

Solicitation 2015-115

AUDIO VISUAL FOR HOMELAND SECURITY

Bid designation: Public



Collin County

Bid 2015-115 AUDIO VISUAL FOR HOMELAND SECURITY

Bid Number **2015-115**
Bid Title **AUDIO VISUAL FOR HOMELAND SECURITY**

Bid Start Date **In Held**
Bid End Date **Apr 23, 2015 2:00:00 PM CDT**
Question & Answer
End Date **Apr 17, 2015 5:00:00 PM CDT**

Bid Contact **Courtney Wilkerson**
 Senior Buyer
 Purchasing
 972-548-4113
 cwilkerson@co.collin.tx.us

Contract Duration **One Time Purchase**
Contract Renewal **Not Applicable**
Prices Good for **90 days**
Pre-Bid Conference **Apr 7, 2015 1:30:00 PM CDT**

Attendance is mandatory

Location: Location: A mandatory pre-proposal conference will be held Tuesday, April 7, 2015 at 1:30 p.m. in the Collin County Homeland Security Conference Room, 4300 Community Ave, McKinney, TX 75071. The site tour is also mandatory to avoid the situation of a proposal being submitted without the vendor having seen the facilities. It is the offeror's responsibility to review the site and documents to gain a full understanding of the requirements of the RFP. All contractors desiring to submit a proposal should have a representative at the pre-proposal conference; contractors that do not attend the pre-proposal conference shall not be considered in the evaluation for award of a contract per Texas Local Government Code 262.0256.

Standard Disclaimer *****Note to Bidders/Offerors~The following standard disclaimer applies to Invitation to Bid (IFB), Competitive Sealed Proposal (CSP), and Request for Proposal (RFP) ONLY, not applicable to Request for Qualifications (RFQ) or Request for Information (RFI).*****

Mailing Address:

**Collin County Purchasing
2300 Bloomdale Rd., Ste 3160
McKinney, TX 75071**

Prices bid/proposed shall only be considered if they are provided in the appropriate space(s) on the Collin County bid form(s). For consideration, any additions or deductions to the bid/proposal prices offered must be shown under the exceptions section of the bid/proposal in the case of electronic submittal, ONLY in the case of a hard copy submittal will an additional attachment be allowed. Extraneous numbers, prices, comments, etc. or bidder/offeror generated documents appearing elsewhere on the bid or as an additional attachment shall be deemed to have no effect on the prices offered in the designated locations.

All delivery and freight charges (F.O.B. inside delivery at Collin County designated locations) are to be included as part of the bid/quote/proposal price. All components required to render the item complete, installed and operational shall be included in the total bid/quote/proposal price. Collin County will pay no additional freight/delivery/installation/setup fees.

Bid Comments **Collin County is looking to upgrade all backend Audio Visual equipment and convert the Audio Visual equipment in the Homeland Security to digital. The County requires that all proposed video processing/switching/control shall be AMX with no substitutions. The County is relying on the contractor to provide expertise for the audio equipment based upon information in the specifications and discussions during the pre-proposal meeting.**
All Audio Visual equipment for this project will be utilized a minimum of 40 hours each week. The exception is when we have an incident and Audio Visual equipment may be utilized 24/7 for one or two weeks. The County usually averages one incident per year.

Item Response Form

Item **2015-115-01-01 - State your total cost for the project per section 6.6.**

Quantity **1 each**

Unit Price

Delivery Location

Collin County

Collin County - See P.O.

2300 Bloomdale Rd., Ste. 3160

** See P.O. for Job Site **

McKinney TX 75071

Qty 1

Description

State your total cost for the project per section 6.6.



COLLIN COUNTY, TEXAS TERMS AND CONDITIONS

1.0 GENERAL INSTRUCTIONS

1.0.1 Definitions

1.0.1.1 Bidder/Quoter/Offeror: refers to submitter.

1.0.1.2 Vendor/Contractor/Provider: refers to a Successful Bidder/Quoter/Contractor/Service Provider.

1.0.1.3 Submittal: refers to those documents required to be submitted to Collin County, by a Bidder/Quoter/Offeror.

1.0.1.4 IFB: refers to Invitation For Bid.

1.0.1.5 RFQ: refers to Request For Qualifications

1.0.1.6 RFP: refers to Request For Proposal.

1.0.1.7 RFI: refers to Request For Information.

1.0.1.8 CSP: refers to Competitive Sealed Proposal

1.0.1.9 Quotation: refers to Request for Quotation

1.1 If Bidder/Quoter/Offeror do not wish to submit an offer at this time, please submit a No Bid Form.

1.2 Awards shall be made not more than ninety (90) days after the time set for opening of submittals.

1.3 Collin County is always conscious and extremely appreciative of your time and effort in preparing your submittal.

1.4 Collin County exclusively uses BidSync for the notification and dissemination of all solicitations. The receipt of solicitations through any other company may result in your receipt of incomplete specifications and/or addendums which could ultimately render your bid non-compliant. Collin County accepts no responsibility for the receipt and/or notification of solicitations through any other company.

1.5 A bid/quote/submittal may not be withdrawn or canceled by the bidder/quoter/offeror prior to the ninety-first (91st) day following public opening of submittals and only prior to award.

1.6 It is understood that Collin County, Texas reserves the right to accept or reject any and/or all Bids/Quotes/Proposals/Submittals for any or all products and/or services covered in an Invitation For Bid

(IFB), Request For Qualifications (RFQ), Request For Proposal (RFP), Request For Information (RFI), Competitive Sealed Proposal (CSP), and Quotation, and to waive informalities or defects in submittals or to accept such submittals as it shall deem to be in the best interest of Collin County.

1.7 All IFB's, RFP's, CSP's, RFQ's, and RFI's submitted in hard copy paper form shall be submitted in a sealed envelope, plainly marked on the outside with the IFB/RFP/RFQ/RFI/CSP/Quotation number and name. A hard copy paper form submittal shall be manually signed in ink by a person having the authority to bind the firm in a contract. Submittals shall be mailed or hand delivered to the Collin County Purchasing Department.

1.8 No oral, telegraphic or telephonic submittals will be accepted. IFB's, RFP's, RFQ's, CSP's, and RFI's, may be submitted in electronic format via **BidSync**.

1.9 All Invitation For Bids (IFB), Request For Proposals (RFP), Request For Qualifications (RFQ), Competitive Sealed Proposals (CSP), and Request For Information (RFI), submitted electronically via **BidSync** shall remain locked until official date and time of opening as stated in the Special Terms and Conditions of the IFB, RFP, RFQ, CSP, and/or RFI.

1.10 Time/date stamp clock in Collin County Purchasing Department shall be the official time of receipt for all Invitation For Bids (IFB), Request For Proposals (RFP), Request For Qualifications (RFQ), Competitive Sealed Proposals (CSP), Request For Information (RFI), submitted in hard copy paper form. IFB's, RFP's, RFQ's, CSP's, RFI's, received in County Purchasing Department after submission deadline shall be considered void and unacceptable. Absolutely no late submittals will be considered. Collin County accepts no responsibility for technical difficulties related to electronic submittals.

1.11 For hard copy paper form submittals, any alterations made prior to opening date and time must be initialed by the signer of the IFB/RFQ/RFP/CSP/RFI/, guaranteeing authenticity. Submittals cannot be altered or amended after submission deadline.

1.12 Collin County is by statute exempt from the State Sales Tax and Federal Excise Tax; therefore, the prices submitted shall not include taxes.

1.13 Any interpretations, corrections and/or changes to an Invitation For Bid/Request For Qualifications/Request For Proposal/Request for Information/Competitive Sealed Proposal, and related Specifications or extensions to the opening/receipt date will be made by addenda to the respective document by the Collin County Purchasing Department. Questions and/or clarification requests must be submitted no later than seven (7) days prior to the opening/receipt date. Those received at a later date may not be addressed prior to the public opening. Sole authority to authorize addenda shall be vested in Collin County Purchasing Agent as entrusted by the Collin County Commissioners' Court. Addenda may be transmitted electronically via **BidSync**, by facsimile, E-mail transmission or mailed via the US Postal Service.

