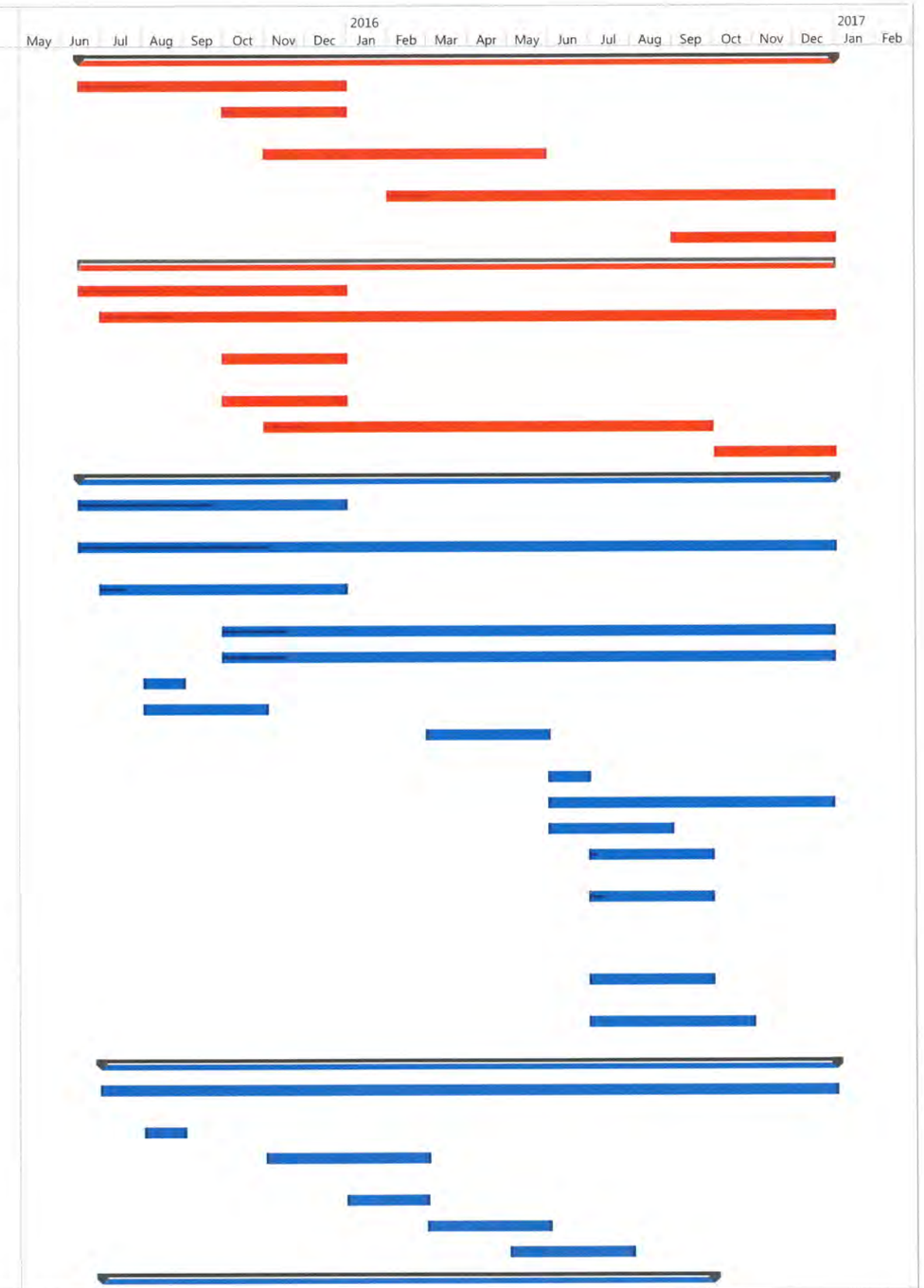
WBS	Task Name	Start	Finish	Duration	Priority	Percent Complete	Notes
1	**Crisis Services (Mobile Crisis)**	**Mon 6/15/15**	**Sun 1/1/17**	**406 days**	**1**	**10%**	
1.1	Identify and visit successful models with first responder reps	Mon 6/15/15	Thu 12/31/15	144 days	1	25%	
1.2	Select model and create budget	Thu 10/1/15	Thu 12/31/15	66 days	1	10%	Need to identify peak hours with help of DSHS; identify # of teams required; set budget
1.3	Develop procedures with law enforcement reps for medical crisis response	Sun 11/1/15	Sun 5/29/16	152 days	1	0%	
1.4	Est. ongoing communication meetings with first responders to evaluate issues, concerns, complex cases	Mon 2/1/16	Sun 1/1/17	241 days	1	10%	
1.5	Hire and orient staff	Thu 9/1/16	Sun 1/1/17	88 days	1	0%	
2	**Crisis Services (Evaluation Center)**	**Mon 6/15/15**	**Sun 1/1/17**	**406 days**	**1**	**25%**	
2.1	Identify and visit successful models with first responder reps	Mon 6/15/15	Thu 12/31/15	144 days	1	15%	
2.2	Review existing standards and continue to monitor proposed changes	Wed 7/1/15	Sun 1/1/17	394 days	1	15%	Waiting to get procedures from Texana Center Crisis Unit; have reviewed Item V
2.3	Explore different locations (hospitals), other sites, or potential partnerships for Eval Center	Thu 10/1/15	Thu 12/31/15	66 days	1	20%	
2.4	Develop procedures and budgets	Thu 10/1/15	Thu 12/31/15	66 days	1	15%	
2.5	Negotiate space and staffing arrangements	Sun 11/1/15	Fri 9/30/16	241 days	1	15%	
2.6	Hire and orient staff	Mon 10/3/16	Sun 1/1/17	66 days	1	0%	
3	**Authority Functions**	**Mon 6/15/15**	**Sun 1/1/17**	**406 days**	**2**	**10%**	
3.1	Est. terms of contract using others and model perf contract	Mon 6/15/15	Thu 12/31/15	144 days	2	50%	Have identified key areas and developed implementation plan
3.2	Find space for authority in existing LPS buildings or expanded areas	Mon 6/15/15	Sun 1/1/17	406 days	2	50%	
3.3	Determine any authority functions that could be shared internally and create organization chart	Wed 7/1/15	Thu 12/31/15	132 days	2	10%	
3.3.1	Complete Job descriptions for new positions	Thu 10/1/15	Sat 12/31/16	328 days	2	10%	
3.3.2	Post and hire for positions as funding is available	Thu 10/1/15	Sat 12/31/16	328 days	2	10%	
3.4	Explore contract options for UM authorization process	Mon 8/3/15	Tue 9/1/15	22 days	2	0%	
