



COLLIN COUNTY

Information Services
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To: Judge Keith Self
Commissioner Fletcher
Commissioner Hill
Commissioner Williams
Commissioner Webb
Bill Bilyeu

From: Caren Skipworth, IT Director

Date: February, 1st, 2016

Re: Lexmark Print Release Pilot – No Charge Demo

The Information Technology Department would like to respectfully request the courts approval to allow Lexmark to place on our County Network the equipment required to complete this "Lexmark Print Release Pilot". Please note this will be for a 60 day trail period and there will be "no" charge to County to complete this pilot. From overview perspective this pilot will allow employees to print to a central server and retrieve their print outs at any county networked printer that is configured for print release. Also will allow the county to aggregate and provide our county elected officials and directors print stats broken down by employee and department regardless of where the print job was retrieved. Please note at this time the pilot will be based on quantity of five printers only to test the print release functionality.