1.13.1 Addenda will be transmitted to all that are known to have received a copy of the IFB/RFQ/RFP/RFI/CSP and related Specifications. However, it shall be the sole responsibility of the Bidder/Quoter/Offeror to verify issuance/non-issuance of addenda and to check all avenues of document availability (i.e. **BidSync** at www.bidsync.com, telephoning Purchasing Department directly, etc.) prior to opening/receipt date and time to insure Bidder/Quoter/Offeror's receipt of any addenda issued. Bidder/Quoter/Offeror shall acknowledge receipt of all addenda.

1.14 All materials and services shall be subject to Collin County approval.

1.15 Collin County reserves the right to make award in whole or in part as it deems to be in the best interest of the County.

1.16 The Bidder/Quoter/Offeror shall comply with Commissioners' Court Order No. 96-680-10-28, Establishment of Guidelines & Restrictions Regarding the Acceptance of Gifts by County Officials & County Employees.

1.17 Any reference to model/make and/or manufacturer used in specifications is for descriptive purposes only. Products/materials of like quality will be considered.

1.18 Bidders/Quoters/Offerors taking exception to the specifications shall do so at their own risk. By

offering substitutions, Bidder/Quoter/Offeror shall state these exceptions in the section provided in the IFB/RFQ/RFP/CSP/Quotation or by attachment. Exception/substitution, if accepted, must meet or exceed specifications stated therein. Collin County reserves the right to accept or reject any and/or all of the exception(s)/substitution(s) deemed to be in the best interest of the County.

1.19 Minimum Standards for Responsible Prospective Bidders/Quoters/Offerors: A prospective Bidder/Quoter/Offeror must meet the following minimum requirements:

- 1.19.1 have adequate financial resources, or the ability to obtain such resources as required;
- 1.19.2 be able to comply with the required or proposed delivery/completion schedule;
- 1.19.3 have a satisfactory record of performance;
- 1.19.4 have a satisfactory record of integrity and ethics;
- 1.19.5 be otherwise qualified and eligible to receive an award.

Collin County may request documentation and other information sufficient to determine Bidder's/Quoter's/Offeror's ability to meet these minimum standards listed above.

1.20 Vendor shall bear any/all costs associated with its preparation of an RFI/IFB/RFQ/RFP/CSP/Quotation submittal.

1.21 Public Information Act: Collin County is governed by the Texas Public Information Act, Chapter 552 of the Texas Government Code. All information submitted by prospective bidders during the bidding process is subject to release under the Act.

1.22 The Bidder/Quoter/Offeror shall comply with Commissioners' Court Order No. 2004-167-03-11, County Logo Policy.

1.23 Interlocal Agreement: Successful bidder agrees to extend prices and terms to all entities that has entered into or will enter into joint purchasing interlocal cooperation agreements with Collin County.

1.24 Bid Openings: All bids submitted will be read at the county's regularly scheduled bid opening for the designated project. However, the reading of a bid at bid opening should be not construed as a comment on the responsiveness of such bid or as any indication that the county accepts such bid as responsive.

The county will make a determination as to the responsiveness of bids submitted based upon compliance with all applicable laws, Collin County Purchasing Guidelines, and project documents, including but not limited to the project specifications and contract documents. The county will notify the successful bidder upon award of the contract and, according to state law; all bids received will be available for inspection at that time.

2.0 TERMS OF CONTRACT

2.1 A bid/quote/proposal, when properly accepted by Collin County, shall constitute a contract equally binding between the Vendor/Contractor/Provider and Collin County. No different or additional terms will become part of this contract with the exception of an Amendment and/or a Change Order.

2.2 No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All Amendments and/or Change Orders to the contract will be made in writing by Collin County Purchasing Agent.

2.3 No public official shall have interest in the contract, in accordance with Vernon's Texas Codes Annotated, Local Government Code Title 5, Subtitle C, Chapter 171.

2.4 The Vendor/Contractor/Provider shall comply with Commissioners' Court Order No. 96-680-10-28,

Establishment of Guidelines & Restrictions Regarding the Acceptance of Gifts by County Officials & County Employees.

2.5 Design, strength, quality of materials and workmanship must conform to the highest standards of manufacturing and engineering practice.

2.6 Bids/Quotes/Proposals must comply with all federal, state, county and local laws concerning the type (s) of product(s)/service(s)/equipment/project(s) contracted for, and the fulfillment of all ADA (Americans with Disabilities Act) requirements.

2.7 All products must be new and unused, unless otherwise specified, in first-class condition and of current manufacture. Obsolete products, including products or any parts not compatible with existing hardware/software configurations will not be accepted.

2.8 Vendor/Contractor/Provider shall provide any and all notices as may be required under the Drug-Free Work Place Act of 1988, 28 CFR Part 67, Subpart F, to its employees and all sub-contractors to insure that Collin County maintains a drug-free work place.

2.9 Vendor/Contractor/Provider shall defend, indemnify and save harmless Collin County and all its officers, agents and employees and all entities, their officers, agents and employees who are participating in this contract from all suits, claims, actions, damages (including personal injury and or property damages), or demands of any character, name and description, (including attorneys' fees, expenses and other defense costs of any nature) brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of Vendor/Contractor/Provider's breach of the contract arising from an award, and/or any negligent act, error, omission or fault of the Vendor/Contractor/Provider, or of any agent, employee, subcontractor or supplier of Vendor/Contractor/Provider in the execution of, or performance under, any contract which may result from an award. Vendor/Contractor/Provider shall pay in full any judgment with costs, including attorneys' fees and expenses which are rendered against Collin County and/or participating entities arising out of such breach, act, error, omission and/or fault.

2.10 If a contract, resulting from a Collin County IFB, RFP, RFQ, CSP, Quotation is for the execution of a public work, the following shall apply:

2.10.1 In accordance with V.T.C.A. 2253.021, a governmental agency that makes a public work contract with a prime contractor shall require the contractor, before beginning work, to execute to the governmental entity a Payment Bond if the contract is in excess of \$25,000.00. Such bond shall be in the amount of the contract payable to the governmental entity and must be executed by a corporate surety in accordance with Section 1, Chapter 87, Acts of the 56th Legislature, Regular Session, 1959 (Article 7.19-1 Vernon's Texas Insurance Code).

2.10.2 In accordance with V.T.C.A. 2253.021, a governmental agency that makes a public work contract with a prime contractor shall require the contractor, before beginning work, to execute to the governmental entity a Performance Bond if the contract is in excess of \$100,000.00. Such bond shall be in the amount of the contract payable to the governmental entity and must be executed by a corporate surety in accordance with Section 1, Chapter 87, Acts of the 56th Legislature, Regular Session, 1959 (Article 7.19-1 Vernon's Texas Insurance Code).

2.11 Purchase Order(s) shall be generated by Collin County to the vendor. Collin County will not be responsible for any orders placed/delivered without a valid purchase order number.

2.12 The contract shall remain in effect until any of the following occurs: delivery of product(s) and/or completion and acceptance by Collin County of product(s) and/or service(s), contract expires or is terminated by either party with thirty (30) days written notice prior to cancellation and notice must state therein the reasons for such cancellation. Collin County reserves the right to terminate the contract immediately in the event the Vendor/Contractor/Provider fails to meet delivery or completion schedules, or otherwise perform in accordance with the specifications. Breach of contract or default authorizes the County to purchase elsewhere and charge the full increase in cost and handling to the defaulting Vendor/Contractor/Provider.

2.13 Collin County Purchasing Department shall serve as Contract Administrator or shall supervise agents

designated by Collin County.

2.14 All delivery and freight charges (FOB Inside delivery at Collin County designated locations) are to be included as part of the bid/quote/proposal price. All components required to render the item complete, installed and operational shall be included in the total bid/quote/proposal price. Collin County will pay no additional freight/delivery/installation/setup fees.

2.15 Vendor/Contractor/Provider shall notify the Purchasing Department immediately if delivery/completion schedule cannot be met. If delay is foreseen, the Vendor/Contractor/Provider shall give written notice to the Purchasing Agent. The County has the right to extend delivery/completion time if reason appears valid.

2.16 The title and risk of loss of the product(s) shall not pass to Collin County until Collin County actually receives and takes possession of the product(s) at the point or points of delivery. Collin County shall generate a purchase order(s) to the Vendor/Contractor/Provider and the purchase order number must appear on all itemized invoices.

