

WE **TAKE** EXCEPTION TO THE BID SPECIFICATIONS (EXPLAIN):

**COMPANY INFORMATION/PROFILE/REFERENCES**

Preferential Requirement: The County of Collin, as a governmental agency of the State of Texas, may not award a contract to a nonresident bidder unless the nonresident's bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located (Government Code, Title 10, V.T.C.A., Chapter 2252, Subchapter A). Bidder shall make answer to the following questions by selecting the appropriate radio button or inserting information in the box provided:

Is your principal place of business in the State of Texas?  Yes  No

If the answer to question is "yes", no further information is necessary; if "no", please indicate:

in which state is your principal place of business is located:

if that state favors resident bidders (bidders in your state) by some dollar increment or percentage:  Yes  No

if "yes", what is that dollar increment or percentage?

**Company Profile: IS YOUR FIRM?**

Sole Proprietorship  Yes  No

General Partnership  Yes  No

Limited Partnership  Yes  No

Corporation  Yes  No

Other   Yes  No

List Legal Names in Company:

**List at least three (3) companies or governmental agencies where these same/like products/services, as stated herein, have been provided. Include company name, address, contact name and telephone number.**



AS PERMITTED UNDER TITLE 8, CHAPTER 271, SUBCHAPTER F, SECTION 271.101 AND 271.102 V.T.C.A. AND TITLE 7, CHAPTER 791, SUBCHAPTER C, SECTION 791.025, V.T.C.A., OTHER LOCAL GOVERNMENTAL ENTITIES MAY WISH TO ALSO PARTICIPATE UNDER THE SAME TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT. EACH ENTITY WISHING TO PARTICIPATE MUST ENTER INTO AN INTERLOCAL AGREEMENT WITH COLLIN COUNTY AND HAVE PRIOR AUTHORIZATION FROM VENDOR. IF SUCH PARTICIPATION IS AUTHORIZED, ALL PURCHASE ORDERS WILL BE ISSUED DIRECTLY FROM AND SHIPPED DIRECTLY TO THE LOCAL GOVERNMENTAL ENTITY REQUIRING SUPPLIES/SERVICES. COLLIN COUNTY SHALL NOT BE HELD RESPONSIBLE FOR ANY ORDERS PLACED, DELIVERIES MADE OR PAYMENT FOR SUPPLIES/SERVICES ORDERED BY THESE ENTITIES. EACH ENTITY RESERVES THE RIGHT TO DETERMINE THEIR PARTICIPATION IN THIS CONTRACT. WOULD BIDDER BE WILLING TO ALLOW OTHER LOCAL GOVERNMENTAL ENTITIES TO PARTICIPATE IN THIS CONTRACT, IF AWARDED, UNDER THE SAME TERMS AND CONDITIONS?  Yes  No

By signing and submitting this Bid/Proposal, Bidder/Offeror acknowledges, understands the specifications, any and all addenda, and agrees to the bid/proposal terms and conditions and can provide the minimum requirements stated herein. Bidder/Offeror acknowledges they have read the document in its entirety, visited the site, performed investigations and verifications as deemed necessary, is familiar with local conditions under which work is to be performed and will be responsible for any and all errors in Bid/Proposal submittal resulting from Bidder/Offeror's failure to do so. Bidder/Offeror acknowledges the prices submitted in this Bid/Proposal have been carefully reviewed and are submitted as correct and final. If Bid/Proposal is accepted, vendor further certifies and agrees to furnish any and all products/services upon which prices are extended at the price submitted, and upon conditions in the specifications of the Invitation for Bid/Request for Proposal.

THE UNDERSIGNED HEREBY CERTIFIES THE FOREGOING BID/PROPOSAL SUBMITTED BY THE COMPANY LISTED BELOW HEREINAFTER CALLED "BIDDER/OFFEROR" IS THE DULY AUTHORIZED AGENT OF SAID COMPANY AND THE PERSON SIGNING SAID BID/PROPOSAL HAS BEEN DULY AUTHORIZED TO EXECUTE SAME. BIDDER/OFFEROR AFFIRMS THAT THEY ARE DULY AUTHORIZED TO EXECUTE THIS CONTRACT; THIS COMPANY; CORPORATION, FIRM, PARTNERSHIP OR INDIVIDUAL HAS NOT PREPARED THIS BID/PROPOSAL IN COLLUSION WITH ANY OTHER BIDDER/OFFEROR OR OTHER PERSON OR PERSONS ENGAGED IN THE SAME LINE OF BUSINESS; AND THAT THE CONTENTS OF THIS BID/PROPOSAL AS TO PRICES, TERMS AND CONDITIONS OF SAID BID/PROPOSAL HAVE NOT BEEN COMMUNICATED BY THE UNDERSIGNED NOR BY ANY EMPLOYEE OR AGENT TO ANY OTHER PERSON ENGAGED IN THIS TYPE OF BUSINESS PRIOR TO THE OFFICIAL OPENING OF THIS BID/PROPOSAL.

