



COLLIN COUNTY

Office of the County Purchasing Agent
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DATE: September 9, 2014

TO: Judge Keith Self

FROM: Michalyn Rains, CPPB, CPPO ^{mm}
Purchasing Agent

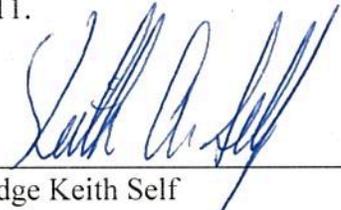
SUBJECT: Prior Approval – Discretionary exemption to bid process to diagnose and repair power outage at Courthouse

This memo is to respectfully request the judge's prior approval for an exemption to the bid process per VTCA LGC 262.024 (a)(3) "an item necessary because of unforeseen damage to public property" and per VTCA LGC 262.024 (a)(4) "a personal or professional service."

Purchasing and Facilities are working with vendors to prepare scope of work and obtain cost estimate to provide services.

If you have any questions, please contact me at ext. 4111.

Thank you for your consideration.



Judge Keith Self

Please update Court members if expenses exceed \$50K.