



RECLASSIFICATION COURT ORDER FOR ADMINISTRATIVE SECRETARY
Reclassify Supervision Officer I (6101.position 00201408) to Administrative
Secretary (6113)

BE IT REMEMBERED on this day came to be considered by the Director of Community Supervision and Corrections Department the matter of reclassification of ***Supervision Officer I (6101.position 00201408) to Administrative Secretary (6113)***, in and for the Community Supervision and Corrections Department of Collin County, Texas;

And it appearing to the Director of the Community Supervision and Corrections Department that a position of ***Administrative Secretary*** is presently needed to properly administer the Community Supervision and Corrections Department to the end that supervision and rehabilitation, both of felony and misdemeanor probationers, will suffice to meet the minimum requirements under the Government Code, Chapter 76.

THEREFORE, by the virtue of the authority vested in me by law, I, Robert L. Hughes, Director for Community Supervision and Corrections Department in County, Texas, and IT IS ORDERED that the ***Supervision Officer I (6101.position 00201408) position be reclassified as Administrative Secretary (6113)***, and is hereby established within the Community Supervision and Corrections Department in and for Collin County, Texas, IT IS FURTHER ORDERED the ***Administrative Secretary*** shall receive as compensation for the performance of the duties incumbent upon this office the salary for grade 534 per annum, which sum of money shall be paid in twenty-six (26) equal installments out of the 199th, 219th, 296th, 366th, 380th, 401st, 416th, 417th, and 429th Judicial District Fund of Collin County, Texas;

and in addition, IT IS ORDERED that Clerk position receive \$0.575 per mile for travel expenses out of the same Judicial District Fund.

This change is effective May 28, 2015.

SIGNED THIS 28th DAY OF MAY, A.D., 2015.



ROBERT L. HUGHES, DIRECTOR