



COLLIN COUNTY

Information Technology
2300 Bloomdale Rd
Suite 3198
McKinney, Texas 75071
www.collincountytx.gov

To: Judge Keith Self
Commissioner Duncan Webb
Commissioner Chris Hill
Commissioner Cheryl Williams
Commissioner Shannon Fletcher
Bill Bilyeu

From: Caren Skipworth, CIO

Date: August 17, 2015

Re: FY15 Maintenance Contract Extension Authorization

The Information Technology department is requesting Commissioner Court to authorize a change order for an extension to the current Microsoft Enterprise Agreement. The contract extension is necessary in order to keep our Microsoft licensing coverage in place and to extend the agreement effective date so that future renewals are not impacted by funding processes.

- Microsoft requires that the county submit a purchase order for the new EA enrollment prior to the September 30, 2015 termination date of our current enrollment
 - This is problematic for the county due to our fiscal year calendar
- Microsoft is offering the county an option to extend the current enrollment by two months which will provide the following:
 - Establish a renewal date which meets the fiscal year processing needs of the county and meets the EA renewal requirements of Microsoft
 - Allow time to process the new enrollment paperwork and submit an associated purchase order
 - Bridge the renewal gap with a \$68,221.75 extension priced at 1/6th the cost of the full 12 month renewal
- The new EA enrollment will be drafted by SHI based on the revised termination date of November 30, 2015

Funding for the extension is available as part of the FY15 maintenance budget. This line item will be included as part of the regular FY16 maintenance request.