



**Change Control**

<b>Contract Being Amended:</b>	Software Services Agreement between Xerox Government Services, LLC and Collin County, dated March 21, 2014.		
<b>Client:</b>	Collin County 2300 Bloomdale Suite 3160 McKinney, Texas 75071 ("Client")		
<b>Title:</b>	AgileJury: Modify Final Milestone Payment; AJ Modifications	<b>ID No:</b>	CC -002
<b>Date:</b>	June 8, 2015		
<b>Originator:</b>	Lisa Churchill	<b>Organization:</b>	Xerox

**Proposed Change Description:**

Modify Milestone #6, Go-live, as follows:

<b>Original Milestone #6:</b>	<b>\$29,850.00</b>
Credit for 3 Tablets	(\$1,500.00)
Credit for Temporary Help	(\$2,000.00)
Credit for Postcard Printing	(\$1,962.00)
<b>REVISED Milestone Amount</b>	<b>\$24,388.00</b>

**Additional Services Provided under this Change Control:**

1. Xerox will modify the code to "ignore" the ICR fields on the Juror Questionnaire. This was delivered to Collin County on 5/27/15.
2. Xerox will work with Collin County to transition from Jury Summonses to Postcards. This includes a new Postcard design. This functionality is tentatively scheduled for delivery on July 16, 2015.

**Justification:**

Collin County contracted for the implementation of Scantron's Individual Character Recognition (ICR) functionality. Once implemented, the functionality "as promised" fell short of client expectations and created additional work for the Collin County staff. As a result, Collin County will abandon the ICR functionality and transition to Postcards. The postcard will direct the juror to the Xerox eJuror web application to complete the questionnaire. This will eliminate the need for the Scantron software to read the hand written fields (ICR).

To mitigate the Scantron issue, Xerox committed to providing Collin County with the following:

- 1) \$2,000 credit to cover the cost of Temporary Help. (185 hours at \$10.765/hr)
- 2) \$1,500 credit to cover 3 iPad Air Tablets; Wi-Fi enabled, 16GB (\$500 each).
- 3) \$1,962 credit to cover the cost of Postcards: 33,750 Color Press- Perforated Post Card Sheets, 4.25 x 5.5 Canary 67# Vellum 1,931.32; Bristol Cover , printed 4 up 3 colors front in Red, Blue & Black ink, 1 color back in Black ink: Digital Plate Perf - 4 up 4.25 x 5.5 Post Cards on 8.5 x 11 Parent



**Affected Requirements:**

Software Services Agreement between Xerox Government Services, LLC and Collin County, dated March 21, 2014.

**Impact on Cost:**

The final milestone payment will be reduced by \$5,462.00

**Impact on Schedule:** Xerox and Collin will work together towards a mutually agreeable schedule.

**Impact on Resources:** Xerox and Collin will provide the necessary resources to complete the work.

**Other Terms and Conditions:** All other terms and conditions set forth in the Software Services Agreement are unchanged and remain in full effect.

**Payment Terms: N/A**

The payment terms in this Change Control for the Fixed Price Services Fee supersede those payment terms in the Software Services Agreement.

Xerox will provide the fixed services as described in the Change Control, for the Fixed Price Services Fee of N/A exclusive of travel and living expenses (the "Fixed Price Fee").

All invoices are due and payable within 30 days from the date of invoice. Invoices which are over 30 days past due will incur a service charge of one percent (1 1/2%) per month or eighteen percent (18%) per year.

In any event, any changes which result in an increase of Xerox's obligations under this Change Control will result in an upward adjustment of the Fixed Price Services Fee.

**FIXED PRICE SERVICES FEE: N/A**

**Final Approvals:**

**Xerox Government Systems, LLC**

**Collin County**

Name: Louis Schiavone, Jr.

Name: Michalyn Rains

Position: Managing Director

Position: Purchasing Agent

Signature: [Signature]

Signature: [Signature]

Date: June 11, 2015

Date: 7/8/15



COLLIN COUNTY PURCHASING  
2300 BLOOMDALE RD  
STE 3160  
MCKINNEY, TX 75071

## SIGNATURE REQUEST FORM

### DESCRIPTION OF ITEM NEEDING SIGNATURE

- 1) Collin County Jury Management System, Amendment No. 2 (2 originals)
- 2) Xerox Change Control Form (2 originals)

HOW WERE ITEMS/SERVICES OBTAINED? (COOP, BID, ETC.)  
WAS THERE ANY COURT ACTION? IF SO, PLEASE PROVIDE COURT ORDER NO.  
IF NO COURT ACTION, HOW MANY RESPONSES WERE RECEIVED?

RFP 2013-179, Court Order No. 2015-406-07-06

### BREAKDOWN OF TOTAL COSTS (MAY INCLUDE MAINTENANCE, AND TRAVEL COSTS)

Original Contract sum was \$240,450.00

Previous Amendment No. 1 \$8,900.00

Current Amendment No. 2 (\$5,462.00)

Total Amendments to Date \$3,438.00

New Contract sum is \$243,888.00

BUYER Courtney Wilkerson Date 7-8-2015

SUPERVISOR Sara Hoglund Date 7-8-2015