

STATE OF TEXAS  
COUNTY OF COLLIN

COMMISSIONERS' COURT  
MEETING MINUTES  
FEBRUARY 16, 2015

On Monday, February 16, 2015, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Commissioner Susan Fletcher, Precinct 1  
Commissioner Cheryl Williams, Precinct 2  
Commissioner Chris Hill, Precinct 3  
Commissioner Duncan Webb, Precinct 4

Absent: Judge Keith Self

Commissioner Hill led the Invocation.  
Commissioner Fletcher led the Pledge of Allegiance.  
Commissioner Webb led the Pledge of Allegiance to the Texas Flag.

1. Commissioner Fletcher called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m.

Trustee Fletcher called to order the meeting of the Collin County Health Care Foundation at 1:57 p.m. and adjourned the meeting at 1:57 p.m.

Director Fletcher called to order the meeting of the Collin County Toll Road Authority at 1:57 p.m. and adjourned the meeting at 1:58 p.m.

Director Fletcher called to order the meeting of the Collin County Housing Finance Corporation at 1:58 p.m. and adjourned the meeting at 1:58 p.m.

1. AI-39588 Personnel Changes, Human Resources.

#### FYI NOTIFICATION

1. AI-34688 Outstanding Agenda Items, Commissioners Court.

2. AI-39592 AirCheck Texas Program update, County Judge.

3. AI-39502 Budget amendment in the amount of \$11,000 to purchase 35 Dell Venue Tablets utilizing SCAAP funds, Auditor.

2. **Public Comments.**

### **3. Presentation/Recognition:**

#### **a. Service Pins, Human Resources.**

Monika Arris, Budget, presented, David Dobecka, Support Services and Mailroom Supervisor, with a 15-year pin for his dedicated service to Collin County. (Time: 1:31 p.m.)

Andrea Thompson, District Clerk, presented Marge Mack, Criminal Intake Clerk, with a 30-year pin for her devoted service to Collin County. (Time: 1:35 p.m.)

**4. Consent agenda to approve:** Commissioner Fletcher deleted General Discussion items 5 and 8 and asked for comments on the consent agenda. Commissioner Webb pulled item 4c1. With no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:38 p.m.)

Motion by: Commissioner Chris Hill  
Second by: Commissioner Duncan Webb  
Vote: 3 – 0 Passed

Commissioner Williams was not present for the vote.

**a. AI-39554** Disbursements for the period ending February 10, 2015, Auditor.  
**COURT ORDER NO. 2015-091-02-16**

**b. AI-39542** Tax refunds totaling \$696,312.26, Tax Assessor Collector.  
**COURT ORDER NO. 2015-092-02-16**

#### **c. Advertisement(s):**

**1. AI-39471** Medical Examiner Case Management System (RFP No. 2015-116), Information Technology.

Commissioner Webb pulled the item because the cover page stated the contract duration would be one year plus four renewals but the body of the advertisement stated one year plus five renewals. The Commissioner said intent is for one year with four renewals. With no further discussion, a motion was made to approve the advertisement with the correction of one year with four renewals. (Time: 1:38 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Chris Hill  
Vote: 3 – 0 Passed

Commissioner Williams was not present for the vote.

**COURT ORDER NO. 2015-093-02-16**

2. **AI-39545** Vehicles, Police Motorcycles (IFB No. 2015-101), Public Works.

**COURT ORDER NO. 2015-094-02-16**

3. **AI-39548** Professional Services, Right-of-Way Acquisition Services (RFP No. 2015-033), Special Projects.

**COURT ORDER NO. 2015-095-02-16**

**d. Agreement(s):**

1. **AI-39561** Professional Services Agreement with M. Lee Bean for an attorney to assist indigent self-represented litigants, grant exemption from the competitive bid process per V.T.C.A. Local Government Code 262.024(a)(4) a personal or professional service and further authorize the Purchasing Agent to finalize and execute same, Budget.