Company Name	
Street Address of Principal Place of Business	
City, State, Zip	

Phone of Principal Place of Business	
Fax of Principal Place of Business	
E-mail Address of Representative	
Federal Identification Number	
Date	
Acknowledgement of Addenda	#1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> #4 <input type="checkbox"/> #5 <input type="checkbox"/> #6 <input type="checkbox"/>
Authorized Representative Name	
Authorized Representative Title	
Signature (Required for paper bid submission)	

ATTACHMENT A

TELECOM 2014 VOICE UPGRADE PROJECT

Line Number	Item Name	Description	Quantity	List Price	Extended Enterprise	Discount %	Cost to Golin County	Maintenance Cost 1 Year	Maintenance Cost 3 Years
1.0	VMW-UC-FND5-K9	Cisco UC Virt. Foundation 5.0 (2-Socket 32GB vRAM)	6						
1.0.1	CON-ESW-UCFND5	ESSENTIAL SW Cisco UC Virt. Foundation 5.0 (2-Socket	6						
1.0.2	UCSS-UVMW-FND-3-1	UCSS Cisco UC Virt. Foundation Three Year - 1 server	6						
1.1	VMW-UC-FND5-SNS	Cisco UC Virt. Foundation 5.0 SNS	6						
		<b>SubTotal (USD)</b>							
2.0	UCUCS-EZ-C240M3S	UCS C240 M3 SFF dual-8-core/2.7 GHz 96 GB RAM 16x300GB 15	6						
2.0.1	CON-SNTP-UC240M3S	SMARTNET 24X7X4 UCS C240 M3 Server	6						
2.1	N20-BBLKD	UCS 2.5 inch HDD blanking panel	48						
2.2	UCS-CPU-E5-2680	2.70 GHz E5-2680 130W 8C/20MB Cache/DDR3 1600MHz	12						
2.3	UCS-HDD300G12F105	300GB 6Gb SAS 15K RPM SFF HDD/hot plug/drive sled mounted	96						
2.4	UCS-MR-1X041RY-A	4GB DDR3-1600-MHz RDIMM/PC3-12800/single rank/1.35v	48						
2.5	UCS-MR-1X082RY-A	8GB DDR3-1600-MHz RDIMM/PC3-12800/dual rank/1.35v	48						
2.6	UCS-RAID-9266CV	MegaRAID 9266CV-8i w/TFM + Super Cap	6						
2.7	UCSC-HS-C240M3	Heat Sink for UCS C240 M3 Rack Server	12						
2.8	UCSC-PCI-E-IRJ45	Intel i350 Quad Port 1Gb Adapter	12						
2.9	UCSC-PCIF-01F	Full height PCIe filler for C-Series	12						
2.10	UCSC-PSU2-1200	1200W 2u Power Supply For UCS	12						
2.11	UCSC-RAIL-2U	2U Rail Kit for UCS C-Series servers	6						
2.12	UCSC-SD-16G-C240	16GB SD Card Module for C240 Servers	6						
2.13	CAB-9K12A-NA	Power Cord 125VAC 13A NEMA 5-15 Plug North America	12						
		<b>SubTotal (USD)</b>							
3.0	CISCO3945-VK9	Cisco 3945 Voice Bundle PVDM3-64 UC License PAK	1						
3.0.1	CON-OS-3945V	ONSITE 8X5XNBD Cisco 3945 Voice Bundle UC License PAK	1						
3.1	S99UK9-15102T	Cisco 3925-3945 IOS UNIVERSAL	1						
3.2	VVIC3-2MF1-T1/E1	2-Port 3rd Gen Multiflex Trunk Voice/WAN Int. Card - T1/E1	2						
3.3	PVDM3-64U192	PVDM3 64-channel to 192-channel factory upgrade	1						
3.4	PWR-3900-AC	Cisco 3925/3945 AC Power Supply	1						