2.17 Invoices shall be mailed directly to the Collin County Auditor's Office, 2300 Bloomdale Road, Suite 3100, McKinney, Texas 75071. All invoices shall show:

2.17.1 Collin County Purchase Order Number;

2.17.2 Vendor's/Contractor's/Provider's Name, Address and Tax Identification Number;

2.17.3 Detailed breakdown of all charges for the product(s) and/or service(s) including applicable time frames.

2.18 Payment will be made in accordance with V.T.C.A., Government Code, Title 10, Subtitle F, Chapter 2251.

2.19 All warranties shall be stated as required in the Uniform Commercial Code.

2.20 The Vendor/Contractor/Provider and Collin County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

2.21 The Vendor/Contractor/Provider agree to protect Collin County from any claims involving infringements of patents and/or copyrights.

2.22 The contract will be governed by the laws of the State of Texas. Should any portion of the contract be in conflict with the laws of the State of Texas, the State laws shall invalidate only that portion. The remaining portion of the contract shall remain in effect. The contract is performable in Collin County, Texas.

2.23 The Vendor/Contractor/Provider shall not sell, assign, transfer or convey the contract, in whole or in part, without the prior written approval from Collin County.

2.24 The apparent silence of any part of the specification as to any detail or to the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of the specification shall be made on the basis of this statement.

2.25 Vendor/Contractor/Provider shall not fraudulently advertise, publish or otherwise make reference to the existence of a contract between Collin County and Vendor/Contractor/Provider for purposes of solicitation. As exception, Vendor/Contractor/Provider may refer to Collin County as an evaluating reference for purposes of establishing a contract with other entities.

2.26 The Vendor/Contractor/Provider understands, acknowledges and agrees that if the Vendor/Contractor/Provider subcontracts with a third party for services and/or material, the primary Vendor/Contractor/Provider (awardee) accepts responsibility for full and prompt payment to the third party. Any dispute between the primary Vendor/Contractor/Provider and the third party, including any payment dispute, will be promptly remedied by the primary vendor. Failure to promptly render a remedy or to make prompt payment to the third party (subcontractor) may result in the withholding of funds from the primary Vendor/Contractor/Provider by Collin County for any payments owed to the third party.

2.27 Vendor/Contractor/Provider shall provide Collin County with diagnostic access tools at no additional cost to Collin County, for all Electrical and Mechanical systems, components, etc., procured through this contract.

2.28 Criminal History Background Check: If required, ALL individuals may be subject to a criminal history background check performed by the Collin County's Sheriff's Office prior to access being granted to Collin County. Upon request, Vendor/Contractor/Provider shall provide list of individuals to Collin County Purchasing Department within five (5) working days.

2.29 Non-Disclosure Agreement: Where applicable, vendor shall be required to sign a non-disclosure agreement acknowledging that all information to be furnished is in all respects confidential in nature, other than information which is in the public domain through other means and that any disclosure or use of same by vendor, except as provided in the contract/agreement, may cause serious harm or damage to Collin County. Therefore, Vendor agrees that Vendor will not use the information furnished for any purpose other than that stated in contract/agreement, and agrees that Vendor will not either directly or indirectly by agent, employee, or representative disclose this information, either in whole or in part, to any third party, except on a need to know basis for the purpose of evaluating any possible transaction. This agreement shall be binding upon Collin County and Vendor, and upon the directors, officers, employees and agents of each.

2.30 Vendors/Contractors/Providers must be in compliance with the Immigration and Reform Act of 1986 and all employees specific to this solicitation must be legally eligible to work in the United States of America.

2.31 Certification of Eligibility: This provision applies if the anticipated Contract exceeds \$100,000.00 and as it relates to the expenditure of federal grant funds. By submitting a bid or proposal in response to this solicitation, the Bidder/Quoter/Offeror certifies that at the time of submission, he/she is not on the Federal Government's list of suspended, ineligible, or debarred contractors. In the event of placement on the list between the time of bid/proposal submission and time of award, the Bidder/Quoter/Offeror will notify the Collin County Purchasing Agent. Failure to do so may result in terminating this contract for default.

2.32 Notice to Vendors/Contractors/Providers delivering goods or performing services within the Collin County Detention Facility: The Collin County Detention Facility houses persons who have been charged with and/or convicted of serious criminal offenses. When entering the Detention Facility, you could: (1) hear obscene or graphic language; (2) view partially clothed male inmates; (3) be subjected to verbal abuse or taunting; (4) risk physical altercations or physical contact, which could be minimal or possibly serious; (5) be exposed to communicable or infectious diseases; (6) be temporarily detained or prevented from immediately leaving the Detention Facility in the case of an emergency or "lockdown"; and (7) subjected to a search of your person or property. While the Collin County Sheriff's Office takes every reasonable precaution to protect the safety of visitors to the Detention Facility, because of the inherently dangerous nature of a Detention Facility and the type of the persons incarcerated therein, please be advised of the possibility of such situations exist and you should carefully consider such risks when entering the Detention Facility. By entering the Collin County Detention Facility, you acknowledge that you are aware of such potential risks and willingly and knowingly choose to enter the Collin County Detention Facility.

2.33 Delays and Extensions of Time when applicable:

2.33.1 If the Vendor/Contractor/Provider is delayed at any time in the commence or progress of the Work by an act or neglect of the Owner or Architect/Engineer, or of an employee of either, or of a separate contractor employed by the Owner, or by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the Vendor/Contractor/Provider's control, or by delay authorized by the Owner pending mediation and arbitration, or by other causes which the Owner or Architect/Engineer determines may justify delay, then the Contract Time shall be extended by Change Order for such reasonable time as the Owner/Architect may determine.

2.33.2 If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time and could not have been reasonably anticipated, and that the weather conditions had an adverse effect on the scheduled construction.

NOTE: All other terms and conditions (i.e. Insurance Requirements, Bond Requirements, etc.) shall be stated in the individual IFB/RFQ/RFP/RFI/CSP/Quotation Solicitation documents as Special Terms, Conditions and Specifications.

3.0 INSURANCE REQUIREMENTS

3.1 Before commencing work, the vendor shall be required, at its own expense, to furnish the Collin County Purchasing Agent with certified copies of all insurance certificate(s) indicating the coverage to remain in force throughout the term of this contract.

3.1.1 **Commercial General Liability** insurance including but not limited to the coverage indicated below. Coverage shall not exclude or limit Products/Completed Operations, Contractual Liability, or Cross Liability.

- Each Occurrence: \$1,000,000
- Personal & Adv Injury: \$1,000,000
- Products/Completed Operation: \$2,000,000
- General Aggregate: \$2,000,000

3.1.2 **Workers Compensation** insurance at statutory limits, as required by the laws of Texas, and Employers' Liability.

Employers' Liability

- Liability, Each Accident: \$500,000
- Disease-Each Employee: \$500,000
- Disease – Policy Limit: \$500,000

3.1.3 **Commercial Automobile Liability** insurance including owned, non-owned, and hired vehicles used in connection with the contract.

- Combined Single Limit – Each Accident: \$1,000,000

3.1.4 **Professional/Errors & Omissions Liability** insurance with a two (2) year extended period of coverage, (i.e. tail coverage). If you choose to have project coverage endorsed onto your base policy, this would be acceptable.

- Each Occurrence/Aggregate: \$1,000,000

3.1.5 **Umbrella/Excess Liability** insurance.

- Each Occurrence/Aggregate: \$1,000,000

3.2 With reference to the foregoing insurance requirement, the vendor shall endorse applicable insurance policies as follows:

3.2.1 A waiver of subrogation in favor of Collin County, its officials, employees, volunteers and officers shall be contained on all policies.

3.2.2 The vendor's insurance coverage shall name Collin County as additional insured under the General Liability policy.

3.2.3 All insurance policies shall be endorsed to require the insurer to immediately notify Collin County of any decrease in the insurance coverage limits.

3.2.4 All insurance policies shall be endorsed to the effect that Collin County will receive at least thirty (30) days notice prior to cancellation, non-renewal or termination of the policy.