3.5	Create model contracts documents and process	Mon 8/3/15	Mon 11/2/15	66 days	2	0%	
3.6	Development and orientation of planning network advisory (PNAC)	Tue 3/1/16	Tue 5/31/16	66 days	2	0%	
3.7	Establish PNAC meetings	Wed 6/1/16	Thu 6/30/16	22 days	2	0%	
3.8	Resource allocation	Wed 6/1/16	Fri 12/30/16	153 days	2	0%	
3.9	Negotiate contract with DSHS	Wed 6/1/16	Wed 8/31/16	66 days	2	0%	
3.10	Quality management system, including contract monitoring	Fri 7/1/16	Fri 9/30/16	66 days	2	10%	
3.11	Disaster response training and procedures	Fri 7/1/16	Fri 9/30/16	66 days	2	10%	Brad Negrete & Michael Legan scheduled for Critical Incident Stress Mngt Training 11/23 & 11/24/15 and 12/8 & 12/9/15 with McKinney Police Department
3.12	Waiting lists (local and state hospital) management training and assignment	Fri 7/1/16	Fri 9/30/16	66 days	2	0%	
3.13	Negotiate contracts with existing significant traditional providers	Fri 7/1/16	Mon 10/31/16	87 days	2	0%	
4	**Integration of Medicaid and DSRIP Services**	**Wed 7/1/15**	**Sun 1/1/17**	**394 days**	**2**	**0%**	
4.1	Establish and monitor funding goals for DSRIP Program sustainability	Wed 7/1/15	Sun 1/1/17	394 days	2	0%	
4.2	Understand needs/aims of HMO health plans	Mon 8/3/15	Tue 9/1/15	22 days	2	0%	
4.3	Create comprehensive packages to offer HMOs that complement indigent services	Mon 11/2/15	Tue 3/1/16	87 days	2	0%	
4.4	Implement tracking mechanisms for Medicaid eligibility	Fri 1/1/16	Mon 2/29/16	42 days	2	0%	
4.5	Market packages	Tue 3/1/16	Tue 5/31/16	66 days	2	0%	
4.6	Negotiate contracts	Mon 5/2/16	Mon 8/1/16	66 days	2	0%	
5	**Supportive Services**	**Wed 7/1/15**	**Fri 9/30/16**	**328 days**	**2**	**0%**	



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WBS	Task Name	Start	Finish	Duration	Priority	Percent Complete	Notes
5.1	Evaluate DSHS requirements and dedicated funding for housing, supported employment	Wed 7/1/15	Mon 8/31/15	44 days	2	0%	
5.2	Determine variety of need and options for transportation services	Tue 3/1/16	Fri 4/29/16	44 days	2	0%	
5.3	Explore contracts and/or staff for support services	Mon 5/2/16	Thu 9/1/16	89 days	2	0%	
5.4	Ensure translation services are available as needed	Thu 9/1/16	Fri 9/30/16	22 days	2	0%	
6	**Client and Family Support**	**Wed 7/1/15**	**Sun 1/1/17**	**394 days**	**3**	**50%**	
6.1	Establish contract with Prosumers group and begin implementation of group meetings, newsletter	Wed 7/1/15	Mon 8/31/15	44 days	3	100%	
