



COLLIN COUNTY

Homeland Security
4300 Community Ave.
McKinney, Texas 75071
(972) 548-5537
FAX (972) 548-4747

MEMORANDUM

DATE: April 5, 2016
TO: Commissioners Court
FROM: James McCrone
Emergency Management Coordinator
RE: Amendment to DSHS PHEP – Public Health Emergency Preparedness
Contract #2016-001267

This is to request Commissioners Court approval for revision to the Public Health Emergency Preparedness grant contract #2016-001267. This revision comes at the request of the Texas Department of State Health Services (DSHS), and is meant to “add language to the Statement of Work and Special Provisions.” The effective date of this amendment is retroactive to March 1, 2016.

The amendment would modify the contract as follows:

- Directs performance of required activities to SharePoint site
- Adds a (60) day submission of drill performance completion
- Clarifies drill/exercise notification, after action, and corrective action plan requirements
- Provides an option for volunteer registration with required specifications
- Revision of Special Provisions Section to further specify compliance procedures, disaster response allowances, procurement specifications, allowable expenses, and audit requirements

If you have any questions, do not hesitate to contact me.

JM/ad 