**COURT ORDER NO. 2015-096-02-16**

2. **AI-39560** Professional Services Agreement with Michelle Warmbrodt for an attorney to conduct forms review for the Law Library, grant exemption from the competitive bid process per V.T.C.A. Local Government Code 262.024(a)(4) a personal or professional service and further authorize the Purchasing Agent to finalize and execute same, Budget.

**COURT ORDER NO. 2015-097-02-16**

3. **AI-39546** Interlocal Agreement with the City of Lucas (Agreement No. 2014-292) for road and bridge improvements and further authorize the County Judge to finalize and execute same, Public Works.

**COURT ORDER NO. 2015-098-02-16**

4. **AI-39547** Interlocal Agreement with the City of Sachse (Agreement No. 2014-056) for road and bridge improvements and further authorize the County Judge to finalize and execute same, Public Works.

**COURT ORDER NO. 2015-099-02-16**

5. **AI-39566** Consent to Assignment and Assumption for Mental Health Managed Counsel Program to change name from Alyse Ferguson to Ferguson Law Office PLLC and further authorize the Purchasing Agent to finalize and execute same, Purchasing.

**COURT ORDER NO. 2015-100-02-16**

**e. Budget adjustment(s)/amendment(s):**

1. **AI-39529** \$1,721,531 to reallocate funds to cover negative budget categories for FY 2014, Auditor.

**COURT ORDER NO. 2015-101-02-16**

**f. Filing of the Minute(s), County Clerk:**

1. AI-39562 January 26, 2015.

**COURT ORDER NO. 2015-102-02-16**

**g. Miscellaneous**

1. AI-39513 Acceptance of the FY 2015 MRC Challenge and Capacity Building Award Grant in the amount of \$3,500 (one-time funding) through the National Association of County & City Health Officials (NACCHO) and further authorize the County Judge to finalize and execute same, Homeland Security.

**COURT ORDER NO. 2015-103-02-16**

2. AI-39533 Grant application and resolution for the FY2016 Juvenile Drug Courts Grant through the Office of the Governor (OOG), Criminal Justice Division (CJD) to provide substance abuse treatment services for participants in the Juvenile SOAR Program and further authorize the County Judge to finalize and execute same, Juvenile Probation.

**COURT ORDER NO. 2015-104-02-16**

3. AI-39544 Adoption of the 2015 Clean Fleet Policy, Public Works.

**COURT ORDER NO. 2015-105-02-16**

4. AI-39583 Personnel Appointments, Human Resources.

**COURT ORDER NO. 2015-106-02-16**

5. AI-39584 Personnel Changes, Human Resources.

**COURT ORDER NO. 2015-107-02-16**

**GENERAL DISCUSSION**

5. AI-39543 Live Here Give Here update, County Judge.

**HELD**

6. AI-39487 Presentation of Veteran's Office monthly/quarterly statistics, Budget.

Cynthia Jacobson, Human Resources, came forward to present the VSO (Veteran Services Office) statistics. Ms. Jacobson reviewed interviews conducted, call activity, appeals and claims filed. With a trained and certified staff, the VSO is the first stop for any Veteran coming into the County. This office makes sure a Veteran or the family of a Veteran receives the benefits they are entitled to. The majority of the staff's day consists of talking with Veterans via phone calls or face-to-face interviews. A typical interview takes 45 minutes to review specific needs. Ms. Jacobson noted a drop in the number of interviews conducted for FY 2014. This was due to one of the Veteran Service Officers being called to active military duty. This dropped the office down to one Veteran Service Officer to conduct interviews for the year. Call activity also dropped slightly in FY 2014 due to the absence. The VSO also aides in the appeal process and the filing of claims.

Commissioner Hill asked what the difference is between the mission of the VCONT (Veterans Center of North Texas) and that of the County's VSO. Ms. Jacobson said from a legal standpoint the County's VSO is the first stop for Veterans because it is the only office that can file for benefits. Benefits can only be filed by certified Veteran Service Officers. The VCONT is one of a number of resources available to Veterans for assistance with housing, employment, food, et cetera where the County's VSO goal is to get Veterans their entitled benefits. (Time: 1:45 p.m.)