3.5	PWR-3900-AC/2	Cisco 3925/3945 AC Power Supply (Secondary PS)	1				
3.6	CAB-AC	AC Power Cord (North America) C13 NEMA 5-15P 2.1m	2				
3.7	C3900-SPE150/K9	Cisco Services Performance Engine 150 for Cisco 3945 ISR	1				
3.8	FL-CUBEE-25	Unified Border Element Enterprise License - 25 sessions	1				
3.9	PI-MSE-PRMO-INSRT	Insert Packout - PI-MSE	1				
3.10	SL-39-IPB-K9	IP Base License for Cisco 3925/3945	1				
3.11	SL-39-UC-K9	Unified Communication License for Cisco 3900 Series	1				
3.12	3900-FANASSY	Cisco 3925/3945 Fan Assembly (Bezel included)	1				
3.13	HWIC-BLANK	Blank faceplate for HWIC slot on Cisco ISR	2				
3.14	ISR-CCP-EXP	Cisco Config Pro Express on Router Flash	1				
3.15	MEM-3900-1GB-DEF	1GB DRAM (512MB+512MB) for Cisco 3925/3945 ISR (Default)	1				
3.16	MEM-CF-256MB	256MB Compact Flash for Cisco 1900 2900 3900 ISR	1				
3.17	SM-S-BLANK	Removable faceplate for SM slot on Cisco 2900/3900/4400 ISR	4				
4.0	<b>CISCO3945-V/K9</b>	<b>Cisco 3945 Voice Bundle PVDM3-64 UC License PAK</b>	<b>2</b>			<b>SubTotal (USD)</b>	
4.0.1	CON-OS-3945V	ONSITE 8X5XNBD Cisco 3945 Voice Bundle UC License PAK	2				
4.1	S39UK9-15401T	Cisco 3925-3945 IOS UNIVERSAL	2				
4.2	VVIC3-4MFT-T1/E1	4-Port 3rd Gen Multiflex Trunk Voice/WAN Int. Card - T1/E1	6				
4.3	PVDM3-64U192	PVDM3 64-channel to 192-channel factory upgrade	2				
4.4	PWR-3900-AC	Cisco 3925/3945 AC Power Supply	2				
4.5	PWR-3900-AC/2	Cisco 3925/3945 AC Power Supply (Secondary PS)	2				
4.6	CAB-AC	AC Power Cord (North America) C13 NEMA 5-15P 2.1m	4				
4.7	C3900-SPE150/K9	Cisco Services Performance Engine 150 for Cisco 3945 ISR	2				
4.8	FL-CUBEE-25	Unified Border Element Enterprise License - 25 sessions	2				
4.9	PI-MSE-PRMO-INSRT	Insert Packout - PI-MSE	2				
4.10	SL-39-IPB-K9	IP Base License for Cisco 3925/3945	2				
4.11	SL-39-UC-K9	Unified Communication License for Cisco 3900 Series	2				
4.12	3900-FANASSY	Cisco 3925/3945 Fan Assembly (Bezel included)	2				
4.13	HWIC-BLANK	Blank faceplate for HWIC slot on Cisco ISR	2				
4.14	ISR-CCP-EXP	Cisco Config Pro Express on Router Flash	2				
4.15	MEM-3900-1GB-DEF	1GB DRAM (512MB+512MB) for Cisco 3925/3945 ISR (Default)	2				
4.16	MEM-CF-256MB	256MB Compact Flash for Cisco 1900 2900 3900 ISR	2				
4.17	SM-S-BLANK	Removable faceplate for SM slot on Cisco 2900/3900/4400 ISR	8				
5.0	<b>CISCO2921-V/K9</b>	<b>Cisco 2921 Voice Bundle PVDM3-32 UC License PAK FL-CJBE10</b>	<b>1</b>			<b>SubTotal (USD)</b>	
5.0.1	CON-SNT-2921V	SMARTNET 8X5XNBD Cisco 2921 Voice Bundle	1				
5.1	S29UK9-15303M	Cisco 2901-2921 IOS UNIVERSAL	1				
5.2	FL-SRST	Cisco Survivable Remote Site Telephony License	1				

