



COLLIN COUNTY

Budget & Finance
2300 Bloomdale Road
Suite 4100
McKinney, Texas 75071
www.collincountytx.gov

COURT COMMUNICATION ITEM

Item Description

Request approval of Budget Adjustments (Amendments) over \$5,000.

Background on Item

Budget adjustment needed for postage from Elections mailings increased due to election year.

Financial Information

Budget adjustments totaling \$ 150,000

Budget Amendment Request Form

For Budget Office Use Only	
<input checked="" type="checkbox"/> Court	<input type="checkbox"/> Non-Court
FY <u>2014</u>	Seq. No. _____
Approved by: _____	Date: _____

Date of Request: July 1, 2014

From: Support Services/Daviod Dobeka/N. Parras
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: _____ New Existing

Project Code to Receive Amendment: _____ New _____ Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>001-0429-411.55-02</u>	<u>Postage</u>		<u>\$150,000.00</u>
TO Total:			\$150,000.00

FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>001-1001-411.87-01</u>	<u>Miscellaneous</u>		<u>\$150,000.00</u>
FROM Total:			\$150,000.00

Purpose for Request:

Postage from Elections mailings increased due to an election year. This budget adjustment is to request additional funding for postage needed to cover the rest of FY 2014.

Elected Official / Department Head