



JOHN R. ROACH, JR.

Judge, 296th Judicial District Court
Collin County Courthouse
McKinney, Texas 75071

972-548-4409; Metro 972-424-1460 x. 4409

MEMORANDUM

To: Commissioners Court
From: Judge John R. Roach, Jr.
Subject: Veterans Court Program Manager Contract
Date: January 19, 2016

Attached is the contract agreement between Collin County and the Veterans Court Program Manager. This contract agreement outlines the conditions of employment as the North Texas Veterans Court Program Manager.

The Program Manager is to begin on February 1, 2016 and the contract will run the duration of the Grant, which is until December 31, 2016. You have previously approved the Grant and the creation of this contracted position. I am requesting you approve the contract between Collin County and Jennifer Smith so that she can begin working to serve our Veterans.

January 19, 2016

A handwritten signature in blue ink, appearing to read "John R. Roach, Jr.", written over a horizontal line.

JOHN R. ROACH, JR.