

InterOffice Memorandum

January 15, 2015

To: County Judge Keith Self
Commissioner Susan Fletcher
Commissioner Cheryl Williams
Commissioner Christopher Hill
Commissioner Duncan Webb

From: Dan James/Facilities Director

RE: Annual Teen Court Competition

Request permission for the Teen Court Association of Texas to utilize various courtrooms at Bloomdale Courthouse for the annual Teen Court Competition on Saturday, March 28, 2015 from 8:00 a.m. to 6:00 p.m. The Teen Court Association has agreed to pay for security and housekeeping services provided on March 28, 2015. Furthermore, the Teen Court Association has requested a waiver of fees and insurance requirements.

If I can be of further assistance please do not hesitate to contact me at extension 5331.