6.2	Develop ongoing meetings with families and consumers for updates on system transition	Tue 9/1/15	Sun 1/1/17	350 days	3	50%	Established "A Closer Look" Monthly Newsletter as of 10/15/15 to inform the public on the status of the transition
6.3	Explore standards and operating costs of clubhouse model; assist local group in development	Thu 10/1/15	Sun 10/30/16	283 days	3	0%	
7	**Crisis Services (Options)**	**Mon 8/3/15**	**Thu 6/30/16**	**239 days**	**2**	**50%**	
7.1	Examine DSHS contract options for expanded alternative to inpatient or 23 hour hold	Mon 8/3/15	Tue 9/1/15	22 days	2	75%	Choosing to implement Extended Observation and Crisis Respite in addition to Hotline and Mobile Crisis Outreach teams
7.2	Survey local existing options	Mon 8/3/15	Wed 9/30/15	43 days	2	75%	Have been visiting other Centers to identify best practices, obtain procedures, identify funding sources, etc.
7.3	Contact other providers of options to expand alternatives and provider base	Thu 10/1/15	Fri 10/30/15	22 days	2	50%	Contacted Wood Group for Crisis Unit, have begun talks with area hospitals
7.4	Select options that are best fit/best value	Mon 1/4/16	Fri 4/1/16	65 days	2	35%	
7.5	Negotiate contracts	Tue 3/1/16	Thu 6/30/16	88 days	2	25%	
8	**Data Management and Reporting**	**Mon 8/3/15**	**Wed 8/31/16**	**283 days**	**2**	**10%**	
8.1	Understand use of CMBHS, CARE and MBOW reports and their procedures with DSHS	Mon 8/3/15	Tue 11/3/15	67 days	2	25%	
8.2	Develop expertise in reconciling	Mon 11/2/15	Fri 1/1/16	45 days	2	10%	
8.3	External providers reporting process	Mon 11/2/15	Wed 8/31/16	218 days	2	5%	
8.4	Create dashboard system using state data sources to track performance	Fri 1/1/16	Thu 3/31/16	65 days	2	0%	
9	**Outpatient Services (Adult)**	**Mon 8/3/15**	**Sun 1/1/17**	**371 days**	**3**	**10%**	
9.1	Explore Anasazi capacities to automate and track individual client compliance	Mon 8/3/15	Sun 1/1/17	371 days	3	5%	
9.2	Develop network of providers in Collin County	Tue 12/1/15	Thu 3/31/16	88 days	3	0%	
9.3	Create projection of outpatient staff need based on TRR	Mon 2/1/16	Mon 2/29/16	21 days	3	0%	
9.4	Est. with community input two-tier eligibility system to accommodate excess beyond DSHS contract and priorities for implementation	Fri 4/1/16	Thu 6/30/16	65 days	3	0%	
9.5	Est. adult CCRG (Community Resource Coordination Group)	Mon 10/3/16	Sun 1/1/17	66 days	3	0%	