- 3.2.5 All copies of Certificates of Insurance shall reference the project/contract number.
- 3.3 All insurance shall be purchased from an insurance company that meets the following requirements:
- 3.3.1 A financial rating of B+VI or better as assigned by the BEST Rating Company or equivalent.
- 3.4 Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent, and shall contain provisions representing and warranting the following:
- 3.4.1 Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.
- 3.4.2 Sets forth the notice of cancellation or termination to Collin County.

4.0 EVALUATION CRITERIA AND FACTORS

4.1 The award of the contract shall be made to the responsible offeror, whose proposal is determined to be the best evaluated offer resulting from negotiation, taking into consideration the relative importance of price and other factors set forth in the Request For Proposals in accordance with Vernon's Texas Code Annotated, Local Government 262.030.

The Evaluation Committee will review all proposals received by the Opening date and time as part of a documented evaluation process. For each decision point in the process, the County will evaluate contractors according to specific criteria and will elevate a certain number of contractors to compete against each other. The proposals will be evaluated on the following criteria.

The County will use a competitive process based upon "selection levels." The County recognizes that if a contractor fails to meet expectations during any part of the process, it reserves the right to proceed with the remaining contractors or to elevate a contractor that was not elevated before. The selection levels are described in the following sections.

Level 1 - Conformance with Mandatory Technical Requirements

Criteria assessed during Level 1:

- The video processing/switching/control equipment shall be AMX with no substitutions.

The first part of the elevation process is to validate the completeness of the proposal and ensure that all the RFP guidelines and submittal requirements are met. Those offerors who do not meet all the requirements for the RFP may, at the discretion of the County, be contacted to submit the missing information within two business days. Incomplete or noncompliant RFPs may be disqualified.

Level 2 – Detailed Proposal Assessment

The Evaluation Committee will conduct a detailed assessment of all proposals elevated to this Level. Criteria evaluated in Level 2:

- 20% QUALIFICATIONS OF FIRM (Refer to Section 6.1.1)
REFERENCES/COMPARABLE EXPERIENCE (Refer to Section 6.8.1)
- 20% COST
- 10% MAINTENANCE/WARRANTY/RESPONSE TIME (Refer to Section 6.9.1)
- 20% WORK PLAN/TIMELINE (Refer to Section 6.5.1)

30% RESPONSE TO BUSINESS REQUIREMENTS (Refer to Section 6.10)

It is anticipated that no more than three contractors will advance to Level 3 but Collin County reserves the right to adjust the number as necessary.

Level 3 –Best and Final Offer

Offerors who are susceptible of receiving award will be elevated to Level 3 for Best and Final Offer. Offeror will be asked to respond in writing to issues and questions raised by the County as well as any other cost and implementation planning considerations in the proposal, and may be invited to present their responses on-site. Proposals will be re-evaluated based upon Criteria in level 2.

Based on the result of the Best and Final Offer evaluation, a single offeror will be identified as the finalist for contract negotiations. If a contract cannot be reached after a period of time deemed reasonable by the County, it reserves the right to contact any of the other contractors that have submitted bids and enter into negotiations with them.

5.0 SPECIAL CONDITIONS AND SCOPE OF SERVICES

5.1 Authorization: By order of the Commissioners' Court of Collin County, Texas sealed proposals will be received for **Audio Visual for Homeland Security**.

5.2. Intent of Request for Proposal: Collin County's intent of this Request For Proposal (RFP) and resulting contract is to provide offerors with sufficient information to prepare a proposal for equipment and installation for **Audio Visual for Homeland Security**.

Collin County received a grant for this project from The Department of Public Safety (DPS) through the federal grant titled, U.S. Department of Homeland Security Program, Urban Area Security Initiative. This project is subject to an Environmental Review, the project cannot move forward until the County receives approval from FEMA.

5.3 Term: Provide for a term contract commencing on the date of the award and continuing until project is complete.

5.4 Pre-Proposal Conference: A **mandatory** pre-proposal conference will be held Tuesday, April 7, 2015 at 1:30 p.m. in the Collin County Homeland Security Conference Room, 4300 Community Ave, McKinney Tx, 75071. The site tour is also **mandatory** to avoid the situation of a proposal being submitted without the vendor having seen the facilities. It is the offeror's responsibility to review the site and documents to gain a full understanding of the requirements of the RFP. All contractors desiring to submit a proposal should have a representative at the pre-proposal conference; contractors that do not attend the pre-proposal conference shall not be considered in the evaluation for award of a contract per Texas Local Government Code 262.0256.

5.5 Funding: Funds for payment have been provided through Grant Funding. State of Texas statutes prohibit the County from any obligation of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated orders or other obligations that arise past the end of the current Collin County fiscal year shall be subject to budget approval.

5.6 **Completion/Response Time:** Contractor shall place product(s) and/or complete services at the County's designated location within the number of calendar days according to the schedule proposed by offeror in section 6.5.

5.7 **Delivery/Setup/Installation Location:** Locations for delivery and installation will be stated on the Collin County Purchase Order(s). Delivery shall include assembly, setup and installation and shall be included in proposal. Below is the address for work to be completed.

Collin County Homeland Security
4300 Community Ave
McKinney, TX 75071

5.8 **Samples/Demos:** When requested, samples/demos shall be furnished free of expense to Collin County.

5.9 **Background Check:** All Contractor employees that will be working on site or by VPN must pass a background check performed by Collin County before any work may be performed.

5.10 **PROPOSAL SCHEDULE**

RFP released:	March 24, 2015
Pre-Proposal Conference:	April 7, 2015 at 1:30p.m.
Deadline for submission of contractor questions:	April 17, 2015 at 5:00p.m.
Proposals due:	April 23, 2015 at 2:00 p.m.
Award of Contract:	June 2015
Effective date of contract:	Upon award

5.11 **PURPOSE/SCOPE OF WORK**

Collin County is looking to upgrade all backend Audio Visual equipment and convert the Audio Visual equipment in the Homeland Security to digital. The County requires that all proposed video processing/switching/control shall be AMX with no substitutions. The County is relying on the contractor to provide expertise for the audio equipment based upon information in the specifications and discussions during the pre-proposal meeting.

All Audio Visual equipment for this project will be utilized a minimum of 40 hours each week. The exception is when we have an incident and Audio Visual equipment may be utilized 24/7 for one or two weeks. The County usually averages one incident per year.

Attached are the following drawings that show the current layout.

Attachment A, Audio Visual Rack-Current Layout

Attachment B, Homeland Security-Current Layout

Attachment C, Homeland Audio Video Diagram-Current Layout

Attachment D, New Layout for Emergency Operations Center (EOC).

Locations:

- Emergency Operations Center (EOC)
- Room Kelley
- Room Oscar
- Room Jason
- Conference Room

All locations are referenced in Attachment D, New Layout for Emergency Operations Center (EOC).

5.12 GENERAL BUSINESS REQUIREMENTS

Contractor shall provide a response for each statement below.

5.12.1 Requirements for Audio

- 5.12.1.1 System shall be updated to handle additional requirements for sound reinforcement to include but not limited to speakers, microphone, digital signal processor, and required amplification.
- 5.12.1.2 Microphones used shall be push to talk located at Collaboration Tables 1, 2, 3, 4 and 1 located at the center of EOC front table.

5.12.2 Requirements for Video - Required

- 5.12.2.1 System shall be able to accept, process, and switch digital and analog video sources utilizing VGA, DVI, HDMI, or Display Port connectivity.
- 5.12.2.2 System shall be able to output the appropriate digital video resolution to any display in the system regardless of source resolution utilizing HDMI, DVI, or Display Port for termination.
- 5.12.2.3 Provide 1 (One) HDMI and VGA input as well as 1 (One) analog audio input in the form of a 3.5mm jack for laptop computers at collaboration Table 1.
- 5.12.2.4 Provide 1 (One) HDMI and VGA input as well as 1 (One) analog audio input in the form of a 3.5mm jack for laptop computers at collaboration Table 2.
- 5.12.2.5 Provide 1 (One) HDMI and VGA input as well as 1 (One) analog audio input in the form of a 3.5mm jack for laptop computers at collaboration Table 3.