5.3	FL-CME-SRST-5	Communication Manager Express or SRST - 5 seat license	2					
5.4	FL-CME-SRST-25	Communication Manager Express or SRST - 25 seat license	2					
5.5	VVIC3-2MFT-T1/E1	2-Port 3rd Gen Multiflex Trunk Voice/WAN Int. Card - T1/E1	1					
5.6	PVDM3-32U64	PVDM3 32-channel to 64-channel factory upgrade	1					
5.7	PWR-2921-51-AC	Cisco 2921/2951 AC Power Supply	1					
5.8	CAB-AC	AC Power Cord (North America) C13 NEMA 5-15P 2.1m	1					
5.9	FL-CUBEE-5	Unified Border Element Enterprise License - 5 sessions	2					
5.10	PI-MSE-PRMO-INSRT	Insert Packout - PI-MSE	1					
5.11	SL-29-IPB-K9	IP Base License for Cisco 2901-2951	1					
5.12	SL-29-UC-K9	Unified Communication License for Cisco 2901-2951	1					
5.13	HWIC-BLANK	Blank faceplate for HWIC slot on Cisco ISR	3					
5.14	ISR-CCP-EXP	Cisco Config Pro Express on Router Flash	1					
5.15	MEM-2900-512MB-DEF	512MB DRAM for Cisco 2901-2921 ISR (Default)	1					
5.16	MEM-CF-256MB	256MB Compact Flash for Cisco 1900 2900 3900 ISR	1					
5.17	SM-D-BLANK	Blank faceplate for DW slot on Cisco 2951 and 3925	1					
5.18	SM-S-BLANK	Removable faceplate for SM slot on Cisco 290039004400 ISR	1					
		<b>SubTotal (USD)</b>						
6.0	<b>CISCO2911-V/K9</b>	Cisco 2911 Voice Bundle PVDM3-16 UC License PAK FL-CUBE10	1					
6.0.1	CON-SNT-2911V	SMARTNET 8XSNBD Cisco 2911 Voice Bundle	1					
6.1	S29UK9-15303M	Cisco 2901-2921 IOS UNIVERSAL	1					
6.2	FL-SRST	Cisco Survivable Remote Site Telephony License	1					
6.3	FL-CME-SRST-25	Communication Manager Express or SRST - 25 seat license	1					
6.4	VVIC3-2MFT-T1/E1	2-Port 3rd Gen Multiflex Trunk Voice/WAN Int. Card - T1/E1	2					
6.5	VIC3-4FXS/DID	Four-Port Voice Interface Card - FXS and DID	1					
6.6	PVDM3-16U32	PVDM3 16-channel to 32-channel factory upgrade	1					
6.7	PWR-2911-AC	Cisco 2911 AC Power Supply	1					
6.8	CAB-AC	AC Power Cord (North America) C13 NEMA 5-15P 2.1m	1					
6.9	FL-CUBEE-5	Unified Border Element Enterprise License - 5 sessions	2					
6.10	PI-MSE-PRMO-INSRT	Insert Packout - PI-MSE	1					
6.11	SL-29-IPB-K9	IP Base License for Cisco 2901-2951	1					
6.12	SL-29-UC-K9	Unified Communication License for Cisco 2901-2951	1					
6.13	HWIC-BLANK	Blank faceplate for HWIC slot on Cisco ISR	1					
6.14	ISR-CCP-EXP	Cisco Config Pro Express on Router Flash	1					
6.15	MEM-2900-512MB-DEF	512MB DRAM for Cisco 2901-2921 ISR (Default)	1					
6.16	MEM-CF-256MB	256MB Compact Flash for Cisco 1900 2900 3900 ISR	1					
6.17	SM-S-BLANK	Removable faceplate for SM slot on Cisco 290039004400 ISR	1					
		<b>SubTotal (USD)</b>						
7.0	<b>CISCO2911-V/K9</b>	Cisco 2911 Voice Bundle PVDM3-16 UC License PAK FL-CUBE10	1					