10	**Outpatient Services (Child/Adolescent)**	**Mon 8/3/15**	**Mon 10/31/16**	**326 days**	**3**	**0%**	
10.1	Explore Anasazi capacities to automate and track individual client compliance	Mon 8/3/15	Mon 11/2/15	66 days	3	5%	
10.2	Develop network of providers in Collin County	Tue 12/1/15	Thu 3/31/16	88 days	3	0%	
10.3	Create projection of outpatient staff need based on TRR	Mon 2/1/16	Mon 2/29/16	21 days	3	0%	
10.4	Est. with community input two-tier eligibility system to accommodate excess beyond DSHS contract and priorities for implementation	Fri 4/1/16	Thu 6/30/16	65 days	3	0%	
10.5	Train additional staff on required competencies	Sun 4/3/16	Mon 10/31/16	152 days	3	0%	
10.6	Hire, Train Family Partner staff member	Mon 8/1/16	Wed 8/31/16	23 days	3	0%	
11	**Jail Diversion**	**Mon 8/3/15**	**Sun 1/1/17**	**371 days**	**3**	**10%**	
11.1	Meet with jail health provider re: formulary and referrals	Mon 8/3/15	Thu 12/31/15	109 days	3	50%	
11.2	Est. MOU and procedure for jail diversion efforts	Wed 6/1/16	Fri 9/30/16	88 days	3	0%	
11.3	Create ongoing CARE match with jail list	Mon 8/1/16	Sun 1/1/17	111 days	3	0%	

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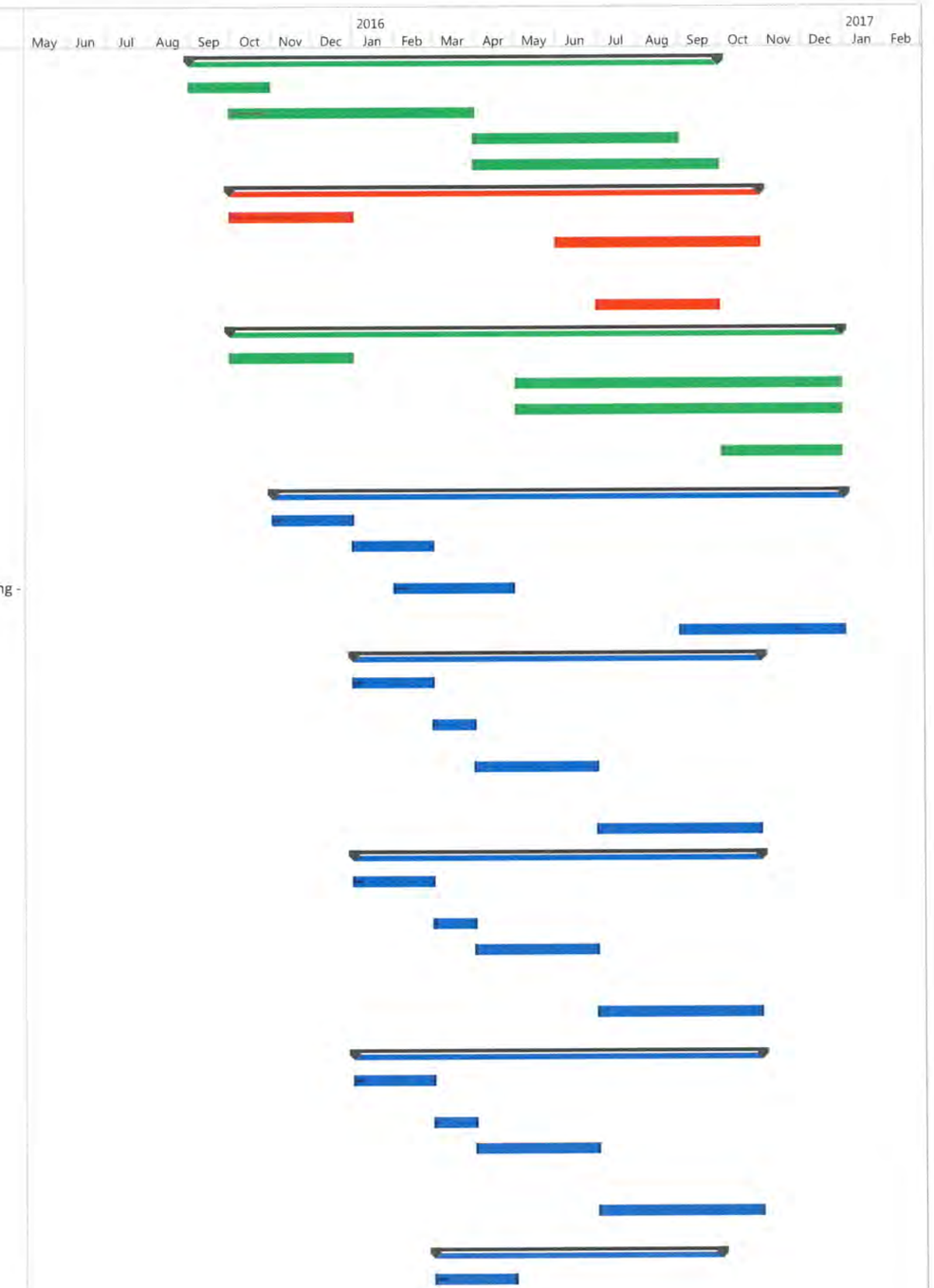
WBS	Task Name	Start	Finish	Duration	Priority	Percent Complete	Notes
12	**Finance and Billing**	**Tue 9/1/15**	**Fri 9/30/16**	**284 days**	**3**	**10%**	
12.1	Confirm external contracts payment process	Tue 9/1/15	Fri 10/30/15	44 days	3	0%	
12.2	Review participation in various private insurance plans	Thu 10/1/15	Thu 3/31/16	131 days	3	15%	
12.3	Create sliding scale and MAP processes for client payments	Fri 4/1/16	Wed 8/31/16	109 days	3	0%	
12.4	Receive training on BH MAC process	Fri 4/1/16	Fri 9/30/16	131 days	3	0%	
13	**Crisis Services (Inpatient)**	**Thu 10/1/15**	**Mon 10/31/16**	**283 days**	**1**	**10%**	
13.1	Meet with all local hospitals to explore contracting options	Thu 10/1/15	Thu 12/31/15	66 days	1	50%	
13.2	Negotiate contracts for adult and children's services to include: discharge procedures, formulary, and authorization process	Wed 6/1/16	Mon 10/31/16	109 days	1	0%	
13.3	Create aftercare liaison with designated state hospital	Fri 7/1/16	Fri 9/30/16	66 days	1	0%	
14	**Intensive Services**	**Thu 10/1/15**	**Fri 12/30/16**	**327 days**	**3**	**0%**	
14.1	Est. need for increase in ACT services	Thu 10/1/15	Thu 12/31/15	66 days	3	0%	
