

Pre-bid Meeting Notes, 10/20/15

Outside – cleaning windows will be required for final cleanup.

Outside – Irrigation and sod on North and South sides.

There are no room numbers.

No security system in scope.

Ceiling tile – match existing. Only responsible for missing tiles.

HVAC work – resetting existing only.

Break metal will be required for windows.

Final clean will require buff floors and steam clean carpet. All floors will need to be cleaned whether new or existing.

Water heater work is completed.

Outside doors will need egress emergency light.

Insulation will need to be Mineral Wool.

Metal straps for insulation will need to be tightened and secured.

Blue holders in ceiling tile will need to be removed.

The fan will stay in place throughout the project for negative air pressure.

Furniture will need to be moved if necessary to replace carpet.

If wall is patched or drywall, whole wall will need to be painted.