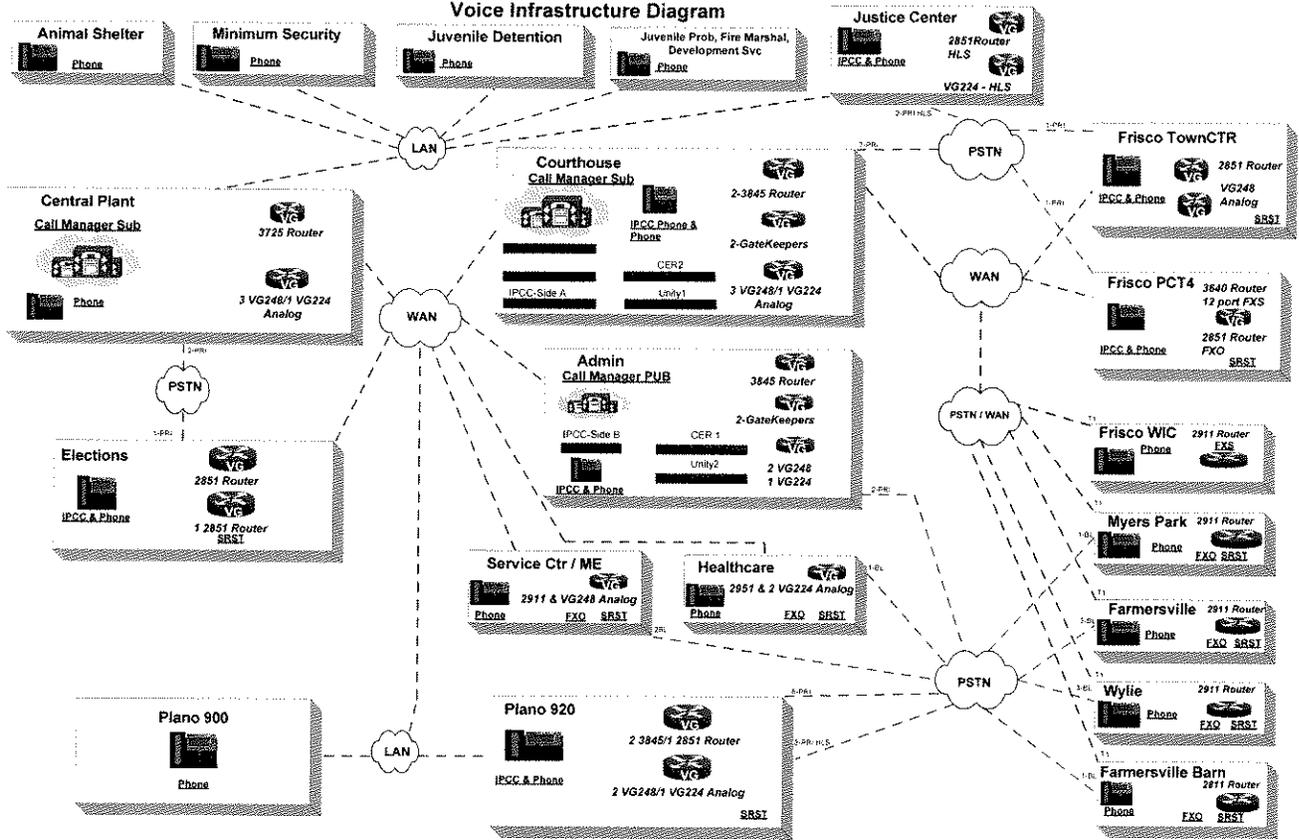
9.2	VVIC3-2MFT-T1/E1	2-Port 3rd Gen Multiflex Trunk Voice/WAN Int. Card - T1/E1	1			
9.3	PWR-2911-AC	Cisco 2911 AC Power Supply	1			
9.4	CAB-AC	AC Power Cord (North America) C13 NEMA 5-15P 2.1m	1			
9.5	FL-CUBEE-5	Unified Border Element Enterprise License - 5 sessions	2			
9.6	PI-MSE-PRMO-INSRT	Insert Packout - PI-MSE	1			
9.7	SL-29-IPB-K9	IP Base License for Cisco 2901-2951	1			
9.8	SL-29-UC-K9	Unified Communication License for Cisco 2901-2951	1			
9.9	HWIC-BLANK	Blank faceplate for HWIC slot on Cisco ISR	3			
9.10	ISR-CCP-EXP	Cisco Config Pro Express on Router Flash	1			
9.11	MEM-2900-512MB-DEF	512MB DRAM for Cisco 2901-2921 ISR (Default)	1			
9.12	MEM-CF-256MB	256MB Compact Flash for Cisco 1900 2900 3900 ISR	1			
9.13	PVDM3-16	16-channel high-density voice and video DSP module	1			
9.14	SM-S-BLANK	Removable faceplate for SM slot on Cisco 290039004400 ISR	1			
10.0	<b>CISCO3945-V/K9</b>	<b>Cisco 3945 Voice Bundle PVDM3-64 UC License PAK</b>	<b>1</b>			<b>SubTotal (USD)</b>
10.0.1	CON-OS-3945V	ONSITE 8X5XNBD Cisco 3945 Voice Bundle UC License PAK	1			
10.1	S39UK9-15401T	Cisco 3925-3945 IOS UNIVERSAL	1			
10.2	VVIC3-2MFT-T1/E1	2-Port 3rd Gen Multiflex Trunk Voice/WAN Int. Card - T1/E1	3			
10.3	VIC2-2FXO	Two-port Voice Interface Card - FXO (Universal)	1			
10.4	PVDM3-64U128	PVDM3 64-channel to 128-channel factory upgrade	1			
10.5	FL-SRST	Cisco Survivable Remote Site Telephony License	1			
10.6	FL-CME-SRST-100	Cisco Communication Manager or SRST-100 seat license	1			
10.7	PWR-3900-AC	Cisco 3925/3945 AC Power Supply	1			
10.8	PWR-3900-AC/2	Cisco 3925/3945 AC Power Supply (Secondary PS)	1			
10.9	CAB-AC	AC Power Cord (North America) C13 NEMA 5-15P 2.1m	2			
10.10	ISR-CCP-EXP	Cisco Config Pro Express on Router Flash	1			
10.11	MEM-3900-1GB-DEF	1GB DRAM (512MB+512MB) for Cisco 3925/3945 ISR (Default)	1			
10.12	MEM-CF-256MB	256MB Compact Flash for Cisco 1900 2900 3900 ISR	1			
10.13	SM-S-BLANK	Removable faceplate for SM slot on Cisco 290039004400 ISR	4			
10.14	C3900-SPE150/K9	Cisco Services Performance Engine 150 for Cisco 3945 ISR	1			
10.15	FL-CUBEE-25	Unified Border Element Enterprise License - 25 sessions	1			
10.16	PI-MSE-PRMO-INSRT	Insert Packout - PI-MSE	1			
10.17	SL-39-IPB-K9	IP Base License for Cisco 3925/3945	1			
10.18	SL-39-UC-K9	Unified Communication License for Cisco 3900 Series	1			
10.19	3900-FANASSY	Cisco 3925/3945 Fan Assembly (Bezel included)	1			
11.0	<b>CISCO3945-V/K9</b>	<b>Cisco 3945 Voice Bundle PVDM3-64 UC License PAK</b>	<b>1</b>			<b>SubTotal (USD)</b>
11.0.1	CON-OS-3945V	ONSITE 8X5XNBD Cisco 3945 Voice Bundle UC License PAK	1			

