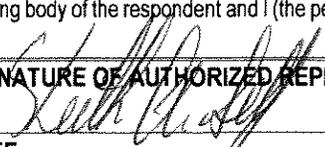


Form A Face Page

RESPONDENT INFORMATION			
1) LEGAL BUSINESS NAME: COLLIN COUNTY HEALTH CARE SERVICES			
2) MAILING Address Information (include mailing address, street, city, county, state and 9-digit zip code): Check if address change <input type="checkbox"/> COLLIN COUNTY HEALTH CARE SERVICES, 825 N. MCDONALD, SUITE 145, MCKINNEY, TX 75069			
3) PAYEE Name and Mailing Address, including 9-digit zip code (if different from above): Check if address change <input type="checkbox"/> COLLIN COUNTY AUDITOR'S OFFICE, 2300 BLOOMDALE ROAD, SUITE 3100 MCKINNEY, TX 75071			
4) DUNS Number (9-digit) required if receiving federal funds:			
5) Federal Tax ID No. (9-digit), State of Texas Comptroller Vendor ID Number (14-digit) or Social Security Number (9-digit): 756000873			
<i>*The respondent acknowledges, understands and agrees that the respondent's choice to use a social security number as the vendor identification number for the contract, may result in the social security number being made public via state open records requests.</i>			
6) TYPE OF ENTITY (check all that apply):			
<input type="checkbox"/> City	<input type="checkbox"/> Nonprofit Organization*	<input type="checkbox"/> Individual	
<input checked="" type="checkbox"/> County	<input type="checkbox"/> For Profit Organization*	<input type="checkbox"/> Federally Qualified Health Centers	
<input type="checkbox"/> Other Political Subdivision	<input type="checkbox"/> HUB Certified	<input type="checkbox"/> State Controlled Institution of Higher Learning	
<input type="checkbox"/> State Agency	<input type="checkbox"/> Community-Based Organization	<input type="checkbox"/> Hospital	
<input type="checkbox"/> Indian Tribe	<input type="checkbox"/> Minority Organization	<input type="checkbox"/> Private	
	<input type="checkbox"/> Faith Based (Nonprofit Org)	<input type="checkbox"/> Other (specify): _____	
<i>*If incorporated, provide 10-digit charter number assigned by Secretary of State:</i>			
7) PROPOSED BUDGET PERIOD: Start Date: 09/01/2014 End Date: 08/31/2015			
8) COUNTIES SERVED BY PROJECT: COLLIN COUNTY			
9) AMOUNT OF FUNDING REQUESTED: \$119,622.00		11) PROJECT CONTACT PERSON	
10) PROJECTED EXPENDITURES Does respondent's projected federal expenditures exceed \$500,000, or its projected state expenditures exceed \$500,000, for respondent's <u>current fiscal year</u> (excluding amount requested in line 9 above)? ** Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Name: PATSY MORRIS Phone: 972-548-5503 Fax: 972-548-5550 Email: pmorris@co.collin.tx.us	
<i>**Projected expenditures should include anticipated expenditures under all federal grants including "pass through" federal funds from all state agencies, or all anticipated expenditures under state grants, as applicable.</i>		12) FINANCIAL OFFICER Name: JEFF MAY Phone: 972-548-4641 Fax: 972-548-4696 Email: pmorris@co.collin.tx.us	
The facts affirmed by me in this proposal are truthful and I warrant the respondent is in compliance with the assurances and certifications contained in APPENDIX B: DSHS Assurances and Certifications . I understand the truthfulness of the facts affirmed herein and the continuing compliance with these requirements are conditions precedent to the award of a contract. This document has been duly authorized by the governing body of the respondent and I (the person signing below) am authorized to represent the respondent.			
13) AUTHORIZED REPRESENTATIVE Check if change <input type="checkbox"/> Name: KEITH SELF Title: COUNTY JUDGE Phone: 972-548-4635 Fax: 972-548-4699 Email: keith.self@co.collin.tx.us		14) SIGNATURE OF AUTHORIZED REPRESENTATIVE 	
		15) DATE 5/19/14	

FORM A: FACE PAGE INSTRUCTIONS

This form provides basic information about the respondent and the proposed project with the Department of State Health Services (DSHS), including the signature of the authorized representative. It is the cover page of the proposal and is required to be completed. Signature affirms the facts contained in the respondent's response are truthful and the respondent is in compliance with the assurances and certifications contained in **APPENDIX B: DSHS Assurances and Certifications** and acknowledges that continued compliance is a condition for the award of a contract. Please follow the instructions below to complete the face page form and return with the respondent's proposal.