- 5.12.2.6 Provide 1 (One) HDMI and VGA input as well as 1 (One) analog audio input in the form of a 3.5mm jack for laptop computers at collaboration Table 4.
- 5.12.2.7 Provide 1 (One) HDMI and VGA input as well as 1 (One) analog audio input in the form of a 3.5mm jack for computers at all 4 (Four) locations at the front tables of the EOC.
- 5.12.2.8 Provide 1 (One) HDMI and VGA input as well as 1 (One) analog audio input in the form of a 3.5mm jack for each one computer in the Room Kelley, Room Jason, Room Oscar.
- 5.12.2.9 Provide 1 (One) HDMI input for use of satellite receiver located in Room Kelley.
- 5.12.2.10 Provide Video/Audio switching (including advanced routing) for existing and new sources/displays located in the EOC room.
- 5.12.2.11 All Signals shall be converted to DXLink and transmitted over Category 6A shielded cable rated for 250Mhz which shall be provided by and installed by the winning contractor for signals longer than 15’.
- 5.12.2.12 All Signals shall be converted to DXLink and received over Category 6A shielded cable rated for 250Mhz which shall be provided by and installed by the winning contractor for signals longer than 15’.
- 5.12.2.13 Addition of new HD Antenna to capture off air HD feed.
- 5.12.2.14 Contractor to provide integration into matrix for satellite/HDTV receivers currently is the rack.
- 5.12.2.15 Updating of any source devices, including but not limited to DVD Player, to Blu-ray Player.
- 5.12.2.16 All images displayed shall be viewable and legible from any seat in the EOC room.
- 5.12.2.17 All images displayed shall be clear and sharp with no over scan, blurriness, image smear, blinking, or ghosting.

5.12.3 Requirements for Video/System - Optional

- 5.12.3.1 Provide Video/Audio switching (including advanced routing) for all sources/displays located in Room Kelly, Room Jason, and Room Oscar.
- 5.12.3.2 Provide and install 1 (one) AMX NXA-PDU-1508-8 for monitor and control of power to the system.
- 5.12.3.3 Program the system with all the necessary code for AMX RMS and shall include all available features of RMS.
- 5.12.3.4 Updating/replacing annotations system, Boeckler Point Maker or approved equivalent with HDCP compliant touch overlay display.
- 5.12.3.5 1 (One) 60” 1080P resolutions LED Displays to be mounted in Conference Room. Contractor shall provide all hardware and accessories necessary to accomplish this.
- 5.12.3.6 Provide 1 (One) HDMI and VGA input as well as 1 (One) analog audio input in the form of a 3.5mm jack for computer in the Conference Room.
- 5.12.3.7 Provide Video/Audio switching (including advanced routing) for existing and new sources/displays located in the Conference Room.

5.12.4 Requirements for Control

- 5.12.4.1 Control system shall have the same look, feel, and operation of the existing control system. It is the contractors' responsibility to capture a copy of the existing AMX programming code to use as a template for the new code.
- 5.12.4.2 Program AMX control system to control all new devices with identical functionality and interface to existing system.
- 5.12.4.3 AMX 10" Table Top touch panel to be used for interface in EOC.
- 5.12.4.4 Individual rooms to be controlled via AMX keypad.

5.12.5 Design Requirements

- 5.12.5.1 Provide Diagram of the proposed Audio Visual System.
 - 5.12.5.1.1 Provide "As Built" schematics for Video subsystem to include cable routing and labels in an editable format compatible with Microsoft Office products.
 - 5.12.5.1.2 Provide "As Built" schematics for Audio subsystem to include cable routing and labels in an editable format compatible with Microsoft Office products.
 - 5.12.5.1.3 Provide "As Built" schematics for Control subsystem to include cable routing and labels in an editable format compatible with Microsoft Office products.
 - 5.12.5.1.4 Provide "As Built" drawings of how equipment is mounted and cabled within the rack in an editable format compatible with Microsoft Office products.
 - 5.12.5.1.5 Provide a "Cable Matrix" indicating which device plugs into which port of the switcher.

5.12.6 Integration Requirements

- 5.12.6.1 Integrate audio subsystem with new video subsystem so that audio follows video when switching sources.
- 5.12.6.2 Account for existing microphone inputs when planning all floor plate configurations.
- 5.12.6.3 The appearance of all rooms shall remain unchanged and be identical to the condition in which it was found prior to the start of work in that room.

5.12.7 Interface Requirements

- 5.12.7.1 Laptop inputs shall be able to accept inputs from the following display adapter types to include VGA, DVI, HDMI, Mini HDMI, Micro HDMI, Apple iPhone/iPad adapters, and Display Port. Compatibility with DVI, Display Port, Mini/Micro HDMI and Apple connectors may be accomplished with the use of adapters to be provided by the contractor.

- 5.12.7.2 Provide a list of adapters for the Homeland Security staff to reference. This list shall be in both physical and electronic form.

5.12.8 Testing Requirements

- 5.12.8.1 Fully test the final system according to industry standards to ensure proper functionality of all audio and video inputs and outputs. County Audio/Visual Administrator or alternate shall be present during testing and shall sign off on each item tested.
- 5.12.8.2 Fully test the final system according to industry standards to ensure proper functionality of the control system. County Audio/Visual Administrator or alternate shall be present during testing and shall sign off on each item tested.
- 5.12.8.3 Provide a complete report of all testing results back to Collin County upon completion of testing. This report shall be in an editable format compatible with Microsoft office products.

5.12.9 Physical and Implementation Requirements

- 5.12.9.1 Responsible for mounting of all wall mounted displays in the rooms and shall provide all necessary hardware and incidentals to meet this requirement.
- 5.12.9.2 Responsible for mounting of all equipment in the rack and shall provide all necessary hardware and incidentals for such.
- 5.12.9.3 Responsible for providing, running and terminating all required cabling and labeling them per County Standards. All audio visual patch cables shall be green in color, per County standards.
- 5.12.9.4 Responsible for removing the existing video switching equipment from the rack in the Audio Visual closet.
- 5.12.9.5 Responsible for removing all components of the existing system which will not be reused in the new system and shall wrap them in bubble wrap and provide them back to Collin County.
- 5.12.9.6 Any network cabling required by the new system from the room to the Audio Visual closet shall be new Shielded Cat6 and shall be terminated as necessary to either the patch panel for network access or the rack mounted device.
- 5.12.9.7 Label all cables and patch panels per Collin County standards. All patch panels, cables, etc. shall be Panduit product.
- 5.12.9.8 All work shall be performed during normal business hours (Monday – Friday, 8am – 5pm). Weekend and after hours work will not be permitted.
- 5.12.9.9 Remove existing trim plates under desks and in floor boxes in order to make room for new trim plates.
- 5.12.9.10 Add all necessary buttons to the touch panel in order to select the new PC/Source inputs and outputs/displays.
- 5.12.9.11 Evaluate current locations of all displays and make recommendations to improve visibility.

5.12.10 Information Required for Grant

- 5.12.10.1 Provide a detailed project description.
- 5.12.10.2 Provide a list of equipment, quantity and FEMA authorized equipment list (AEL) number.
- 5.12.10.3 Provide detailed description of modifications to buildings.
- 5.12.10.4 Responsible for providing ground-level color site photographs (digital) that provide context and show where site work/physical installations are proposed (label photos).

5.12.11 Other Requirements

- 5.12.11.1 All programming code belongs to Collin County and shall be provided to the Collin County Audio/Visual Administrator upon completion of the project along with a copy of the programming software.
- 5.12.11.2 Provide a single point of contact to act as Project Manager on their behalf.
- 5.12.11.3 Provide to Collin County a complete list of all configuration settings used within all devices.
- 5.12.11.4 All technical communication of any kind shall go through the contractors' Project Manager, the Collin County Project Manager, and the Collin County Audio/Visual Administrator.
- 5.12.11.5 Contractor shall have an office located within 2 (Two) hours of the site so that they may provide onsite support within the specified time limit of the warranty.
- 5.12.11.6 Collin County is requesting that the contractor review all AMX programming code for recommendations on improved functionality or capability.
- 5.12.11.7 Provide all new equipment for this project. None of the required equipment shall be refurbished, or reused.
- 5.12.11.8 Provide offsite storage for all equipment purchased for this project and shall be responsible for theft or damage to the equipment until final acceptance of the project. Collin County will not provide any onsite storage.
- 5.12.11.9 Review RFP requirements for completeness and accuracy in order to ensure a full and properly functioning system upon completion. Please note that no amendments shall be allowed once proposal has been accepted by Collin County. If the contractor misses a piece of equipment, requirement, incompatibility, or service required for a complete and functioning solution it shall be their responsibility to correct it at their own expense whether by purchasing the missing components or performing the required labor.
- 5.12.11.10 Account for and provide solution for power to devices requiring POE (Power over Ethernet). Contractor shall provide this information within the RFP response so that the county may evaluate availability of switch ports.