11.1	S39UK9-15401T	Cisco 3925-3945 IOS UNIVERSAL	1						
11.2	VVIC3-2MFT-T1/E1	2-Port 3rd Gen Multiflex Trunk Voice/WAN Int. Card - T1/E1	2						
11.3	PVDM3-64U128	PVDM3 64-channel to 128-channel factory upgrade	1						
11.4	FL-SRST	Cisco Survivable Remote Site Telephony License	1						
11.5	FL-CME-SRST-100	Cisco Communication Manager or SRST- 100 seat license	1						
11.6	PWR-3900-AC	Cisco 3925/3945 AC Power Supply	1						
11.7	PWR-3900-AC/2	Cisco 3925/3945 AC Power Supply (Secondary PS)	1						
11.8	CAB-AC	AC Power Cord (North America) C13 NEMA 5-15P 2.1m	2						
11.9	C3900-SPE150/K9	Cisco Services Performance Engine 150 for Cisco 3945 ISR	1						
11.10	FL-CUBEE-25	Unified Border Element Enterprise License - 25 sessions	1						
11.11	PI-MSE-PRMO-INSRT	Insert Packout - PI-MSE	1						
11.12	SL-39-IPB-K9	IP Base License for Cisco 3925/3945	1						
11.13	SL-39-UC-K9	Unified Communication License for Cisco 3900 Series	1						
11.14	3900-FANASSY	Cisco 3925/3945 Fan Assembly (Bezel Included)	1						
11.15	HWIC-BLANK	Blank faceplate for HWIC slot on Cisco ISR	2						
11.16	ISR-CCP-EXP	Cisco Config Pro Express on Router Flash	1						
11.17	MEM-3900-1GB-DEF	1GB DRAM (512MB+512MB) for Cisco 3925/3945 ISR (Default)	1						
11.18	MEM-CF-256MB	256MB Compact Flash for Cisco 1900 2900 3900 ISR	1						
11.19	SM-S-BLANK	Removable faceplate for SM slot on Cisco 2900/3900/4400 ISR	4						
12.0	CISCO2911-VK9								SubTotal (USD)
12.0.1	CON-SNT-2911V	Cisco 2911 Voice Bundle PVDM3-16 UC License PAK FL-CUBE10	1						
12.1	MEM-CF-256MB	SMARTNET 8X5XNBD Cisco 2911 Voice Bundle	1						
12.2	PVDM3-16	256MB Compact Flash for Cisco 1900 2900 3900 ISR	1						
12.3	SM-S-BLANK	16-channel high-density voice and video DSP module	1						
12.4	S29UK9-15401T	Removable faceplate for SM slot on Cisco 2900/3900/4400 ISR	1						
12.5	FL-SRST	Cisco 2901-2921 IOS UNIVERSAL	1						
12.6	FL-CME-SRST-5	Cisco Survivable Remote Site Telephony License	1						
12.7	HWIC-1DSU-T1	Communication Manager Express or SRST - 5 seat license	1						
12.8	VVIC3-2MFT-T1/E1	1-Port T1/Fractional T1 DSU/CSU WAN Interface Card	1						
12.9	VIC2-2FXO	2-Port 3rd Gen Multiflex Trunk Voice/WAN Int. Card - T1/E1	1						
12.10	PWR-2911-AC	Two-port Voice Interface Card - FXO (Universal)	1						
12.11	CAB-AC	Cisco 2911 AC Power Supply	1						
12.12	FL-CUBEE-5	AC Power Cord (North America) C13 NEMA 5-15P 2.1m	1						
12.13	PI-MISE-PRMO-INSRT	Unified Border Element Enterprise License - 5 sessions	2						
12.14	SL-29-IPB-K9	Insert Packout - PI-MISE	1						
12.15	SL-29-UC-K9	IP Base License for Cisco 2901-2951	1						
12.16	HWIC-BLANK	Unified Communication License for Cisco 2901-2951	1						
		Blank faceplate for HWIC slot on Cisco ISR	1						