- 1) **LEGAL BUSINESS NAME** - Enter the legal name of the respondent.
- 2) **MAILING ADDRESS INFORMATION** - Enter the respondent's complete physical address and mailing address, city, county, state, and 9-digit zip code.
- 3) **PAYEE NAME AND MAILING ADDRESS** - Payee – Entity involved in a contractual relationship with respondent to receive payment for services rendered by respondent and to maintain the accounting records for the contract; i.e., fiscal agent. Enter the PAYEE's name and mailing address, including 9-digit zip code, if PAYEE is different from the respondent. The PAYEE is the corporation, entity or vendor who will be receiving payments.
- 4) **DUNS Number** – 9- digit Dun and Bradstreet Data Universal Numbering System (DUNS) number. . This number is required if receiving **ANY** federal funds and can be obtained at: <http://fedgov.dnb.com/webform>
- 5) **FEDERAL TAX ID or STATE OF TEXAS COMPTROLLER VENDOR ID NUMBER OR SOCIAL SECURITY NUMBER** - Enter the Federal Tax Identification Number (9-digit) or the Texas Vendor Identification Number assigned by the Texas State Comptroller (14-digit). *The respondent acknowledges, understands and agrees the respondent's choice to use a social security number as its vendor identification number for the contract, may result in the social security number being made public via state open records requests.
- 6) **TYPE OF ENTITY** - Check the type of entity as defined by the Secretary of State at <http://www.sos.state.tx.us/corp/businessstructure.shtml> and/or the Texas State Comptroller at https://fmx.cpa.state.tx.us/fmx/pubs/tins/tinsguide/2009-04/TINS_Guide_0409.pdf and check all other boxes that describe the entity.

Historically Underutilized Business: A minority or women-owned business as defined by Texas Government Code, Title 10, Subtitle D, Chapter 2161. (<http://www.window.state.tx.us/procurement/prog/hub/>)
State Agency: an agency of the State of Texas as defined in Texas Government Code §2056.001.ii
Institutions of higher education as defined by §61.003 of the Education Code.
MINORITY ORGANIZATION is defined as an organization in which the Board of Directors is made up of 50% racial or ethnic minority members.
If a Non-Profit Corporation or For-Profit Corporation, provide the 10-digit charter number assigned by the Secretary of State.
- 7) **PROPOSED BUDGET PERIOD** - Enter the budget period for this proposal. Budget period is defined in the RFP.
- 8) **COUNTIES SERVED BY PROJECT** - Enter the proposed counties served by the project.
- 9) **AMOUNT OF FUNDING REQUESTED** - Enter the amount of funding requested from DSHS for proposed project activities (not including possible renewals). This amount must match column (1) row K from the BUDGET SUMMARY used for cost reimbursement budgets.
- 10) **PROJECTED EXPENDITURES** - If respondent's projected federal expenditures exceed \$500,000 or its projected state expenditures exceed \$500,000 for respondent's current fiscal year, respondent must arrange for a financial compliance audit (Single Audit).
- 11) **PROJECT CONTACT PERSON** - Enter the name, phone, fax, and email address of the person responsible for the proposed project.
- 12) **FINANCIAL OFFICER** - Enter the name, phone, fax, and email address of the person responsible for the financial aspects of the proposed project.
- 13) **AUTHORIZED REPRESENTATIVE** - Enter the name, title, phone, fax, and email address of the person authorized to represent the respondent. Check the "Check if change" box if the authorized representative is different from previous submission to DSHS.
- 14) **SIGNATURE OF AUTHORIZED REPRESENTATIVE** - The person authorized to represent the respondent must sign in this blank.
- 15) **DATE** - Enter the date the authorized representative signed this form.

FORM B: APPLICATION TABLE OF CONTENTS AND CHECKLIST

Legal Business Name of Respondent COLLIN COUNTY HEALTH CARE SERVICES

This form is provided as your Table of Contents and to ensure that the application is complete, proper signatures are included, and the required attachments have been submitted. Be sure to indicate page number.

