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MEMO

TO: Collin County Commissioners

FROM: Greg Willis

DATE: September 9, 2014

RE: Amendment to Personal Service Agreement - Donna Doolittle FY 2015

Request Commissioners Court:

- (1) approve the Amendment to the Personal Service Agreement (PSA) with Donna Doolittle (Agr No. 2013-362) (this Amendment extends the PSA from October 1, 2014 to September 30, 2015);
- (2) if applicable, grant exemption from the bid process per Local Government Code 262.024(a)(4), and
- (3) if necessary, authorize Purchasing Agent to execute same.

End of Memo