12.17	ISR-CCP-EXP	Cisco Config Pro Express on Router Flash	1					
12.18	MEM-2900-512MB-DEF	512MB DRAM for Cisco 2901-2921 ISR (Default)	1					
<b>13.0</b>	<b>L-FL-VXML-12=</b>	<b>VXML - 12 session E-Delivery RTU</b>	<b>25</b>				<b>SubTotal (USD)</b>	
<b>14.0</b>	<b>CISCO2911-VIK9</b>	<b>Cisco 2911 Voice Bundle PVDM3-16 UC License PAK FL-CUBE10</b>	<b>2</b>				<b>SubTotal (USD)</b>	
14.0.1	CON-SNT-2911V	SMARTNET 8X5XNBD Cisco 2911 Voice Bundle	2					
14.1	S29UK9-15303M	Cisco 2901-2921 IOS UNIVERSAL	2					
14.2	SM-SRE-910-K9	SW 910 (4-8GB MEM2x500GB 7k HDD2C CPU) for router bundle	2					
14.2.0.1	CON-SAU-SMSRE910	SW APP SUPP + UJGR Services Ready Engine 910	2					
14.3	SM9-CUSP	CUSP software container for SM-SRE-900-K9	2					
14.4	FL-CUSP-10	CUSP Feature License for 10 SIP requests/second	2					
14.4.0.1	CON-SNT-FLCUSP10	SMARTNET 8X5XNBD Cisco Unified SIP Proxy 10 count feature	2					
14.5	SCUSP-SM-8.5-K9	Cisco Unified SIP Proxy Release 8.5	2					
14.6	SM-HDD-SATA-500GB	500 GB hard disk drive for SRE 710 and 910	4					
14.7	SM-MEM-VLP-2GB	2GB very low profile SDRAM for SRE service modules	4					
14.8	PWR-2911-AC	Cisco 2911 AC Power Supply	2					
14.9	CAB-AC	AC Power Cord (North America) C13 NEMA 5-15P 2.1m	2					
14.10	FL-CUBEE-5	Unified Border Element Enterprise License - 5 sessions	4					
14.11	PI-MSE-PRMO-INSRT	Insert Packout - PI-MSE	2					
14.12	SL-29-IPB-K9	IP Base License for Cisco 2901-2951	2					
14.13	SL-29-UC-K9	Unified Communication License for Cisco 2901-2951	2					
14.14	HWIC-BLANK	Blank faceplate for HWIC slot on Cisco ISR	8					
14.15	ISR-CCP-EXP	Cisco Config Pro Express on Router Flash	2					
14.16	MEM-2900-512MB-DEF	512MB DRAM for Cisco 2901-2921 ISR (Default)	2					
14.17	MEM-CF-256MB	256MB Compact Flash for Cisco 1900 2900 3900 ISR	2					
14.18	PVDM3-16	16-channel high-density voice and video DSP module	2					
<b>15.0</b>	<b>L-CUAC10X</b>	<b>Cisco Unified Attendant Consoles 10 x</b>	<b>100</b>				<b>SubTotal (USD)</b>	
15.0.1	CON-SCU4-CUACX10M	SC ADV SUP SAU Cisco Unified Attendant Consoles 10 x	100					
15.1	L-CUAC10X-STND	Cisco Unified Attendant Console Standard 10 x - 1 Lic	100					
15.1.0.1	CON-SCU4-CUAC10XS	SC ADV SUP SAU Cisco Unified Attend	100					
15.1.0.2	UCSS-U-UACSTND-1-1	UCSS for Cisco UAC Standard - 1 Instance One Year Sub	100					
<b>16.0</b>	<b>CP-9951-C-CAM-K9=</b>	<b>Cisco UC Phone 9951 Charcoal Std Hndst with Camera</b>	<b>25</b>				<b>SubTotal (USD)</b>	
16.0.1	CON-SNT-9951CSTD	SMARTNET 8X5XNBD Cisco Unified IP Phone 9951 Charcoal S	25					
<b>17.0</b>	<b>PVDM2-ADPTR=</b>	<b>PVDM2 Adapter for PVDM Slot on Cisco 2900 3900 Series ISR</b>	<b>15</b>				<b>SubTotal (USD)</b>	

18.0	IPCE-MEDIAKIT	UCC Enterprise Media Kits	1	Sub Total (USD)	--
19.0	IPCE-AGENTS-LC	UCC Enterprise Agent Licenses	1	Sub Total (USD)	--
19.0.1	CON-ESW-IPAGTLI	ESSENTIAL SW IPCC ENTERPRISE AGENT LICENSES	1		
19.1	IPCE-DIALPORT-L	IPCC ENTERPRISE OUTBOUND DIALER PORT	10		
19.1.0.1	CON-ESW-IPEDIALP	ESSENTIAL SW IPCC ENTERPRISE OUTBOUND DIALER PORT	10		
19.1.0.2	UCSS-U-CCE-DP-1-1	UCSS for CCE Dial Ports One Year - 1 Port One Year Sub	10		
19.2	CCBU-LICENSE	CCBU License Document	1		
				Sub Total (USD)	--
				Configset Total (USD)	--

**ATTACHMENT B  
Voice Infrastructure Diagram**



 <p><b>Voice Infrastructure Diagram</b>                  3700 Oldfield Lake Drive                  Collin County                  4600 Katy, Ste 2600 S                  Frisco, TX 75034</p>	<p><b>TITLE:</b> Voice Infrastructure Diagram</p>	<p><b>PROJECT:</b></p> <p><b>LOCATION:</b> Collin County</p>	<p><b>AUTHOR:</b> Melinda Clancy</p> <p><b>LAST REVISION:</b> April 25, 2014</p>	<p><b>LEGEND:</b>                  Network Connections                  WAN .....                  LAN .....                  PSTN .....</p> <p>Telco Telco PSTN .....</p>
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**COLLIN COUNTY**

OFFICE OF COUNTY AUDITOR  
2300 Bloomdale Road • Suite 3100  
McKinney, Texas 75071  
(972) 548-4731 • Metro (972) 424-1460  
Fax (972) 548-4696

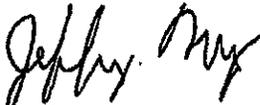
Dear Vendor:

In order for Collin County to comply with Internal Revenue Service Guidelines, we are required to keep a W-9 on file for each vendor to whom we have remitted payment(s). Collin County is in the process of up dating their files.