FORM	DESCRIPTION	Included
A	Face Page - completed, and proper signatures and date included	X
B	Proposal Table of Contents and Checklist - completed and included	X
C	Contact Person Information - completed and included	X
D	Performance Measures	X
F	Budget Summary Form - completed and included (with most recently approved indirect cost agreement and letters of good standing if applicable)	X
G	Budget Category Detail Forms - completed and included	X

FORM C: CONTACT PERSON INFORMATION

Legal Business Name of Contractor:

COLLIN COUNTY HEALTH CARE SERVICES

*This form provides information about the appropriate contacts in the contractor's organization in addition to those on FORM A: FACE PAGE. If any of the following information changes during the term of the contract, please send written notification to the **Contract Management Unit**.*

Emergency Contact:	Mailing Address
Emergency Contact: CANDY BLAIR Title: ADMINISTRATOR Phone: 972-548-5504 Ext: _____ Fax: 972-548-5551 Email: cblair@co.collin.tx.us	Street: 825 N. MCDONALD ST., SUITE 145 City: MCKINNEY County: COLLIN COUNTY State, Zip: TEXAS 75069
Contact: PATSY MORRIS Title: HEALTH CARE COORDINATOR Phone: 972-548-5503 Ext: _____ Fax: 972-548-5550 Email: pmorris@co.collin.tx.us	Street: 825 N. MCDONALD ST., SUITE 145 City: MCKINNEY County: COLLIN COUNTY State, Zip: TEXAS 75069
Contact: _____ Title: _____ Phone: _____ Ext: _____ Fax: _____ Email: _____	Street: _____ City: _____ County: _____ State, Zip: _____
Contact: _____ Title: _____ Phone: _____ Ext: _____ Fax: _____ Email: _____	Street: _____ City: _____ County: _____ State, Zip: _____
Contact: _____ Title: _____ Phone: _____ Ext: _____ Fax: _____ Email: _____	Street: _____ City: _____ County: _____ State, Zip: _____

FORM D: PERFORMANCE MEASURES

The following performance measures will be used to assess, in part, Contractor's effectiveness in providing the services described in this Contract, without waiving the enforceability of any of the other terms of the Contract or any other method of determining compliance.

1. Conduct quarterly cohort reviews in accordance with DSHS TB and Refugee Health Services Branch cohort review schedule and submit appropriate documentation outlined in Tuberculosis Work Plan.
2. Cases, and suspected cases, of TB under treatment by Contractor shall be placed on timely and appropriate Direct Observed Therapy (DOT). If data indicates a compliance rate for this Performance Measure of less than 90%, then DSHS may (at its sole discretion) require additional measures be taken by Contractor to improve that percentage, on a timeline set by DSHS;
3. Newly diagnosed TB cases that are eligible* to complete treatment within 12 months shall complete therapy within 365 days or less;
**Exclude TB cases 1) diagnosed at death, 2) who die during therapy, 3) who are resistant to Rifampin, 4) who have meningeal disease, and/or 5) who are younger than 15 years with either miliary disease or a positive blood culture for TB.*
If data indicates a compliance rate for this Performance Measure of less than 87.5, then DSHS may (at its sole discretion) require additional measures be taken by Contractor to improve that percentage, on a timeline set by DSHS;
3. TB cases with initial cultures positive for Mycobacterium tuberculosis complex shall be tested for drug susceptibility and have those results documented in their medical record. If data indicates a compliance rate for this Performance Measure of less than 97.8%, then DSHS may (at its sole discretion) require additional measures be taken by Contractor to improve that percentage, on a timeline set by DSHS;
4. Newly-reported cases of TB with Acid-fast Bacillus (AFB) positive sputum culture results will have documented conversion to sputum culture-negative within 60 days of initiation of treatment. If data indicates a compliance rate for this Performance Measure of less than 47%, then DSHS may (at its sole discretion) require additional measures be taken by contractor to improve the percentage, on a timeline set by DSHS;
5. Newly-reported TB cases shall have an HIV test performed (unless they are known HIV-positive, or if the patient refuses) and shall have positive or negative HIV test results reported to DSHS according to the schedule provided herein. If fewer than 82% of newly reported TB cases have a result of an HIV test reported, then DSHS may (at its sole discretion) require additional measures be taken by Contractor to improve that percentage, on a timeline set by DSHS;
6. Newly-reported suspected cases of TB disease shall be started in timely manner on the recommended initial 4-drug regimen. If fewer than 93.4% of newly-reported TB cases are started on an initial 4-drug regimen in accordance with this requirement, then DSHS may