EQUIPMENT REQUIREMENTS FOR HOMELAND SECURITY

5.12.12 EQUIPMENT – AUDIO & VIDEO CONNECTIVITY

- 5.12.12.1 All audio and video connections between the rooms and the equipment rack shall adhere to accepted industry standards.

5.12.13 EQUIPMENT - AUDIO

The County is relying on the contractor to provide expertise for the audio equipment based upon information in the specifications and discussions during the pre-proposal meeting.

- 5.12.13.1 System shall be updated to handle additional requirements for sound reinforcement to include but not limited to minimum of 1 (One) speaker, 5 (five) microphones, 1 (One) digital signal processor, and required amplification.
- 5.12.13.2 Microphones used shall be push to talk located at Collaboration Tables 1, 2, 3, 4 and 1 located at the center of EOC front table.

5.12.14 EQUIPMENT - VIDEO

- 5.12.14.1 AMX Enova DGX series Video Matrix Switcher with the appropriate number of HDMI and DXLink input and output cards and audio insert/extract boards as well as all necessary items for control of all devices. Contractor shall be responsible for determining the appropriate number of input and output cards for each of the different courtroom types during the pre-bid walkthrough.
- 5.12.14.2 Minimum of 4 (Four) 70” (Prefer 80”) 1080P resolution LED displays to be mounted in the front of the EOC, Minimum of 2 (Two) 60” (Prefer 70”) 1080P resolution LED displays to be mounted on the left side of the EOC., Minimum of 2 (Two) 60” (Prefer 70”) 1080P resolutions LED Displays to be mounted on right side of EOC. Contractor shall provide all hardware and accessories necessary to accomplish this.
- 5.12.14.3 Minimum of 1 (One) 48” (Prefer 60”) 1080P resolutions LED Displays to be mounted in Room Kelley. Contractor shall provide all hardware and accessories necessary to accomplish this.
- 5.12.14.4 Minimum of 1 (One) 48” (Prefer 60”) 1080P resolutions LED Displays to be mounted in Room Oscar. Contractor shall provide all hardware and accessories necessary to accomplish this.
- 5.12.14.5 Minimum of 1 (One) 48” (Prefer 60”) 1080P resolutions LED Displays to be mounted in Room Jason. Contractor shall provide all hardware and accessories necessary to accomplish this.
- 5.12.14.6 1 (One) AMX MST-1001 touch control panel with all necessary hardware and required accessories including PS-POE-AF-TC POE Injector, location to be determined.

- 5.12.14.7 1 (One) 19" or larger HDCP compliant HD Touch Screen monitor and shall place it on the front table of the EOC room.
- 5.12.14.8 Addition of new HD Antenna to capture off air HD feed.
- 5.12.14.9 Updating of any source devices.
- 5.12.14.10 Replace DVD player with 1 (One) Blu-ray player.

5.13 MAINTENANCE/WARRANTY REQUIREMENTS

- 5.13.1 Electronic devices not manufactured by supplier shall carry any original manufacturer's warranty which exceeds the contractor one (1) year warranty. Pass any registration and warranty documents and warranty rights to the County.
- 5.13.2 Provide a 1 (One) year warranty on all products and workmanship beginning at the time of acceptance. Any equipment needing to be replaced shall be replaced with brand new if failure occurs within the first 90 days. Warranty shall include defects in workmanship and material. During warranty period, supplier shall also replace or repair, free of charge. Owner furnished equipment shall be exempt from this warranty. Contractor shall provide cost for optional extended warranty and exchange policy through equipment manufacturers.

5.14 WARRANTY-RESPONSE TIME

- 5.14.1 All items reported shall receive a response via phone within 2 hours from the date/time of original notice of issue.
- 5.14.2 All items reported that require onsite repair/replace, technician shall be onsite within 24 hours (next Business Day) from the date/time of original notice of issue. (Phone call, online request, etc.)

5.15 TRAINING REQUIREMENTS

- 5.15.1 Provide 2 (Two) hours of training to the Homeland Security staff on operation of all aspects of the completed system.
- 5.15.2 Provide minimum 8 (Eight) hours of onsite hands on training to the county Audio/Visual Administrator and 2 (Two) alternates on operation, troubleshooting, and configuration of completed system.

6.0 PROPOSAL FORMAT

6.1 The proposal shall be submitted in either electronic format via www.bidsync.com or hard copy in according to the following requirements. At a minimum, include a Table of Contents detailing sections and corresponding page numbers, and shall be printed on letter-size (8-1/2"x 11") paper and assembled with spiral-type bindings or staples. DO NOT USE METAL-RING

HARD COVER BINDERS. Proposal shall include but not be limited to information on each of the following:

6.1.1 FIRM OVERVIEW

Offeror is requested to define the overall structure of the Firm to include the following

- 6.1.1.1 A descriptive background of your company's history.
- 6.1.1.2 State your principal business location and any other service locations.
- 6.1.1.3 What is your primary line of business?
- 6.1.1.4 How long Audio Visual you been selling product(s) and/or providing service(s)?
- 6.1.1.5 State how many and the locations where your product/services are in use.

**6.2 PROPOSED PROJECT TEAM/STAFF
QUALIFICATIONS/EXPERIENCE/CREDENTIALS**

6.2.1 Offeror is requested to provide qualifications as well as experience information on Offeror's key personnel.

6.3 PROPOSED PROJECT

6.3.1 Offeror is requested to identify the proposed product(s)/service(s) to include but not limited to the following areas:

- 6.3.1.1 Project to include all necessary components to render it complete and operational;
- 6.3.1.2 Project Plan to include:

- 6.3.1.2.1 Installation
- 6.3.1.2.2 Education and Training
- 6.3.1.2.3. Testing and Support
- 6.3.1.2.4 Impact on current system
- 6.3.1.2.5 Warranty/Maintenance
- 6.3.1.2.7 Documentation
- 6.3.1.2.8 Diagrams
- 6.3.1.2.9 Conversion

6.3.1.3 Submit product data sheets for all proposed items.

6.4 REFERENCES

6.4.1 Offeror is requested to include at least five (5) references with names, addresses, telephone numbers and e-mail address.

6.5 TIME SCHEDULE

6.5.1 Provide a schedule on each phase of the proposed project beginning with program development and ending with the date of operation. The schedule shall include all tasks that will require time in the process, such as County review (identify amount of time assumed for each task). All work shall be performed during normal business hours (Monday – Friday, 8am – 5pm). Weekend and after hours work will not be permitted.

6.6 PRICING/FEES

Contractor shall state pricing in the appropriate categories below. Any travel costs shall be included in the implementation services.

6.6.1 Training

6.6.2 Installation (Cabling shall be included as a part of Installation cost)

6.6.3 Hardware Cost

6.6.4 Maintenance/Warranty

Provide a breakdown of cost per location to include:

6.6.5 Emergency Operations Center (EOC)

6.6.6 Room Kelley

6.6.7 Room Jason

6.6.8 Room Oscar

6.6.9 Conference Room

6.6.10 State Cost for optional items listed below. Collin County will determine if these items will be included in the final project.

OPTIONAL ITEMS

6.6.10.1 Provide Video/Audio switching (including advanced routing) for all sources/displays located in Room Kelly, Room Jason, and Room Oscar.

6.6.10.2 Provide and install 1 (one) AMX NXA-PDU-1508-8 for monitor and control of power to the system.

6.6.10.3 Program the system with all the necessary code for AMX RMS and shall include all available features of RMS.

6.6.10.4 Updating/replacing annotations system, Boeckler Point Maker or approved equivalent with HDCP compliant touch overlay display.

