



COLLIN COUNTY

Budget & Finance
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To: Commissioners Court

From: Monika Arris, Budget and Finance Director
Diane L. Roberts, Law Librarian

Date: February 3, 2015

Re: Contract for Attorney to Perform Forms Review

The Law Library respectfully requests approval of the contract for a licensed attorney to conduct review of forms available to the public in the Law Library. The licensed attorney shall review approximately 100 library generated pro se forms that have been developed over the last twenty years. These forms are provided to self-represented litigants and must be accurate. The purpose of this review will be to verify that the forms are current per statutory changes at the end of the most recent legislative session.

This will be an ongoing contract that will be funded through the Law Library Fund. The contract is for a twelve month period.