(at its sole discretion) require additional measures be taken by Contractor to improve that percentage, on a timeline set by DSHS;

7. Newly-reported TB patients with a positive AFB sputum-smear result shall have at least three contacts identified as part of the contact investigation that must be pursued for each case. If data indicates a compliance rate for this Performance Measure of less than 90%, then DSHS may (at its sole discretion) require additional measures be taken by Contractor to improve that percentage, on a timeline set by DSHS;
8. Newly-identified contacts, identified through the contact investigation, that are associated with a sputum AFB smear-positive TB case shall be evaluated for TB infection and disease. If data indicates a compliance rate for this Performance Measure of less than 82.5%, then DSHS may (at its sole discretion) require additional measures be taken by Contractor to improve that percentage, on a timeline set by DSHS;
9. Contacts, identified through the contact investigation, that are associated with a sputum AFB smear-positive case and that are newly diagnosed with latent TB infection (LTBI) shall be started on timely and appropriate treatment. If data indicates a compliance rate for this Performance Measure of less than 70%, then DSHS may (at its sole discretion) require additional measures be taken by Contractor to improve that percentage, on a timeline set by DSHS;
10. Contacts, identified through the contact investigation, that are associated with a sputum AFB smear-positive case that are newly diagnosed with LTBI and that were started on treatment shall complete treatment for LTBI as described in Targeted Tuberculin Testing and Treatment of Latent TB Infection (LTBI), Morbidity and Mortality Weekly Report, Vol. 49, No. RR-6, 2000, and according to the timelines given therein. If data indicates a compliance rate for this Performance Measure of less than 50%, then DSHS may (at its sole discretion) require additional measures be taken by Contractor to improve that percentage, on a timeline set by DSHS;
11. Newly-reported TB patients that are older than 12-years-old and that have a pleural or respiratory site of disease shall have sputum AFB-culture results reported to DSHS according to the timelines for reporting initial and updated results given herein. If data indicates a compliance rate for this Performance Measure of less than 90.5%, then DSHS may (at its sole discretion) require additional measures be taken by Contractor to improve that percentage, on a timeline set by DSHS;
12. Increase the proportion of culture-confirmed TB cases with a genotyping result reported. If data indicates a compliance rate for this Performance Measure of less than 85%, then DSHS may (at its sole discretion) require additional measures be taken by Contractor to improve that percentage, on a timeline set by DSHS;
13. For Class B immigrants and refugees with abnormal chest x-rays read overseas as consistent with TB, increase the proportion who initiate medical evaluation within 90 days of arrival. Measure of less than 60%, then DSHS may (at its sole discretion) require additional measures be taken by Contractor to improve that percentage, on a timeline set

by DSHS;