6.6.10.5 1 (One) 60" 1080P resolutions LED Displays to be mounted in Conference Room. Contractor shall provide all hardware and accessories necessary to accomplish this.

6.6.10.6 Provide 1 (One) HDMI and VGA input as well as 1 (One) analog audio input in the form of a 3.5mm jack for computer in the Conference Room.

6.6.10.7 Provide Video/Audio switching (including advanced routing) for existing and new sources/displays located in the Conference Room.

6.7 FINANCIAL STATEMENTS

6.7.1 Offeror is requested to submit recent financial statements with their proposal. Audited financial statements are not mandatory. Unaudited financial statements will be

accepted. If offeror's firm does, however, have audited statements; please include a copy with your proposal.

6.8 OTHER PROJECTS INVOLVED WITH

6.8.1 Offeror is requested to provide a list of other projects that you are currently involved with or will be involved with.

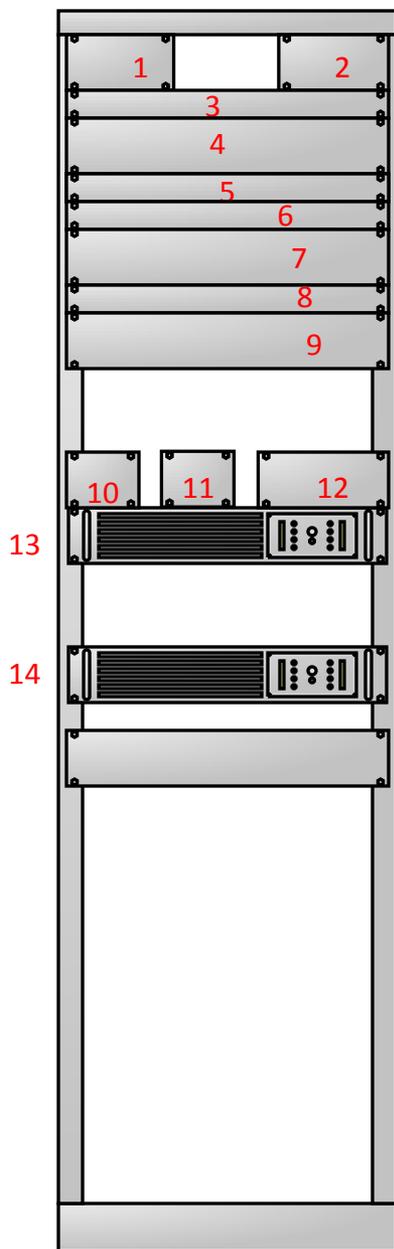
6.9 MAINTENANCE/WARRANTY/RESPONSE TIME

6.9.1 Offeror is requested to respond to Warranty/Response time. (Refer to Section 5.13-5.14)

6.10 GENERAL BUSINESS REQUIREMENTS

6.10 Offeror shall provide a response for each of the requirements in section 5.12.

EOC AV Equipment Rack



1. UHF Synth by Samson (Microphone Amp) 2. Wireless G Broadband Router by Linksys

3. NXF-Mini Netlinx by AMX

4. Netlinx Integrated Controller NI-3000 by AMX

5. Presentation Switcher Scaler VP-719 by Kramer

6. DVD -VHS by Sony

7. Crosspoint 300 Series by EXTRON

8. TV Reciever by Dish

9. 4DTV by Motorola (not used)

10. and 11. Grand Video Console Scaller 12. Digital Stream Digital Convertor by DTV

14. Enterprise E1500 UPS by Minuteman

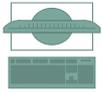
15. Smart UPS 1500 by APC

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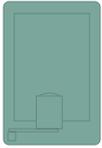
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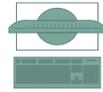
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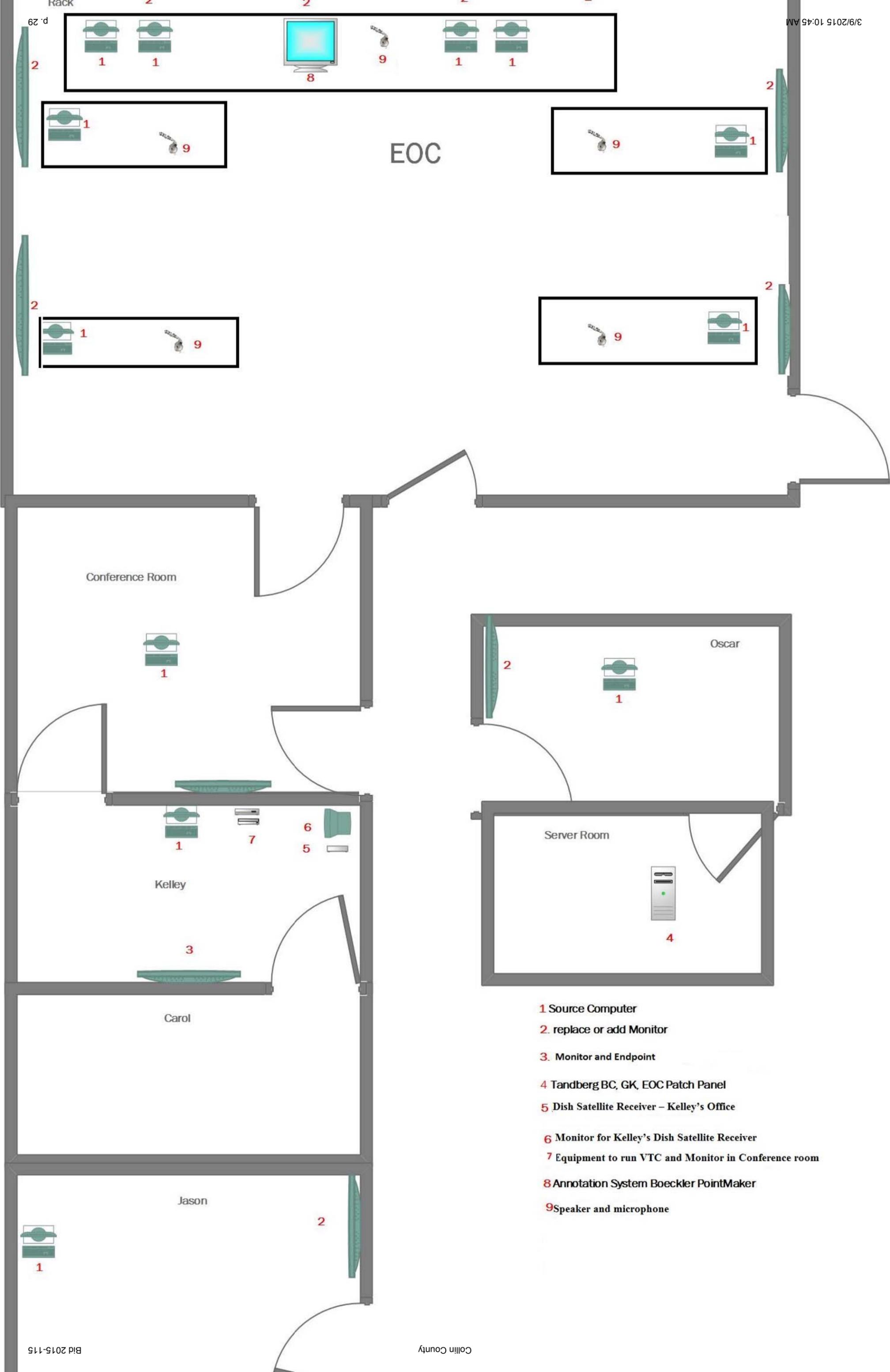


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EOC



EOC

Conference Room

Oscar

Server Room

Kelley

Carol

Jason

- 1 Source Computer
- 2. replace or add Monitor
- 3. Monitor and Endpoint
- 4 Tandberg BC, GK, EOC Patch Panel
- 5 Dish Satellite Receiver – Kelley’s Office
- 6 Monitor for Kelley’s Dish Satellite Receiver
- 7 Equipment to run VTC and Monitor in Conference room
- 8 Annotation System Boeckler PointMaker
- 9 Speaker and microphone

**SIGNATURE FORM
COLLIN COUNTY, TEXAS**

DELIVERY WILL BE F.O.B. INSIDE DELIVERY AT COLLIN COUNTY DESIGNATED LOCATIONS AND ALL TRANSPORTATION CHARGES PAID BY THE SUPPLIER TO DESTINATION.