**NO ACTION TAKEN**

**7. AI-33858 RTC monthly update, Commissioner, Precinct 4.**

Commissioner Webb said the most interesting item of the RTC (Regional Transportation Council) meeting was the approval of the year one Proposition 1 projects for approximately \$367 million. There was one Collin County project approved for a little under \$20 million. This will be the realignment of FM 546 from SH 5 east to County Lane/Airport Road. The realignment will aide in moving people in and out of the airport. Collin County does have projects on the year two schedule. It is anticipated the year two projects will be submitted to the RTC for review and consideration at the June 15, 2015 meeting.

Another interesting item was the Forecast 2040 presentation. The NCTCOG (North Central Texas Council of Governments) is projecting Collin County's population to reach 1.5 million with employment at 751,000 by 2040. Commissioner Webb believed those numbers are low given the population of Collin County is currently 900,000. The Commissioner also noted a few intriguing points: 1) the net migration to the County over the last period was 70%; 2) 1/3 of jobs coming into Texas are coming to the DFW area; 3) the outer loop was not included in the 2040 simulation; and 4) 2040 population projections put McKinney at 250,000 and Frisco at 500,000 for both Collin and Denton counties. (Time: 1:50 p.m.)

**NO ACTION TAKEN**

**8. AI-39590 Outer Loop Meeting update, County Judge.**

**HELD**

**9. AI-38083 Medicaid 1115 Update, Administrative Services.**

Bill Bilyeu, County Administrator, stated in December 2014, PIA (Public Information Associates) finished a worksheet submitted on the County's administrative costs. Last week the Auditor transmitted \$245,000 which is a portion of the County's match to HHSC (Health and Human Services Commission). HHSC will match that amount and send funds back next week for a total of \$490,000. These funds represent staff time and a good portion of what was paid to PIA. (Time: 1:51 p.m.)

**NO ACTION TAKEN**

**10. AI-39599 LMHA funding, Commissioner, Precinct 2.**

Commissioner Williams wanted the Court to have talking points regarding LMHA (Local Mental Health Authorities) funding when speaking with legislators. Bill Bilyeu, County Administrator emailed the Court the talking points to review and discuss. The Commissioner said the first item to advocate for is the adoption of the Sunset Committee recommendations.

The next item will be the issue of funding. The Commissioner said DSHS (Department of State Health Services) has presented two different methodologies on where funding will fall. The first method or default position was on a per capita basis. The second was based on the number of indigent users in each county and will be what Dallas County and the Dallas County Legislative Delegation will try to push. This methodology is not used anywhere else in the state. Commissioner Williams wanted the Court to be aware of the implications for Collin County if a method other than per capita is used. The Commissioner said there is a historical funding amount for all the counties outside of NorthSTAR which has an unchanged basis. So when mental health funds come available from the Legislature the additional funding amount is on top of the historical amount funded at a per capita rate. The Commissioner said because Collin County has not been a part of the historical number the County should push for the per capita number. (Time: 1:56 p.m.)

**NO ACTION TAKEN**

**11. AI-38856 84th Legislative Agenda for 2015, Commissioners Court.**

**NO ACTION TAKEN**

**a. AI-39559 Bills of Interest**

**NO ACTION TAKEN**

**12. Possible future agenda items by Commissioners Court without discussion.**

**EXECUTIVE SESSION**

The Court did not recess into Executive Session. There being no further business of the Court, Commissioner Fletcher adjourned the meeting at 1:57 p.m.



*Keith Self*

Keith Self, County Judge

*Susan Fletcher*

Susan Fletcher, Commissioner, Pct. 1

*Cheryl Williams*

Cheryl Williams, Commissioner, Pct. 2

Not Present

Chris Hill, Commissioner, Pct. 3

*Duncan Webb*

Duncan Webb, Commissioner, Pct. 4

ATTEST:

*Stacey Kemp*

Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S