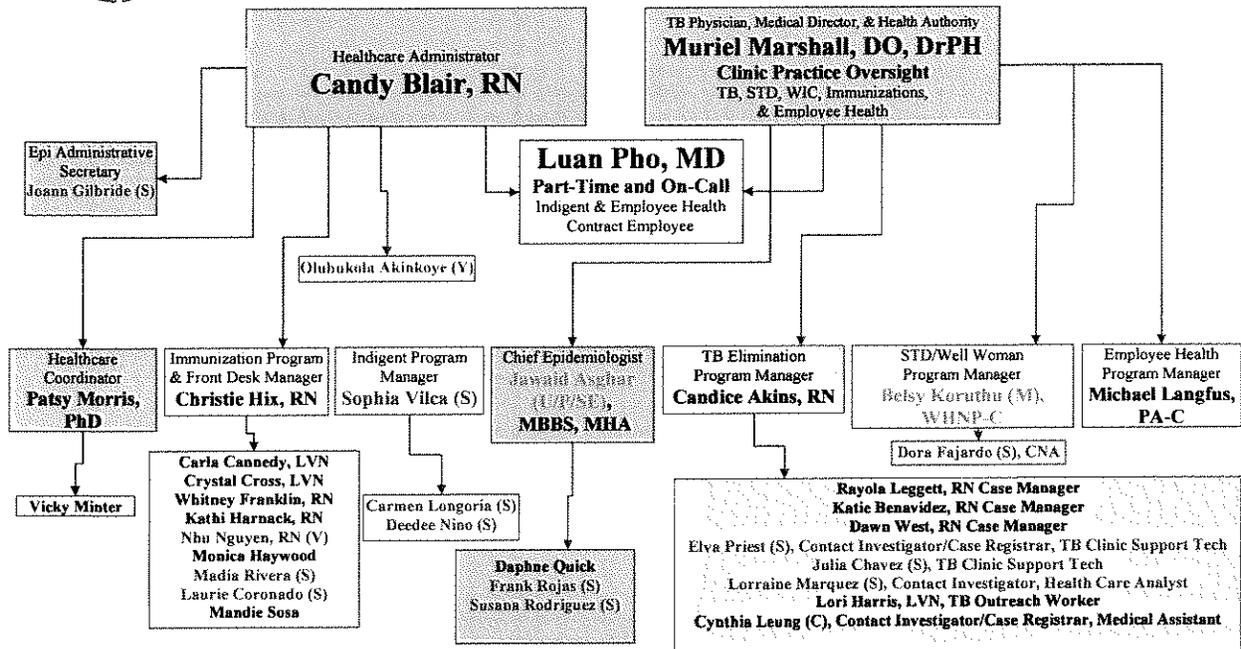
14. For Class B immigrants and refugees with abnormal chest x-rays read overseas as consistent with TB and who are diagnosed with latent TB infection (LTBI during evaluation in the US, increase the proportion who start treatment. Measure of less than 68%, then DSHS may (at its sole discretion) require additional measures be taken by Contractor to improve that percentage, on a timeline set by DSHS;
15. For Class B immigrants and refugees with abnormal chest x-rays read overseas as consistent with TB and who are diagnosed with latent TB infection (LTBI during evaluation in the US and started on treatment, increase the proportion who complete LTBI treatment. Measure of less than 70%, then DSHS may (at its sole discretion) require additional measures be taken by Contractor to improve that percentage, on a timeline set by DSHS; and
16. All reporting to DSHS shall be completed as described herein under Section I above and submitted by the deadlines given.

If the contractor fails to meet any of the performance measures, the CONTRACTOR shall furnish in the narrative report due February 13, 2015, a written explanation including a plan to meet those measures.

The TB and Refugee Health Services Branch shall calculate performance measures based on the information maintained in databases kept at the TB/HIV/STD/Viral Hepatitis Unit through limited scope audits or inspections, and scheduled program reviews of successful applicants.



COLLIN COUNTY HEALTH CARE SERVICES ORGANIZATIONAL CHART



- TB Elimination Program Full Time Employees

 Staff available to provide support with TB Elimination Program functions
- (S) Bilingual staff members (Spanish) (V) Bilingual staff member (Vietnamese) (C) Bilingual staff member (Chinese, Mandarin, Cantonese)
- (M) Bilingual staff member (Malayalam) (U/P/S/E) Bilingual staff member (Urdu, Punjabi, Seraiki)
- (Y) Bilingual staff member (Yoruba)

Updated 1/7/2014

FORM I: BUDGET SUMMARY (REQUIRED)

Legal Name of Respondent: COLLIN COUNTY HEALTH CARE SERVICES

Budget Categories	Total Budget (1)	DSHS Funds Requested (2)	Direct Federal Funds (3)	Other State Agency Funds* (4)	Local Funding (Match) (5)	Other Funds (6)
A. Personnel	\$599,107	\$80,011		\$136,778	\$19,474	\$362,844
B. Fringe Benefits	\$168,814	\$22,403		\$38,429	\$5,453	\$102,529
C. Travel	\$1,386	\$1,106		\$280	\$0	\$0
D. Equipment	\$0	\$0		\$0	\$0	\$0
E. Supplies	\$3,946	\$0		\$3,946	\$0	\$0
F. Contractual	\$18,502	\$0		\$2,400	\$0	\$0
G. Other	\$0	\$0		\$0	\$0	\$0
H. Total Direct Costs	\$791,755	\$119,622	\$0	\$181,833	\$24,927	\$465,373
I. Indirect Costs	\$0	\$0			\$0	
J. Total (Sum of H and I)	\$791,755	\$119,622	\$0	\$181,833	\$24,927	\$465,373
K. Program Income - Projected Earnings	\$0	\$0	\$0	\$0	\$0	\$0

NOTE: The "Total Budget" amount for each Budget Category will have to be populated among the funding sources. Enter amounts in whole dollars for (3), (4), & (6), if applicable. After amounts have been entered for each funding source, verify that the "Distribution Total" below equals the respective amount under the "Total Budget" from column (1).

