



# COLLIN COUNTY

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DATE: January 21, 2015

TO: Commissioners Court

FROM: Misty Brown, Development Services Division Manager

RE: Request Approval of Amendment 2 to the Contract RFP NO. 06306-12 with the Vitasek Leasing Co., Inc. for the Courthouse Cafeteria Management.

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The steamer used in the cafeteria has been a significant maintenance problem for Vitasek. It is our opinion that it is reasonable to change the responsibility for this steamer to the County since the maintenance problems began occurring prior to Vitasek starting this contract. This change requires an amendment to the contract.

It is also recommended that this contract be extended to December, 2015. There have been no complaints received pertaining to the operation of the cafeteria under Vitasek Leasing and feedback to date has been positive.

We respectfully request Commissioners' Court approve Amendment 2 to the contract RFP NO. 06306-12 with the Vitasek Leasing Company for the Courthouse Cafeteria Management, which will change the responsibility for the steamer to the County and which will extend the term of the contract to December 31, 2015.

xc: Bill Bilyeu  
Clarence Daugherty, PE