14.2	Plan graduated return of out-of-county ACT recipients	Mon 5/2/16	Fri 12/30/16	175 days	3	0%	
14.3	Work with Collin County judges on expansion of Outpatient Competency Restoration	Mon 5/2/16	Fri 12/30/16	175 days	3	0%	
14.4	Create (and hire or assign) Suicide Prevention Coordinator position; train as needed	Mon 10/3/16	Fri 12/30/16	65 days	3	0%	
15	**Crisis Services (Hotline)**	**Mon 11/2/15**	**Sun 1/1/17**	**306 days**	**2**	**10%**	
15.1	Identify and visit successful models	Mon 11/2/15	Thu 12/31/15	44 days	2	25%	
15.2	Create response procedures to hotline calls that meet standards, including follow up	Fri 1/1/16	Mon 2/29/16	42 days	2	0%	
15.3	Negotiate contracts with chosen service provider	Mon 2/1/16	Fri 4/29/16	65 days	2	10%	Considering 2 companies for possible contracting - need to schedule meetings
15.4	Publicize phone number	Thu 9/1/16	Sun 1/1/17	88 days	2	0%	
16	**Substance Abuse (Inpatient and Residential)**	**Fri 1/1/16**	**Mon 10/31/16**	**217 days**	**2**	**10%**	
16.1	Review required core services and dedicated funding under LBHA standards and contract requirements	Fri 1/1/16	Mon 2/29/16	42 days	2	10%	
16.2	Create ideal array of services, including detox, residential, and inpatient	Tue 3/1/16	Thu 3/31/16	23 days	2	10%	
16.3	Est. with community input two-tier eligibility system to accommodate excess beyond DSHS contract and priorities for implementation	Fri 4/1/16	Thu 6/30/16	65 days	2	0%	
16.4	Develop network of providers through contract	Fri 7/1/16	Mon 10/31/16	87 days	2	0%	
17	**Substance Abuse (Outpatient - Adolescent)**	**Fri 1/1/16**	**Mon 10/31/16**	**217 days**	**2**	**10%**	
17.1	Review required core services and dedicated funding under LBHA standards and contract requirements	Fri 1/1/16	Mon 2/29/16	42 days	2	10%	
17.2	Create ideal array of services	Tue 3/1/16	Thu 3/31/16	23 days	2	10%	
17.3	Est. with community input two-tier eligibility system to accommodate excess beyond DSHS contract and priorities for implementation	Fri 4/1/16	Thu 6/30/16	65 days	2	0%	
17.4	Develop network of providers through contract and staff models	Fri 7/1/16	Mon 10/31/16	87 days	2	0%	
18	**Substance Abuse (Outpatient - Adult)**	**Fri 1/1/16**	**Mon 10/31/16**	**217 days**	**2**	**10%**	
18.1	Review required core services and dedicated funding under LBHA standards and contract requirements	Fri 1/1/16	Mon 2/29/16	42 days	2	10%	
