

## InterOffice Memorandum

August 26, 2014

To: Michalyn Rains/Purchasing Agent

From: Dan James/Facilities Director

RE: Trade-in UPS/SYA16K16RMP/Serial #IS1013004454 towards purchase of new equipment, Bid #2014-345

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Request approval to trade in one (1) UPS/SYA16K16RMP/Serial #IS1013004454 (\$300) towards the purchase of the following new equipment: one (1) APC Symmetra LX16KVA, one (1) APC Service Bypass Panel 200/208/240V Symmetra LX 4-16KVA ((1) L14-30R, (3) L5-20R, (1) 100A hardwire and Rack PDU, Basic, Zero U, 20A, 120V, (24) 5-20; and, total cost includes shipping/handling. This equipment will be utilized in the Adult Detention Facility Security Room which provides emergency back-up power for the camera system and touchscreen system for Building Control.

Upon review of the quotes I recommend purchasing the referenced equipment from Power Systems Engineering who submitted the lowest quote, \$13,094.00. The Budget Department has approved this as a replacement.

If I can be of further assistance please do not hesitate to contact me at extension 5331.

C:tradeinupsbuildingcontrol