



COLLIN COUNTY

Human Resources
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DATE: December 2, 2014
FROM: Cynthia Jacobson, Director of Human Resources
TO: Collin County Commissioners' Court
SUBJECT: Search for Director of Juvenile Services

The following steps have been taken in the search for a Director of Juvenile Services:

1. The position has been posted on the Collin County Careers website. There are currently 19 applications.
 - Four are current or former Detention or Probation Officers of Collin County.
 - Four are Detention or Probation Officers at other entities.
 - One is the current Assistant Director at Collin County.
 - Four are Directors or Assistant Directors at other entities.
 - Two are professionals (one a lawyer and one a licensed counselor).
 - Four have marginal qualifications.
2. Purchasing has been notified to obtain three qualified search firms and their costs for the committee to review.
3. We have prepared a flyer for the search firm to utilize if desired.
4. We are working on putting together a job description for the committee to review.