Please complete the attached/faxed W-9 form and **fax** to (972) 548-4696 OR **mail** the original to 2300 Bloomdale Road, Suite 3100, McKinney, Tx 75071. Failure to do so may result in delay(s) of future payments.

Thank you in advance for your assistance in this matter.

Sincerely,

  
Jeffry May  
Collin County Auditor

JM/pac

Form **W-9**  
(Rev. October 2007)  
Department of the Treasury  
Internal Revenue Service

## Request for Taxpayer Identification Number and Certification

**Give form to the  
requester. Do not  
send to the IRS.**

Print or type  
See Specific Instructions on page 2.

Name (as shown on your income tax return)	
Business name, if different from above	
Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ ..... <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶	
Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
City, state, and ZIP code	
List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number
OR
Employer identification number

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out Item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, Item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

#### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

<b>CONFLICT OF INTEREST QUESTIONNAIRE</b> <b>FORM CIQ</b>	
<b>For vendor or other person doing business with local governmental entity</b>	
<p>This questionnaire is being filed in accordance with chapter 176 of the Local Government Code by a person doing business with the governmental entity.</p> <p>By law this questionnaire must be filed with the records administrator of the local government not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.</p> <p>A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.</p>	<b>OFFICE USE ONLY</b>  Date Received
1	<b>Name of person doing business with local governmental entity.</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
2	<input type="checkbox"/> <b>Check this box if you are filing an update to a previously filed questionnaire.</b>  (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than September 1 of the year for which an activity described in Section 176.006(a), Local Government Code, is pending and not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)
3	<b>Name each employee or contractor of the local governmental entity who makes recommendations to a local government officer of the governmental entity with respect to expenditures of money AND describe the affiliation or business relationship.</b> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>
4	<b>Name each local government officer who appoints or employs local government officers of the governmental entity for which this questionnaire is filed AND describe the affiliation or business relationship.</b> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>

Adopted 11/02/2005

**FORM CIQ**

**CONFLICT OF INTEREST QUESTIONNAIRE**

**Page 2**

**For vendor or other person doing business with local governmental entity**

**5 Name of local government officer with whom filer has affiliation or business relationship.  
(Complete this section only if the answer to A, B, or C is YES.)**

This section, item 5 including subparts A, B, C & D, must be completed for each officer with whom the filer has affiliation or other relationship. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income from the filer of the questionnaire?  Yes  No

B. Is the filer of the questionnaire receiving or likely to receive taxable income from or at the direction of the local government officer named in this section AND the taxable income is not from the local governmental entity?  Yes  No

C. Is the filer of this questionnaire affiliated with a corporation or other business entity that the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?  Yes  No

D. Describe each affiliation or business relationship.

Empty text box for describing affiliations or business relationships.

**6**

Signature line

Signature of person doing business with the governmental entity

Date line

Date

Adopted 11/02/2005

AFFIDAVIT OF COMPLIANCE

I, the undersigned, declare and affirm that my company is in compliance with the Immigration and Reform Act of 1986 and all employees are legally eligible to work in the United States of America.

I further understand and acknowledge that any non-compliance with the Immigration and Reform Act of 1986 at any time during the term of this contract will render the contract voidable.

Name of Company	<input type="text"/>
Title of Officer	<input type="text"/>
Name of Officer	<input type="text"/>
Date:	<input type="text"/>

In order to better serve our bidders, the Collin County Purchasing Department is conducting the following survey. We appreciate your time and effort expended to submit your bid. Please take a moment to complete the below. Should you have any questions or require more information please call (972) 548-4165.

**HOW DID YOU RECEIVE NOTICE OF THIS REQUEST FOR BID OR PROPOSALS?**

McKinney Courier-Gazette?  Yes  No

Plan Room?  Yes  No

Collin County Web-Site?  Yes  No

Facsimile or email from BidSync?  Yes  No

Other

**HOW DID YOU RECEIVE THE BID DOCUMENTS?**

Downloaded from Home Computer?  Yes  No

Downloaded from Company Computer?  Yes  No

Requested a Copy from Collin County?  Yes  No

Other

Thank You,

Collin County Purchasing Department



## Question and Answers for Bid #2014-208 - TELECOM, 2014 CISCO VOICE UPGRADE

### OVERALL BID QUESTIONS

**There are no questions associated with this bid. If you would like to submit a question, please click on the "Create New Question" button below.**