18.2	Create ideal array of services	Tue 3/1/16	Thu 3/31/16	23 days	2	10%	
18.3	Est. with community input two-tier eligibility system to accommodate excess beyond DSHS contract and priorities for implementation	Fri 4/1/16	Thu 6/30/16	65 days	2	0%	
18.4	Develop network of providers through contract and staff models	Fri 7/1/16	Mon 10/31/16	87 days	2	0%	
19	**Pharmacy, Medications, and Labs**	**Tue 3/1/16**	**Fri 9/30/16**	**154 days**	**2**	**25%**	
19.1	Est. PAP procedures, manpower needs, and goals (all providers) for PAP	Tue 3/1/16	Fri 4/29/16	44 days	2	15%	



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WBS	Task Name	Start	Finish	Duration	Priority	Percent Complete	Notes
19.2	Determine formulary	Tue 3/1/16	Thu 6/30/16	88 days	2	50%	
19.3	Contract with external pharmacies	Wed 6/1/16	Wed 8/31/16	66 days	2	5%	Need to have PBMs come out and present to us
19.4	Contract with labs	Wed 6/1/16	Wed 8/31/16	66 days	2	5%	Have info on lab protocols & budgets from other Centers, need to meet with potential lab vendors
19.5	Est. procedures for New Gen uses, funds, waiting list	Thu 9/1/16	Fri 9/30/16	22 days	2	5%	
20	**Discontinuation of NorthSTAR Structure**	**Fri 4/1/16**	**Sat 12/31/16**	**197 days**	**3**	**0%**	
20.1	Est. with community input two-tier eligibility system to accommodate excess beyond DSHS contract	Fri 4/1/16	Thu 6/30/16	65 days	3	0%	
20.2	Negotiate reciprocal agreements for clients currently served out-of-county	Mon 5/2/16	Wed 11/30/16	153 days	3	0%	
20.3	Records transfer from VO, including all Collin County lists, current auths, and outlier approvals	Thu 9/1/16	Wed 11/30/16	65 days	3	0%	
21	**Client Benefits Program**	**Fri 7/1/16**	**Wed 11/30/16**	**109 days**	**3**	**0%**	
21.1	Complete Job descriptions for 2-3 new CBP positions	Fri 7/1/16	Sun 7/31/16	22 days	3	0%	
21.2	Create procedures within financial assessment for evaluating benefits eligibility and/or assistance to be provided	Mon 8/1/16	Wed 11/30/16	88 days	3	5%	
21.3	Post and hire for positions as funding is available	Mon 8/1/16	Fri 9/30/16	45 days	3	0%	
21.4	Gain skills, knowledge, and expertise in assisting clients to access benefits by sending staff to training (at Consumer Benefits Consortium - 10/4/16 - 10/5/16 in Austin)	Sat 10/1/16	Sun 10/30/16	22 days	3	0%	

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