Check Totals For:	Budget Category	Distribution Total	Budget Total	Budget Category	Distribution Total	Budget Total
	Personnel	\$599,107	\$599,107	Fringe Benefits	\$168,814	\$168,814
	Travel	\$1,386	\$1,386	Equipment	\$0	\$0
	Supplies	\$3,946	\$3,946	Contractual	\$18,502	\$18,502
	Other	\$0	\$0	Indirect Costs	\$0	\$0

TOTAL FOR: Distribution Totals \$791,755 Budget Total \$791,755

*Letter(s) of good standing that validate the respondent's programmatic, administrative, and financial capability must be placed after this form if respondent receives any funding from state agencies other than DSHS related to this project. If the respondent is a state agency or institution of higher education, letter(s) of good standing are not required. DO NOT include funding from other state agencies in column 4 or Federal sources in column 3 that is not related to activities being funded by this DSHS project.

FORM I-2: TRAVEL Budget Category Detail Form

Legal Name of Respondent:

COLLIN COUNTY HEALTH CARE SERVICES

Conference / Workshop Travel Costs		Justification	Location City/State	Number of:		Travel Costs												
Description of Conference/Workshop	Days/Employees																	
Case Registrar Workshop		Annual training by DSHS - TB Department (Hotel \$120/3 nights; meals-per diem rate; mileage 500@.56/per mile)	Austin	1 (4 days)		<table style="width: 100%; border-collapse: collapse;"> <tr><td>Mileage</td><td style="text-align: right;">\$280</td></tr> <tr><td>Airfare</td><td style="text-align: right;">\$0</td></tr> <tr><td>Meals</td><td style="text-align: right;">\$164</td></tr> <tr><td>Lodging</td><td style="text-align: right;">\$360</td></tr> <tr><td>Other Costs</td><td style="text-align: right;">\$0</td></tr> <tr><td>Total</td><td style="text-align: right;">\$804</td></tr> </table>	Mileage	\$280	Airfare	\$0	Meals	\$164	Lodging	\$360	Other Costs	\$0	Total	\$804
Mileage	\$280																	
Airfare	\$0																	
Meals	\$164																	
Lodging	\$360																	
Other Costs	\$0																	
Total	\$804																	
						<table style="width: 100%; border-collapse: collapse;"> <tr><td>Mileage</td><td style="text-align: right;">\$0</td></tr> <tr><td>Airfare</td><td style="text-align: right;">\$0</td></tr> <tr><td>Meals</td><td style="text-align: right;">\$0</td></tr> <tr><td>Lodging</td><td style="text-align: right;">\$0</td></tr> <tr><td>Other Costs</td><td style="text-align: right;">\$0</td></tr> <tr><td>Total</td><td style="text-align: right;">\$0</td></tr> </table>	Mileage	\$0	Airfare	\$0	Meals	\$0	Lodging	\$0	Other Costs	\$0	Total	\$0
Mileage	\$0																	
Airfare	\$0																	
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Mileage	\$0																	
Airfare	\$0																	
Meals	\$0																	
Lodging	\$0																	
Other Costs	\$0																	
Total	\$0																	
TOTAL FROM TRAVEL SUPPLEMENTAL CONFERENCE/WORKSHOP BUDGET SHEETS						\$0												

Total for Conference / Workshop Travel \$804

Other / Local Travel Costs

Justification	Number of Miles	Mileage Reimbursement Rate	Mileage Cost (a)	Other Costs (b)	Total (a) + (b)
Travel for Blood draws at homes, contact investigation screenings, pick-up & drop off chest xrays films at hospitals and DOT	539	\$0.560	\$302		\$302
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
TOTAL FROM TRAVEL SUPPLEMENTAL OTHER/LOCAL TRAVEL COSTS BUDGET SHEETS					\$0

Total for Other / Local Travel
 Other / Local Travel Costs: Conference / Workshop Travel Costs: Total Travel Costs:

Indicate Policy Used: Respondent's Travel Policy State of Texas Travel Policy

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TOTAL	
	\$5,000
	\$4,752
	\$3,900
	\$350
	\$2,100
	\$0
	\$0
	\$0
	\$0
	\$0
	\$16,102

