

## InterOffice Memorandum

September 28, 2015

To: Judy Davis/Buyer II

From: Dan James/Facilities Director

RE: Award: Janitorial Supplies/Solicitation IFB No. 2015-148

---

Upon evaluation of the submitted bid tabulation packet for Supplies: Janitorial (IFB No. 2015-148), I recommend that we award the bid items to the lowest and best overall bidders: Section One, Chemicals to Eagle Brush Chemical, no award of line item 2015-148-01-12; Section Two, Equipment to Pollock Paper; and, Section Three, Paper Products to Infinity Supply.

If I can be of further assistance please do not hesitate to contact me at extension 5331.

C:awardjanitorialsupplies2016