



COLLIN COUNTY

Development Services
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DATE: December 9, 2015

TO: Commissioners Court

FROM: Misty Brown, Development Services Division Manager

RE: Request Approval of Amendment 3 to the Contract RFP NO. 06306-12 with the Vitasek Leasing Co., Inc. for the Courthouse Cafeteria Management and to extend contract.

We respectfully request Commissioners' Court to extend the Cafeteria Management for Courthouse, RFP NO. 0630612 for a one (1) year period. Contract shall be in effect from January 1, 2016 continuing through and including December 31, 2019.

We also request that Commissioners' Court approve Amendment 3 to the contract, which will delete where the Firm will be responsible for grease trap cleaning and disposal. This change requires an amendment to the contract.

xc: Bill Bilyeu
Clarence Daugherty, PE