DELIVERY TO BE SPECIFIED IN CALENDAR DAYS FROM DATE OF ORDER.

WE **DO NOT** TAKE EXCEPTION TO THE BID SPECIFICATIONS.

WE **TAKE** EXCEPTION TO THE BID SPECIFICATIONS (EXPLAIN):

5

6

COMPANY INFORMATION/PROFILE/REFERENCES

Preferential Requirement: The County of Collin, as a governmental agency of the State of Texas, may not award a contract to a nonresident bidder unless the nonresident's bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located (Government Code, Title 10, V.T.C.A., Chapter 2252, Subchapter A). Bidder shall make answer to the following questions by selecting the appropriate radio button or inserting information in the box provided:

Is your principal place of business in the State of Texas? Yes No

If the answer to question is "yes", no further information is necessary; if "no", please indicate:

in which state is your principal place of business is located:

if that state favors resident bidders (bidders in your state) by some dollar increment or percentage: Yes No

if "yes", what is that dollar increment or percentage?

Company Profile: IS YOUR FIRM?

Sole Proprietorship Yes No

General Partnership Yes No

Limited Partnership Yes No

Corporation Yes No

Other Yes No

List Legal Names in Company:

List at least three (3) companies or governmental agencies where these same/like products/services, as stated herein, have been provided. Include company name, address, contact name and telephone number.



AS PERMITTED UNDER TITLE 8, CHAPTER 271, SUBCHAPTER F, SECTION 271.101 AND 271.102 V.T.C.A. AND TITLE 7, CHAPTER 791, SUBCHAPTER C, SECTION 791.025, V.T.C.A., OTHER LOCAL GOVERNMENTAL ENTITIES MAY WISH TO ALSO PARTICIPATE UNDER THE SAME TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT. EACH ENTITY WISHING TO PARTICIPATE MUST ENTER INTO AN INTERLOCAL AGREEMENT WITH COLLIN COUNTY AND HAVE PRIOR AUTHORIZATION FROM VENDOR. IF SUCH PARTICIPATION IS AUTHORIZED, ALL PURCHASE ORDERS WILL BE ISSUED DIRECTLY FROM AND SHIPPED DIRECTLY TO THE LOCAL GOVERNMENTAL ENTITY REQUIRING SUPPLIES/SERVICES. COLLIN COUNTY SHALL NOT BE HELD RESPONSIBLE FOR ANY ORDERS PLACED, DELIVERIES MADE OR PAYMENT FOR SUPPLIES/SERVICES ORDERED BY THESE ENTITIES. EACH ENTITY RESERVES THE RIGHT TO DETERMINE THEIR PARTICIPATION IN THIS CONTRACT. WOULD BIDDER BE WILLING TO ALLOW OTHER LOCAL GOVERNMENTAL ENTITIES TO PARTICIPATE IN THIS CONTRACT, IF AWARDED, UNDER THE SAME TERMS AND CONDITIONS? Yes No

By signing and submitting this Bid/Proposal, Bidder/Offeror acknowledges, understands the specifications, any and all addenda, and agrees to the bid/proposal terms and conditions and can provide the minimum requirements stated herein. Bidder/Offeror acknowledges they have read the document in its entirety, visited the site, performed investigations and verifications as deemed necessary, is familiar with local conditions under which work is to be performed and will be responsible for any and all errors in Bid/Proposal submittal resulting from Bidder/Offeror's failure to do so. Bidder/Offeror acknowledges the prices submitted in this Bid/Proposal have been carefully reviewed and are submitted as correct and final. If Bid/Proposal is accepted, vendor further certifies and agrees to furnish any and all products/services upon which prices are extended at the price submitted, and upon conditions in the specifications of the Invitation for Bid/Request for Proposal.

THE UNDERSIGNED HEREBY CERTIFIES THE FOREGOING BID/PROPOSAL SUBMITTED BY THE COMPANY LISTED BELOW HEREINAFTER CALLED "BIDDER/OFFEROR" IS THE DULY AUTHORIZED AGENT OF SAID COMPANY AND THE PERSON SIGNING SAID BID/PROPOSAL HAS BEEN DULY AUTHORIZED TO EXECUTE SAME. BIDDER/OFFEROR AFFIRMS THAT THEY ARE DULY AUTHORIZED TO EXECUTE THIS CONTRACT; THIS COMPANY; CORPORATION, FIRM, PARTNERSHIP OR INDIVIDUAL HAS NOT PREPARED THIS BID/PROPOSAL IN COLLUSION WITH ANY OTHER BIDDER/OFFEROR OR OTHER PERSON OR PERSONS ENGAGED IN THE SAME LINE OF BUSINESS; AND THAT THE CONTENTS OF THIS BID/PROPOSAL AS TO PRICES, TERMS AND CONDITIONS OF SAID BID/PROPOSAL HAVE NOT BEEN COMMUNICATED BY THE UNDERSIGNED NOR BY ANY EMPLOYEE OR AGENT TO ANY OTHER PERSON ENGAGED IN THIS TYPE OF BUSINESS PRIOR TO THE OFFICIAL OPENING OF THIS BID/PROPOSAL.

Company Name	<input type="text"/>
Street Address of Principal Place of Business	<input type="text"/>
City, State, Zip	<input type="text"/>

Phone of Principal Place of Business	<input type="text"/>
Fax of Principal Place of Business	<input type="text"/>
E-mail Address of Representative	<input type="text"/>
Federal Identification Number	<input type="text"/>
Date	<input type="text"/>
Acknowledgement of Addenda	#1 <input type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> #4 <input type="checkbox"/> #5 <input type="checkbox"/> #6 <input type="checkbox"/>
Authorized Representative Name	<input type="text"/>
Authorized Representative Title	<input type="text"/>
Signature (Required for paper bid submission)	<input type="text"/>

AFFIDAVIT OF COMPLIANCE

I, the undersigned, declare and affirm that my company is in compliance with the Immigration and Reform Act of 1986 and all employees are legally eligible to work in the United States of America.

I further understand and acknowledge that any non-compliance with the Immigration and Reform Act of 1986 at any time during the term of this contract will render the contract voidable.

Name of Company

Title of Officer

Name of Officer

Date:

CONFLICT OF INTEREST QUESTIONNAIRE	FORM CIQ
For vendor or other person doing business with local governmental entity	
<p style="text-align: center;">This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.</p> <p style="text-align: center;">This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.</p> <p>A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.</p>	<p>OFFICE USE ONLY</p> <hr/> <p>Date Received</p>
<p>1. Name of person who has a business relationship with local governmental entity.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire.</p> <p>(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)</p>	
<p>3. Name of local government officer with whom filer has employment or business relationship.</p> <div style="border: 1px solid black; height: 20px; width: 100%; text-align: center; margin: 10px 0;"> Name of Officer </div> <p>This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.</p> <p>A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>D. Describe each employment or business relationship with the local government officer named in this section.</p> <div style="border: 1px solid black; height: 40px; width: 100%; margin-top: 20px;"></div>	





4.

Signature of person doing business with the governmental entity

Date

Adopted 06/29/2007

In order to better serve our bidders, the Collin County Purchasing Department is conducting the following survey. We appreciate your time and effort expended to submit your bid. Please take a moment to complete the below. Should you have any questions or require more information please call (972) 548-4165.

HOW DID YOU RECEIVE NOTICE OF THIS REQUEST FOR BID OR PROPOSALS?

McKinney Courier-Gazette? Yes No

Plan Room? Yes No

Collin County Web-Site? Yes No

Facsimile or email from BidSync? Yes No

Other

HOW DID YOU RECEIVE THE BID DOCUMENTS?

Downloaded from Home Computer? Yes No

Downloaded from Company Computer? Yes No

Requested a Copy from Collin County? Yes No

Other

Thank You,

Collin County Purchasing Department

Question and Answers for Bid #2015-115 - AUDIO VISUAL FOR HOMELAND SECURITY

Overall Bid Questions

There are no questions associated with this bid.